

BOARD OF TRUSTEES RETREAT MEETING
April 12, 2025 @ 8:30 AM
Harry E. Brown Community Board Room

1. **Call to Order** - This meeting has been advertised as required by the Open Public Meeting Law P.L. 1975, Chapter 231.
2. **Flag Salute**
3. **Roll Call**

ACTION	Motion to approve the minutes of the February 11, 2025, Regular Meeting	Exhibit M-1
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ACTION	Motion to approve the minutes of the February 11, 2025, Executive Session Meeting	Exhibit M-2
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4. Communications

5. Policy & Planning

Revision (First Read)

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| • 201.12 Family and Medical Leave Policy | Exhibit CP-1 |
| • 201.12.1 NJ Domestic Violence Leave | Exhibit CP-2 |
| • 308.1 Service and Support Animals Exhibit | Exhibit CP-3 |

NEW

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|------------------------|--------------|
| • 313 Lactation Policy | Exhibit CP-4 |
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6. Consent Agenda

ACTION	Motion to approve Board items A - S as presented.	
	A. January 2025 Financial Statement	Exhibit CFA-1
	B. February 2025 Financial Statement	Exhibit CFA-2
	C. March 2025 Financial Statement	Exhibit CFA-3
	D. Reapproval on the Resolution to Apply for U.S. Department of Agriculture (USDA) Rural Business Enterprise Grant (RBEG) 2025	Exhibit CFA-4
	E. Board Resolution to Amend Strengthening Career and Technical Education for the 21 st Century Act (Perkins V) Grant FY25	Exhibit CFA-5
	F. President's Personnel Recommendations	Exhibit CO-1
	G. Fiscal Year 2026 – Holiday Schedule	Exhibit CO-2
	H. Fair and Open Contract for Landscaping	Exhibit CO-3
	I. Non-Fair and Open Contract to Joseph Cerreta for Consulting Services	Exhibit CO-4

J.	Non-Fair and Open Contract to Condensed Curriculum International, Inc. For Allied Health Career Training Program (FY25)	Exhibit CO-5
K.	Resolution Approving a Facility Renewal and Replacement Plan	Exhibit CO-6
L.	Bev Graph Packaging International LLC, month-to-month lease Effective March 1, 2025/ \$500.00 per month	Exhibit CO-7
M.	104 Procedural Rules for Hearing Before County College Board of Trustees	Exhibit CP-5
N.	202.3 Anti-Nepotism Policy	Exhibit CP-4
O.	201.7 Classification of Employment	Exhibit CP-7
P.	201.15 Employee Background Investigation Policy	Exhibit CP-8
Q.	Resolution to Offer An Associate in Science in Robotics and AI	Exhibit CP-9
R.	Resolution to Offer an Associate in Science Business Administration Organizational Communication Option	Exhibit CP-10
S.	Resolution to Approve A Revised College Vision and Mission Statement	Exhibit CP-11

7. Foundation Report – *Dr. Will Austin*

- Dedication- 12 Noon
- Harry E. Brown Scholarship, \$10,393.47 of \$85,714.29 needed to provide annual \$3,000 scholarship assuming a 3.5% ROI
 - A. Raised as of April 2025: \$0.00
- Haytaian Unrestricted Scholarship, \$31,111.00 of \$1,000,000 public pledge.
 - A. Raised as of April 2025: \$10,500.00

8. Other Business, Announcements, Ad-Hoc Actions, and Actions required since Committee Meeting

Estimated
Times

9. RETREAT AGENDA

8:40AM **Welcome** – *Nancy Brown, Vice-Chair*

ACTION Regular Board Agenda Items (*if needed*)

ACTION **Motion to Enter Executive Session**

8:50AM **Presidential Evaluation Completion-** (Executive Session)

- Facilitated Discussion of Evaluation- *Dr. Debbie DiThomas*
- Finalize Evaluation with President Austin- (*Vice-Chair Mrs. Brown and Trustees*)

ACTION **Motion to Exit Executive Session**

9:35AM Break

9:45AM Good Board Governance

- Best Practices of Highly Effective Boards- Discussion and Activity. *Dr. DiThomas*
- Board Goals Setting/Future Thinking- Discussion: "What's Next?" (*Vice-Chair Mrs. Brown, Dr. Austin, & Dr. DiThomas*)

10:30AM Board Members as Advocates

- General Overview of Board Advocacy- *Dr. DiThomas*
- Specific Advocacy Areas for WCCC Board Members- *Dr. Austin*
- Opportunities for Board Members' Professional Development in Advocacy Skill- (*Vice-Chair Mrs. Brown*)

11:15AM Board and College Succession Planning

- Overview- *Dr. DiThomas*
- Discussion- *All*

11:45AM Wrap Up and Evaluation of Retreat

10. Comments from the Public. (limited to 5 minutes per speaker in accordance with Policy 102.18)

12:00PM Conclude Meeting

ACTION Motion to Adjourn

*** Attend Tiffani Warren & Linda Collins Contemplation Garden Dedication**