



BOARD OF TRUSTEES
Harry E. Brown Community Board Room
MINUTES – September 11, 2024

Board Chair Yvonne Reitemeyer called to order the meeting of the Warren County Community College Board of Trustees at 6:30 pm. The meeting was held in the Harry E. Brown Community Board Room at the College and was advertised on the College's website.

Mrs. Reitemeyer noted that the requirements of the Open Public Meeting Law, PL. 1975, Chapter 231, were satisfied as the date of the meeting had been published stating the place and manner as required by law.

The **Flag Salute** was conducted.

Roll Call:

Trustees present were Elizabeth Gittins, Mr. Joyce, Dr. Lamonte, Marybeth Maciag, Mrs. Maier, Mrs. Singh, Mr. Schmidt, Mrs. Steinhardt, and Mrs. Reitemeyer.

Others present included Dr. William Austin, President, Ms. Pratt, Joe Labarbera, Dr. Perone, Dr. Van Deursen, Sarah Van Horn, Recording Secretary,

Approval of Minutes

Mrs. Singh, seconded by Mrs. Steinhardt, made a **motion to Approve the Regular Session Minutes for the June 22, 2024 Roll call**: Ms. Gittins, abstain; Mr. Joyce, abstain; Dr. Lamonte, yes; Ms. Maciag, yes; Mrs. Maier, abstain; Mr. Schmidt, abstain; Mrs. Singh, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes. The motion carried.

Communications

Dr. Austin shared an email from Tom Downs with the Board about Agricultural Projects that will be going to the House Appropriations Committee. Dr. Austin also mentioned that Mrs. Brown and Mrs. Maier will be eligible for reappointment in October 2024.

Consent Agenda

Chair Reitemeyer reviewed the Consent Agenda, asking Board members if they would like to have any item reviewed separately.

Motion to approve items A – I as presented:

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| A. July 2024 Financial Statement | Exhibit CFA-1 |
| B. Accept the FY24 Enrollment Audit | Exhibit CFA-2 |
| C. Accept FY25 Perkins Grant | Exhibit CFA-3 |
| D. President's Personal Recommendations | Exhibit CO-1 |
| E. Resolution Approving the Award of Fair and Open Contract to Kimball International (FY25) | Exhibit CO-2 |
| F. Resolution Approving the Award of Fair and Open Contract to Trevor's Landscaping (FY25) | Exhibit CO-3 |
| G. Resolution Authorizing the Award of a Fair and Open Contract James Paterson for Media Relations and Consulting (FY25) | Exhibit CO-4 |
| H. Resolution Authorizing the Award of Non-Fair and Open Contract To Tracer Drone Technologies | Exhibit CO-5 |
| I. SBGC Lease Renewal for T&K Baffour Psychiatric Recovery | Exhibit CO-6 |

Center

Mrs. Singh, seconded by Mr. Schmidt, made a **motion to Approve Consent Agenda Items A-I as presented**. Roll call: Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Ms. Maciag, yes; Mrs. Maier, yes; Mrs. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes. The motion carried.

President's Report- Dr. Will Austin

Dr. Austin reviewed the President's Report with the Board, highlighting the schedule from September to November 2024. Dr. Austin emphasized the proactive efforts of Dr. Perone and the college staff in actively promoting the institution at various events to attract potential students. Dr. Austin provided a detailed packet outlining the college's engagements such as participation in college fairs, conducting tours at WarrenUAS, virtual meetings with students, interactions with government officials, educational radio appearances, attendance at grant meetings, training sessions, and engagement with book companies. Additionally, Dr. Austin highlighted the college's involvement in industry events such as Commercial UAV, where the institution also served as a presenter. Furthermore, Dr. Austin expressed confidence in the newly appointed advisors within the student services department.

Comments from the Public

N/A

Motion to Enter Executive Session (if needed)

At 6:40 PM, Mr. Schmidt, seconded by Mrs. Steinhardt, made a **motion to enter Executive Session**. The motion carried

Other Business, Announcements and Ad-Hoc Items

Dr. Austin also mentioned to the board that a motion needs to be voted on approving the employment of Saad Abdelhady as a part-time Unmanned Aircraft Lab Technician, through December 20th 2024, at a hourly rate of \$17.00. Dr. Lamonte, seconded by Mrs. Steinhardt **Roll call**: Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Ms. Maciag, yes; Mrs. Maier, yes; Mrs. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes. The motion carried.

Mrs. Steinhardt, seconded by Mr. Schmidt, made a motion to adjourn at 8:20 pm. The motion carried unanimously.

Respectfully Submitted,



Betti Singh, Board Secretary
Warren County Community College Trustees