

# **EXECUTIVE DIRECTOR NURSE EDUCATION**

## **FULL TIME**

**POSITION DESCRIPTION:** Responsible for providing leadership and direction in overseeing the Associate in Nursing degree program, which admits up to 20 students per year. Responsibilities include curriculum development and hiring new faculty to continuously improve and expand the Nursing Program. Develop policies, procedures, and strategic plans to ensure the efficient operation of the program and to secure continued NJ Board of Nursing program approval and ACEN Accreditation. Serves as Area Chair for the Nursing degree program to include Adjunct Instructor recruiting and staffing. Undertakes other duties as required, including adjunct teaching in the Nursing program, as necessary.

**EDUCATION:** Master's Degree in Nursing required; earned Doctorate in Nursing or related field, preferred.

**EXPERIENCE/SKILLS:** Current NJ RN license, experience in supervision and academic administration, accreditation, acquisition of clinical affiliations, and the ability to teach both clinical and theoretical aspects of curriculum essential.

**SALARY:** Commensurate with experience.