



**BOARD OF TRUSTEES
Reorganization Meeting
MINUTES – November 16, 2022**

Chair Yvonne Reitemeyer called to order the meeting of the Warren County Community College Board of Trustees at 6:30 PM. The meeting was held in room 201 at the College and virtually via GoToMeeting: <https://global.gotomeeting.com/join/553120437>, Dial in using your phone. 1 (408) 650-3123 Access Code: 553-120-437 and was advertised on the College's website.

Chair Reitemeyer noted that the requirements of the Open Public Meeting Law, P.L. 1975, Chapter 231, were satisfied as the date of the meeting having been published stating the place and manner as required by law.

Flag Salute was conducted.

Roll Call:

Trustees present were: Nancy Brown, Dr. Frank Gilly, Chuck Haytaian, Dr. Rosalie Lamonte, Maria Maier, Peter Schmidt, Betti Singh and Yvonne Reitemeyer. Others present included: Dr. William Austin, President, Katherine Fina, College Attorney and Jean Vasko, recording secretary.

Election of Officers:

Mrs. Brown, seconded by Mr. Haytaian, nominated Mrs. Reitemeyer, for the office of Chair. The motion carried unanimously, with Mrs. Reitemeyer abstaining.

Mrs. Singh, seconded by Mr. Haytaian, nominated Mrs. Brown, for the office of Vice Chair. The motion carried unanimously with Mrs. Brown, abstaining.

Mrs. Brown, seconded by Mrs. Maier, nominated Mrs. Singh for the office of Secretary. The motion carried unanimous with Mrs. Singh abstaining.

Mr. Haytaian seconded by Dr. Gilly, nominated Mrs. Maier for the office of Treasurer. The motion carried unanimously, with Mrs. Maier abstaining.

The Warren County Community College Board of Trustees Officers for 2022-2023 are as follows:

Chair:	Yvonne Reitemeyer
Vice Chair:	Nancy Brown
Secretary:	Betti Singh
Treasurer:	Maria Maier

Other Actions:

Chair Reitemeyer reviewed the reorganization agenda items with the Board and asked Board members if they would prefer to have any items reviewed separately.

Dr. Gilly, seconded by Mrs. Singh, made a **motion to designate The Star Ledger** as the local newspaper for the placement of official notices of the College. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, no; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mr. Schmidt, seconded by Mrs. Maier, made a **motion to designate the State Cash Management Fund** as the investment manager for excess college funds. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mr. Haytaian, seconded by Dr. Gilly, made a **motion to designate PNC Bank** as the bank depository for the College. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mrs. Brown, seconded by Mrs. Singh, made a **Motion to appoint Collier Engineering & Design** engineering firm of record through November 2023. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mr. Haytaian, seconded by Dr. Gilly, made a **Motion to appoint LAN Associates** as architectural firm of record through November 2023. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mrs. Singh, seconded by Mr. Haytaian, made a **motion to appoint Florio, Perrucci, Steinhardt, Cappelli, Tipton and Taylor, LLC as attorney of record** for general counsel through November 2023. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Dr. Lamonte, seconded by Mr. Haytaian, made a **motion to appoint Cleary, Giacobbe, Alfieri Jacobs LLC** as special counsel for NJEA related activities and Foundation attorney of record and conflict council through November 2023. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mrs. Singh, seconded by Dr. Gilly, made a **motion to appoint Jonathan Rupprecht as attorney of record** for sUAS/FAA council through November 2023. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mr. Haytaian, seconded by Mrs. Brown, made a **motion to approve a schedule of regular meetings** from December 2022 through November 2023 starting at 6:30pm in room 201 unless noted otherwise or listed. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Mrs. Singh, seconded by Dr. Gilly, made a **motion to readopt all existing institutional policies** for one-year effective November 16, 2022. **Role call:** Mrs. Brown, yes; Dr. Gilly, yes; Mr. Haytaian, yes; Dr. Lamonte, yes; Mrs. Maier, yes; Mr. Schmidt, yes; Ms. Singh, yes; Mrs. Reitemeyer, yes. The motion carried.

Committee and Other Assignments

Mrs. Reitemeyer made the following Committee/other assignments effective for the December 2022 meeting.

Finance & Audit Committee:	Nancy Brown, Maria Maier, Peter Schmidt
Policy Committee:	Dr. Gilly, Dr. Lamonte, Betti Singh, Dina Shenouda
Operations Committee:	Elizabeth Gittins, Chuck Haytaian
Board of School Estimate:	Yvonne Reitemeyer, Nancy Brown, Alternate: Peter Schmidt
NJCCC Trustee Alternate:	Betti Singh

Comments from the Public:

None

Dr. Gilly, seconded by Mrs. Brown, made a **motion to adjourn** at 6:48. The motion carried unanimously.

Respectfully Submitted,



Betti Singh,
Secretary, Board of Trustees