BOARD OF TRUSTEES MEETING
November 18, 2026 @ 6:30 PM
Harry E. Brown Community Board Room

1. **Call to Order - This meeting has been advertised as required by the Open Public Meeting Law P.L. 1975, Chapter 231.**
2. **Flag Salute**
3. **Roll Call**

ACTION **Motion to approve the minutes of the September 9, 2026, Regular Meeting** Exhibit M-1

ACTION **Motion to approve the minutes of the September 9, 2026, Executive Session Meeting** Exhibit M-2

4. Communications- *Dr. Will Austin*

- Liberty Township's Centennial Celebration Letter

5. Presentations

- Balloon Festivals- *Giulia Grotenhuis*
- Strategic Planning Outcomes- *Executive Staff*
- Maritime Research at WarrenUAS- *Mr. Peter Miller*

6. Policy & Planning

Revision (First Read)

- 510 Non-College Group Using College Facilities Exhibit CP-2

7. Consent Agenda

ACTION **Motion to approve Board items A–U as presented.**

A. August 2026 Financial Statement Exhibit CFA-1
B. September 2026 Financial Statement Exhibit CFA-2
C. Accept Warren County Community College Schedule of Credit-Hour Enrollment Fiscal Year Ending June 30, 2026 Exhibit CFA-3
D. Resolution Approving Designated Check Signatories Position Titles from the New Jersey First Act Exhibit CFA-4
E. President's Personnel Recommendations Exhibit CO-1
F. Resolution Authorizing the Award of A Non-Fair and Open Contract For Food Service to Cozy Corner café and Catering (FY27) Exhibit CO-2
G. Resolution to Exempt Warren County Community College Employment Position Titles from New Jersey First Act Exhibit CO-3

H. The American National Red Cross Facility use from Renewal January 1, 2027- December 31, 2027. Phillipsburg Education Center, Small Business Growth Center, Suite P142, no fee — Exhibit CO-4

I. Warren County Community College Comprehensive Enrollment Management and Marketing plan — Exhibit CO-5

J. 407 Responsible use of Artificial Intelligence in Institutional Operations — Exhibit CP-3

K. 512 Security and Access to College Facilities — Exhibit CP-4

L. 514.6 Weapons Policy — Exhibit CP-5

M. 514.7 Emergency Notification Systems — Exhibit CP-6

N. 514.8 Emergency Response and Evacuation Procedures — Exhibit CP-7

O. 202.15.2 Appointment of Full-Time Employees to Adjunct Teaching Assignment — Exhibit CP-8

P. 302.1 Admission into Credit Program — Exhibit CP-9

Q. 406 Master Syllabus — Exhibit CP-10

R. 102.19 Board Professional Service — Exhibit CP-11

S. 403.4 Transfer Policy — Exhibit CP-12

T. 512.1 Use of External Grounds — Exhibit CP-13

U. 514.9 Procedures of Designating and Training Campus Security Authorities — Exhibit CP-14

8. **President's Report-** *Dr. Will Austin*

9. **College Report-** *Trustees & Ms. Pratt*

- ACCT Leadership Congress Oct 2026- *Trustees*
- Enrollment Audit- *Ms. Pratt*
- Facility Master Plan- *Ms. Pratt* — Exhibit CR-1

10. **Internal Auditors Report-** *Barbara Pratt*

11. **Middle States Update-** *Barbara Pratt*

- *Review of Chair Visit*

12. **Foundation Report –** *Dr. Will Austin*

ACTION **Motion to Enter Executive Session**

- Personnel Issues
- Contracts (If needed)
- Union Negotiations Exhibit ES-1
- Legal Issue(s) Exhibit ES-2

ACTION **Motion to Exit Executive Session**

13. Other Business, Ad-Hoc Actions, and Actions required since Committee Meeting (if needed).

ACTION **Resolution to Approve *The 2026 Facilities Master Plan Update*** Exhibit OB-1

- Other Items to be announced (if needed)

14. **Comments from the Public**. (limited to 5 minutes per speaker in accordance with Policy 102.18).

ACTION **Motion to Adjourn**