



**BOARD OF TRUSTEES
Reorganization Meeting
MINUTES – November 12, 2025**

Chair Yvonne Reitemeyer called to order the meeting of the Warren County Community College Board of Trustees at 6:30 PM. The meeting was held in the Harry E. Brown Community Board Room at the College.

Chair Reitemeyer noted that the requirements of the Open Public Meeting Law, P.L. 1975, Chapter 231, were satisfied as the date of the meeting having been published stating the place and manner as required by law.

Flag Salute was conducted.

New Trustees

Chair Reitemeyer reviewed the agenda items regarding the Oath of Office for the new Trustees, Mr. Melvin Warren and Ms. Ashley Harold, Warren County Community College Alumni Trustee.

Oath of Office

Attorney Mr. Liam McManus administered the Oath of Office to Ms. Ashley Harold and Mr. Melvin Warren. The Board congratulated the new Trustees and expressed how much they look forward to working with them.

Roll Call:

Trustees present were: Mrs. Brown, Ms. Gittins, Mr. Joyce, Dr. Rosalie Lamonte, Ms. Maciag, Mrs. Maier, Mrs. Singh, Mr. Schmidt, Mrs. Steinhardt, Ms. Harold, Mr. Warren, and Mrs. Reitemeyer.

Others present included: Dr. William Austin, President, Mr. McManus, College Attorney, Barbara Pratt, VP Finance/CFO, Dr. Marianne Van Deursen, Dr. Tony Perone, Mr. Elbassiouny, and Sarah Van Horn, recording secretary.

Election of Officers:

Mrs. Reitemeyer, seconded by Mrs. Maier, nominated Mrs. Brown, for the office of Chair. The motion carried unanimously, with Mrs. Brown abstaining.

Mrs. Singh, seconded by Mr. Schmidt, nominated Mrs. Maier for the office of Vice Chair. The motion carried unanimously with Mrs. Maier abstaining.

Mrs. Brown, seconded by Mrs. Maier, nominated Ms. Maciag for the office of Secretary. The motion carried unanimously with Ms. Maciag abstaining.

Mrs. Reitemeyer, seconded by Mrs. Steinhardt, nominated Mr. Schmidt for the office of Treasurer. The motion carried unanimously, with Mr. Schmidt abstaining.

The Warren County Community College Board of Trustees Officers for 2025-2026 are as follows:

Chair:	Nancy Brown
Vice Chair:	Maria Maier
Secretary:	Marybeth Maciag
Treasurer:	Peter Schmidt

Other Actions:

Chair Brown reviewed the reorganization agenda items with the Board and asked Board members if they would prefer to have any items reviewed separately.

Ms. Maciag, seconded by Mr. Schmidt, made a **motion to designate The Star Ledger** as the local newspaper for the placement of official notices of the College. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mrs. Singh, seconded by Mr. Schmidt, made a **motion to designate the State Cash Management Fund** as the investment manager for excess college funds. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mrs. Reitemeyer, seconded by Mrs. Maier, **made a motion to designate PNC Bank** as the bank depository for the College. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mrs. Maier, seconded by Mrs. Singh, made a **Motion to appoint Collier Engineering & Design and LAN Associates** as engineering firms of record through November 2027. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mr. Joyce, seconded by Mr. Schmidt, made a **Motion to appoint Colliers Engineering and Design** as architectural firm of record through November 2027. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Dr. Lamonte, seconded by Mr. Warren, **made a motion to appoint Florio, Perrucci, Steinhardt, Cappelli, Tipton and Taylor, LLC as attorney of record** for general counsel through November 2027. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, abstain; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mrs. Singh, seconded by Mr. Joyce, **made a motion to appoint Cleary, Giacobbe, Alfieri Jacobs LLC** as special counsel for NJEA related activities and Foundation attorney of record and conflict council through November 2027. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, abstain; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mrs. Maier, seconded by Ms. Maciag, made a **motion to appoint Jonathan Rupprecht as attorney of record** for sUAS/FAA council through November 2027. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, abstain; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mrs. Reitemeyer, seconded by Mrs. Maier, **made a motion to appoint McManimon, Scotland and Baumann LLC** as Foundation and /or conflict counsel through November 2027. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, abstain; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried

Mrs. Steinhardt, seconded by Mr. Joyce, made a **motion to approve a schedule of regular meetings** from December 2025 through November 2026 starting at 6:30pm in the Harry E. Brown Community Board Room 201 unless noted otherwise or listed. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Mr. Schmidt seconded by Ms. Maciag, made a motion to **readopt all existing institutional policies** for one-year effective November 12, 2025. **Roll call:** Ms. Gittins, yes; Mr. Joyce, yes; Dr. Lamonte, yes; Mrs. Maciag, yes; Mrs. Maier, yes; Ms. Singh, yes; Mr. Schmidt, yes; Mrs. Steinhardt, yes; Mrs. Reitemeyer, yes; Mr. Warren, yes; Mrs. Brown, yes. The motion carried.

Committee and Other Assignments

Mrs. Brown made the following Committee/other assignments effective for the December 2025 meeting.

Finance & Audit Committee:	Yvonne Reitemeyer, Elizabeth Gittins, Maria Maier
Operations Committee:	Peter Schmidt, Betti Singh, Donnel Joyce
Policy Committee:	MaryBeth Maciag, Dr. Rosalie Lamonte, Therese Steinhardt, Melvin Warren, and Ashley Harold
Board of School Estimate:	Yvonne Reitemeyer, Nancy Brown, Maria Maier
NJCCC Trustee Alternate:	Betti Singh

Comments from the Public:

There were no comments from the public.

Mrs. Reitemeyer, seconded by Mrs. Maier, made a **motion to adjourn** at 6:48 P.M. The motion carried unanimously.

Respectfully Submitted,



Marybeth Maciag
Secretary, Board of Trustees