

BOARD OF TRUSTEES MEETING
September 9, 2026 @ 6:30 PM
Harry E. Brown Community Board Room

Revised

1. **Call to Order** - This meeting has been advertised as required by the Open Public Meeting Law P.L. 1975, Chapter 231.

2. **Flag Salute**

3. **Roll Call**

ACTION	Motion to approve the minutes of the June 24, 2026, Regular Meeting	Exhibit M-1
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ACTION	Motion to approve the minutes of the June 24, 2026, Executive Session Meeting	Exhibit M-2
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4. **Communications**

5. **Presentations**

6. **Policy & Planning**

New (First Read)

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| • 407 Responsible use of Artificial Intelligence in Institutional Operations And Academic Activities | Exhibit CP-1 |
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Revision

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| • 512 Security and Access To College Facilities | Exhibit CP-2 |
| • 514.6 Weapons Policy | Exhibit CP-3 |
| • 514.7 Emergency Notification Systems | Exhibit CP-4 |
| • 514.8 Emergency Response and Evacuation Procedures | Exhibit CP-5 |
| • 202.15.2 Appointment of Full-Time Employees to Adjunct Teaching Assignment | Exhibit CP-6 |
| • 302.1 Admission into Credit Programs | Exhibit CP-7 |
| • 406 Master Syllabus | Exhibit CP-8 |
| • 102.19 Board Professional Service | Exhibit CP- 9 |

Reaffirmed

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| • 512.1 Use of External Grounds | Exhibit CP-10 |
| • 514.9 Procedures for Designating and Training Campus Security Authorities | Exhibit CP-11 |

7. Consent Agenda

ACTION

Motion to approve Board items A–N as presented.

A.	July 2026 Financial Statement	Exhibit CFA-1
B.	President's Personnel Recommendation	Exhibit CO-1
C.	Resolution Authorizing the Award of A Non-Fair and Open Contract For Washington Snow Removal	Exhibit CO-2
D.	Resolution Authorizing the Award of a Non-Fair and Open Contract for Phillipsburg Snow Removal	Exhibit CO-3
E.	Resolution Authorizing the Award of a Bid Waiver for Professional Consulting Services from Darren Large for FY 2027	Exhibit CO-4
F.	Resolution Authorizing the Award of a Bid Waiver for Professional Consulting Services from Altivus Innovations, LLC for FY 2027	Exhibit CO-5
G.	Resolution Authorizing the Award of a Bid Waiver for Professional Consulting Services from Edward Celiano FY 2027	Exhibit CO-6
H.	Strong and Healthy Minds, Strong and Healthy Women (SAHM SAHW) New Lease August 1, 2026 – July 31, 2027/\$690 per month	Exhibit CO-7
I.	201.11.3 Appropriate use of WCCC Letterhead, Logo, Images and Branding	Exhibit CP-12
J.	201.11.4 Reporting Institutional Forgery, Identity Misuse, and Suspicious Inquiries	Exhibit CP-13
K.	602 Public Relations Event Plan/Schedule	Exhibit CP-14
L.	201.11 Code of Ethics for College Employees	Exhibit CP-15
M.	509 Tobacco Products	Exhibit CP-16
N.	511 Unaccompanied Children Policy	Exhibit CP-17

8. President's Report- *Dr. Will Austin*

- Review of College Mission & Goals- Strategic Plan Exhibit PR-1
- Annual Accreditation and Institutional Effectiveness Update- *Ms. Pratt*
- Annual Trustee Self-Evaluation Exercise – *Dr. Will Austin*

9. College Report- *Dr. Will Austin*

ACTION	Warren County Community College Strategic Leadership Succession Plan 2026-2033	Exhibit CR-1
ACTION	Warren County Community College Board of Trustees Succession Plan 2026-2033	Exhibit CR-2
ACTION	Warren County Community College Board of Trustees Annual Calendar of Business FY 2027	Exhibit CR-3
ACTION	403.4 Transfer Policy (First Read Policy)	Exhibit CR-4
ACTION	Resolution Approving the Reclassification of Phillipsburg High School from Education Site to Additional Location	Exhibit CR-5
ACTION	Resolution Approving the Reclassification of Warren Hills Regional High School from Education Site to Additional Location	Exhibit CR-6

10. Internal Auditors Report- *Barbara Pratt*

- Internal OSHE Fiscal Stability Letter Exhibit IAR-1

11. Middle States Visit Update- *Barbara Pratt*

- Council of County Colleges-Contract Workforce Development
- Discussion on Draft Self- Study

12. Foundation Report – *WCCC Foundation Executive Director, Samir Elbassiouny*

ACTION Motion to Enter Executive Session (if needed)

- Personnel Matters
- Contract(s)
- President Annual Evaluation Review & Discussion

ACTION Motion to Exit Executive Session

13. Other Business, Ad-Hoc Actions, and Actions required since Committee Meeting (if needed)

- Discussion and Possible Action: November Board Meeting Date (Nov 11th vs Nov 18th)
- NSF ATE & NJ ATC Grant Review and Possible Action(s)
- NJ ABP Pension Reconciliation, Possible Action
- Discussion Facilities Master Plan
- Other Items, TBD

14. Comments from the Public. (limited to 5 minutes per speaker in accordance with Policy 102.18)

ACTION Motion to Adjourn