

New

Certified Production Technician (CPT)
NJ Beekeeping Certificate



Warren
Community College

Continuing Education

- Career Training
- Personal Enrichment
- Workforce Development

Free Programs

- Business Skills
- CPT
- ESL
- GED Prep

CONTINUING EDUCATION SCHEDULE SPRING 2025

Career Training and Professional/Personal Enrichment Programs

445 Marshall Street | Phillipsburg, NJ 08865 | 908-689-7613 | www.warren.edu

For complete program schedule and updates visit

WWW.WARREN.EDU "CAREER/CONTINUING EDUCATION"

NON PROFIT ORG
U.S. POSTAGE
PAID
PERMIT #617
HACKETTSTOWN, NJ



475 Route 57 West • Washington, NJ 07882
(908) 835-9222 • www.warren.edu

ECRWSS
POSTAL PATRON

FINANCIAL ASSISTANCE RESOURCES/TRAINING GRANTS

You may be eligible to receive funding for job skills training if you are unemployed, under-employed, working part-time or receive public assistance.

Please call **908-835-2432** for more information.

Morris/Sussex/Warren Employment & Training Services
973-285-6880 | msw-ets@co.morris.nj.us | www.msw-jobtraining.org

NJ Division of Vocational Rehabilitation
908-329-9190

Hunterdon/Somerset Employment & Training
908-541-5780 or 908-788-1328

SCHOLARSHIPS

Continuing Education Career Training Scholarships are available to those who qualify. Call **908-689-7613** for a scholarship application.

CAREER PROGRAMS ELIGIBLE FOR ONE-STOP CAREER CENTER GRANTS

- Medical Assistant
- Medical Office Front Desk Coordinator
- Medical Biller/Coder
- Veterinary Assistant
- Phlebotomy

The Department of Continuing Education specializes in short-term career training programs designed for students who are eager to enter the world of work for the first time or the experienced worker wishing to upgrade their skills. Programs include job search assistance through one-on-one resume preparation, job search planning, and group workshops. Please see above for financial resources.

ESL and GED classes available evenings via ZOOM

FREE! ENGLISH AS A SECOND LANGUAGE (ESL) CLASSES

Warren County Community College offers FREE CLASSES designed to improve English proficiency **for beginner to intermediate level students**. Attain the basic skills necessary to function successfully in the workforce, as parents, and members of the community.

Day Program (Phillipsburg campus):
January 7 and March 18 Sessions
Tues, Wed, Thurs 9:00 am-1:00 pm

Evening Live Online Class via Zoom:
January 7 and April 1 Sessions
Tues, Thurs 6:00 pm-9:00 pm

FREE! HIGH SCHOOL EQUIVALENCY EXAM (GED) PREP CLASSES

Warren County Community College offers FREE CLASSES designed to improve basic reading, writing and math skills to prepare for the high school equivalency exam leading to a New Jersey State issued diploma (GED).

Day Program (Phillipsburg campus):
January 6—June 13, 2025
Mon—Fri 8:00 am-10:30 am

Evening Live Online Class via Zoom:
January 6—June 18, 2025
Mon, Wed 6:00 pm-9:00 pm

PLEASE CALL 908-835-2432 ON OR AFTER DECEMBER 16, 2024 TO REGISTER BY PHONE

These programs are funded by the Workforce Innovation & Opportunity Act of 2014 Title II, Adult Education & Family Literacy via the NJ Department of Labor & Workforce Development. Must provide a current photo ID (driver's license, passport, county or MVC ID).

Office Space Available for New and Emerging Small Business

Small Business Growth Center

Phillipsburg Education Center
445 Marshall St, Phillipsburg NJ

- Below market rental rates
- Utilities included
- Shared conference rooms
- 24/7 access

Contact us for a site visit or for more information.

908-689-7613
azart@warren.edu

Steps from
the PA Border



"QUICKBOOKS ONLINE":

VERSION BASICS

ACC613A2

Learn the most commonly used tasks for operating a small business. Topics covered include working with customers, working with vendors, banking tasks, inventory, payroll, and setting up a new company.

March 13-April 17, 2025

Thurs

6:00 pm-8:30 pm

Phillipsburg Ed Center

Room P103

Cost: \$175

NO COST TRAINING

For the latest schedule, descriptions & registration links, visit

<https://bit.ly/Upskill2025>

IN-PERSON LEARNING

Phillipsburg Ed Center, Room P103

EXCEL ESSENTIALS FOR BEGINNERS

February 18 & 19, 2025

Tues & Wed

9:30 am-1:30 pm

EXCEL INTERMEDIATE

March 18 & 19, 2025

Tues & Wed

9:30 am-1:30 pm

EXCEL-EASY CHARTS & GRAPHS

April 9, 2025

Wed

1:00 pm-3:00 pm

EXCEL-PIVOT TABLES & GRAPHS

April 29, 2025

Tues

1:00 pm-4:00 pm

EXCEL-FORMULAS & FUNCTIONS

May 14, 2025

Wed

1:00 pm-4:00 pm



SCAN QR CODE FOR SCHEDULE AND REGISTRATION

ONLINE LEARNING

INTRO TO R FOR NON-PROGRAMMERS

February 6 & 7, 2025

Thurs & Fri

Google Meets

2:00 pm-5:00 pm

INTRO TO PYTHON FOR NON-PROGRAMMERS

February 13 & 14, 2025

Thurs & Fri

Google Meets

2:00 pm-5:00 pm

CANVA FOR BEGINNERS

February 27, 2025

Thurs

Zoom

11:00 am-2:00 pm

WIX WEBSITE CREATION

March 14, 2025

Fri

Zoom

2:00 pm-5:00 pm

PRACTICAL USE OF AI IN THE WORKPLACE

May 2, 2025

Fri

Zoom

9:30 am-12:30 pm

WarrenUAS

ABOVE & BEYOND

DRONE TECHNOLOGY CREDENTIALS

REMOTE PILOT PART 107 TEST PREP AND PRACTICE FLIGHTS

Daytime

April 30, May 8, 12, 20, and 28, 2025

8:30 am-3:00 pm (1/2 hr lunch break)

*Make-up dates for practical flights 6/2 or 6/5

Phillipsburg Ed Center

Room P117

Cost: \$625

ONLINE REMOTE PILOT TEST PREP

Rolling start dates 3 months access

Cost: \$150

TOP LEVEL 1 — AUVSI TOP CERTIFICATION

Schedule: online

Rolling start dates begin March 3, 2025

3 months access

Required: FAA Part 107 certificate/Drone Pilot License

Cost: \$500

TOP AUVSI Certification: \$120

(payable to Warren County Community College)





NEW! COMING FALL 2025

PRECISION AG BUSINESS CERTIFICATE

The following three courses will equip students with a practical understanding of best practices, technology utilization in agriculture, and the history and future of precision agriculture. Coursework involves hands-on activities in the field and with VRA/VRT. Co-requisite: FAA Part 107 Drone Pilot Certificate (recommended).

UxS FOR PRECISION AGRICULTURE

Topics will include analyzing vegetation indices, collecting and interpreting data, using unmanned systems in applying pesticides, insecticides, fungicides, or fertilizers, and current rules and regulations surrounding UAS.

SOIL FERTILITY AND PLANT NUTRIENT MANAGEMENT

This course explains soil genesis and formation, soil orders, and parent material. Students will learn how to take soil samples and make amendments based on soil fertility and different plant nutrients, enhancing their knowledge and confidence in the field.

PRECISION FARMING TECHNOLOGY

This course will concentrate on the fundamentals of entrepreneurship and finance regarding acquiring new technology and how to apply it to improve farm efficiency, save money, resources, and time, and improve the quantity of crop yield and accuracy of yield predictions.

NEW! BASIC BEEKEEPING

In partnership with the Northwest New Jersey Beekeepers Association and overseen by Cornell Certified Master Beekeeper Jean Miller, Warren County Community College is hosting Basic Beekeeping. Completing this class fulfills the legal education requirements to keep bees in NJ. Classroom topics include honey bee biology, beekeeping equipment, getting started with bees, keeping bees in populated areas, bee plants, seasonal management, honey bee pests and diseases, harvesting your honey crop and queens, queen problems, & re-queening.

February 20-March 13, 2025

Thursdays 9:00 am- 12:00 pm

Phillipsburg Ed Center Room P117

Apiary Field Day (REQUIRED FOR CERTIFICATION)

Date TBD

Location:

**Apiary, Northwest New Jersey Beekeepers Association
70 Valley Crest Road, Lebanon, NJ**

Cost: \$130

ONLINE REGISTRATION ONLY: <https://bit.ly/basicbeekeeping>



SCAN ME

NEW HYBRID FORMAT! HIGHLY RECOGNIZED, NATIONALLY ACCREDITED

MEDICAL ASSISTING PROGRAM *

MED640A2

The hybrid Medical Assisting program blends online learning with visiting the Phillipsburg Education Center and off-campus training sites for hands-on experiences. Meet each Tuesday & Wednesday, and select Mondays, from 8:30 am to 4:30 pm. This seven (7) month, 760-hour full-time, grant-eligible program is nationally accredited. It includes Anatomy/ Physiology/Pathology, Medical Terminology, Pharmacology, Medical Laboratory, Clinical Assisting, Insurance/Coding/Managed Care, Computerized Office Procedures, Healthcare Law & Ethics, Psychology/Therapeutic Communications, Medical Office Procedures, 160-hour Externship (without remuneration), CPR/First Aid, and job search preparation. After successful program completion, students sit for the AAMA's national certification examination and are eligible to become Certified Medical Assistants – CMA (AAMA).

Attend part-time or full-time.

Prerequisites: 18 years of age, clear criminal history, H.S. diploma or equivalent, or current graduating H.S. senior, with knowledge of Windows and Microsoft Word. Must have a computer (not a Macbook) and internet.

Registration begins with scheduling an interview;
email Dr. Marianne Van Deursen at vandeursen@warren.edu

Mandatory Orientation: January 17, 2025

January 22 - July 11, 2025

8:30 am–4:30 pm

On-Campus Tues, Wed, and select Mondays

Phillipsburg Ed Center

Online for classes not scheduled on campus

Cost: \$5,949 + \$175 annual digital textbook subscription with Cengage*

The A.A.S. degree option is available to students who complete the entire Medical Assisting program and wish to matriculate into the degree major. Please see the program director for more information. Our program prepares students to meet the healthcare system's demands. The Medical Assisting career-track certificate program at Warren Community College is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

***Training grants may be available to those who qualify. Call 908-835-2432 for information.**

PLEASE SEE MEDICAL BILLER /CODER AND FRONT DESK COORDINATOR PROGRAMS ON PAGE 5.



**AHA HEARTSAVER CPR/AED
WITH INFANT/CHILD**

EST643A2

This Course is designed for anyone with limited or no medical training who needs a course completion card in CPR and AED use to meet job, regulatory, or other requirements. This course teaches students the critical skills needed to respond to and manage sudden cardiac arrest emergency in the first few minutes until emergency medical services (EMS) arrives/ A infant/child option is available. Course includes a 2-year certification. **\$25 cash payable to instructor first day of class.**

March 19, 2025

Wed

Phillipsburg Ed Center

Cost: \$79

9:30 am–12:30 pm

Room P107

**AHA HEARTSAVER CPR
AND FIRST AID**

EST667A2

Heartsaver® First Aid, CPR, AED, is a classroom video based, instructor-led course. Students learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. This course also teaches adult CPR and AED use. Tuition includes textbook and certification cards. **\$25 cash payable to instructor first day of class.**

April 16, 2025

Wed

Phillipsburg Ed Center

Cost: \$99

9:30 am–3:30 pm

Room P107



MEDICAL BILLER / CODER* - HYBRID

The Medical Biller/Coder program prepares students for entry-level positions in the outpatient ambulatory care setting. This program equips students with essential skills in medical coding and billing, using industry-standard practices. It can be completed entirely in a hybrid online format, offering flexibility for students to gain the knowledge needed to pursue careers in medical offices, clinics, and healthcare facilities. Take five (5) courses from within the Medical Assisting Program.

- **MED676C2** – Anatomy/Physiology/Pathology
- **MED685C2** – Insurance/Coding/Managed Care
- **MED677C2** – Medical Terminology
- **MED687C2** – Computerized Office Procedures
- **MED682C2** – Healthcare Law & Ethics

Call 908-835-2430 for schedule.

Phillipsburg Ed Center

Cost: \$2,475 (\$495 per course) + \$175 annual digital textbook subscription*

MEDICAL OFFICE FRONT DESK COORDINATOR* - HYBRID

The Medical Office Front Desk Coordinator program prepares students for entry-level positions in the outpatient ambulatory care setting. This program provides essential training in patient scheduling, office operations, and customer service skills needed to manage the front desk in a healthcare facility. Offered in a hybrid online format, the program provides the flexibility for students to complete their studies while preparing for a rewarding career in medical offices, clinics, and other healthcare environments. Take seven (7) courses from within the Medical Assisting Program.

- **MED676C2** – Anatomy/Physiology/Pathology
- **MED685C2** – Insurance/Coding/Managed Care
- **MED677C2** – Medical Terminology
- **MED686C2** – Medical Office Procedures
- **MED679C2** – Psychology & Therapeutic Com
- **MED687C2** – Computerized Office Management
- **MED682C2** – Healthcare Law & Ethics

Call 908-835-2430 for schedule.

Phillipsburg Ed Center

Cost: \$3,465 (\$495 per course) + \$175 annual digital textbook subscription*

Prerequisites: 18 years of age, clear criminal history, HS diploma or equivalent, or current graduating H.S. senior, with knowledge of Windows and Microsoft Word. Must have a computer (preferably not a MacBook) and internet access. All applicants must be interviewed. ***Training grants may be available to those who qualify. Call 908-835-2432 for information.**

AHA BLS CPR/AED

The Basic Life Support (BLS) for Healthcare Providers Course is designed to provide a wide variety of healthcare professionals (Nurses, CNAs, EMTs, DT etc.) the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely and effective manner, in a wide variety of in-hospital and out-of-hospital settings. **\$25 cash payable to instructor first day of class for textbook.**

EST624A2

April 10, 2025

Thurs

11:00 am–3:00 pm

Phillipsburg Ed Center

Room P107

Cost: \$99

Registration Deadline: April 1, 2025

EST624B2

May 15, 2025

Thurs

11:00 am–3:00 pm

Phillipsburg Ed Center

Room P107

Cost: \$99

Registration Deadline: May 5, 2025

PHLEBOTOMY TECHNICIAN***NATIONAL CERTIFICATION**

ALH625A2

IN PARTNERSHIP WITH CONDENSED CURRICULUM INTERNATIONAL (CCI) This 90-hour comprehensive, instructor-led program consists of 90 classroom hours which includes a blended, simulated lab to achieve 30 venipunctures and 10 capillary sticks. Students must bring volunteers. Course includes: medical terminology, anatomy and physiology, blood collection, specimen transport & processing, infection control and safety, quality control, confidentiality, & communication skills. Upon successful completion of this program, the student is eligible for national certification by NHA (cert. fee \$117). **Prerequisites: 18 years of age, HS diploma or GED, statement of health from physician due the first day of class, proof of health insurance, fluid resistant lab coat, & clear criminal background.**

March 3, 2025 – June 16, 2025

Mon & Thurs

6:00 pm–9:00 pm

Phillipsburg Ed Center

Room P107

Cost: \$1,799 includes textbook & materials*

Registration Deadline: Feb 24, 2025

***Training grants may be available to those who qualify. See page 1.**

NATIONAL CERTIFICATION!**CERTIFIED FIBER OPTICS
TECHNICIAN (CFOT)****FOT600A2**

IN PARTNERSHIP WITH BDI DATALINK. This comprehensive 2.5-day introductory course in fiber optics is designed for those aspiring to become Certified Fiber Optic Technicians. The training integrates theoretical knowledge with 85% hands-on activities – students are able to use and practice with field equipment in class through hands on skills labs. This program covers not only basic testing and troubleshooting, but also explores the history and future of fiber optics and fiber optics capabilities. (CFOT is a prerequisite for all other BDI DataLynk Courses.) Prerequisites: Basic knowledge of computers; ability to speak and understand the English Language.

April 21-April 23, 2025

Mon, Tues 8:00 am–5:00pm

Wed 8:00 am–12:00pm

Phillipsburg Ed Center Room P117

Cost: \$995**CERTIFIED FIBER OPTICS SPECIALIST IN
TESTING AND MAINT. (CFOS/T)****FOT601A2**

IN PARTNERSHIP WITH BDI DATALINK. This intensive program offers advanced training for individuals involved in testing and maintaining fiber optic networks. Emphasizing practical experience with minimal theory, the course provides a clear and accessible approach to fiber optics testing standards. Participants will learn about various testing standards, equipment, and technological methods used in fiber network testing and splicing, along with guidance on selecting the appropriate tools.

April 23 & April 24, 2025

Wed 1:00 pm–5:00pm

Thurs 8:00 am–5:00pm

Phillipsburg Ed Center Room P112

Cost: \$895**CERTIFIED FIBER OPTICS SPECIALIST IN SPLICING
(CFOS/S)****FOT607A2**

This advanced program combines theory with 75% hands-on classroom activities in both fusion and mechanical splicing of both single and multi-mode fiber optic cables.

April 25, 2025

Fri 8:00 am–5:00pm

Phillipsburg Ed Center Room P117

Cost: \$895

*Tuition includes all books/study materials, exam fees and three-year membership to the FOA. Hours may vary depending on enrollment. Certification: All exams given and graded on the last class day; all courses recognized by the US DOL and are sanctioned by the Fiber Optic Association (FOA).

**VETERINARY ASSISTANT
PROGRAM*****JOB618A2**

IN PARTNERSHIP WITH CONDENSED CURRICULUM INTERNATIONAL(CCI) This 100-hour comprehensive Veterinary Assistant program provides students an opportunity to obtain the necessary knowledge and skills to succeed in an entry-level position as a veterinary assistant: obtaining and recording patient information; the review of preparing patients, instruments and equipment for surgery; how to collect samples and perform certain lab procedures; dressing wounds; assisting in diagnostic and medical procedures; communicating with animal owners; feeding and caring for animals. Certification available through NWCA Veterinary Assistant Certification (VET). Prerequisites: 18 years of age, HS diploma/ GED, clear understanding of written and spoken English.

March 25 - June 24, 2025

Tues & Thurs 2:00 pm–6:00 pm

Phillipsburg Ed Center Room P117

Cost: \$1,899 includes texts & materials ****Training grants may be available, see page 1.****Registration Deadline: March 18, 2025****SERVSAFE MANAGER CERTIFICATION**

This course will satisfy the Chapter 24 Food Code requirements for personnel working in food service. Essentials is recommended for those re-certifying and or those having one year food industry service. Certification test given on last day of class. Textbook must be obtained and read prior to class. Text includes exam answer sheet.

FNM615A2

March 3–March 10, 2025

Mon 8:00 am–12:00 pm

Phillipsburg Ed Center Room P117

Cost: \$99 + textbook**Registration Deadline: Feb 17, 2025****FNM615B2**

May 5–May 12, 2025

Mon 8:00 am–12:00 pm

Phillipsburg Ed Center Room P117

Cost: \$99 + textbook**Registration Deadline: April 21, 2025**

**FOR FINANCIAL
ASSISTANCE RESOURCES
SEE PAGE 1.**



NJ REAL ESTATE SALESPERSON PROGRAM LIVE ONLINE

IN PARTNERSHIP WITH THE AMERICAN SCHOOL OF BUSINESS, FAIRFIELD, NJ. Those who wish to engage in the real estate business in New Jersey are required to attend and complete this 75-hour Salespersons course and pass a state licensing exam. The purpose of the salespersons' course is to prepare you for the state examination. Upon completion of this course, you will receive a "Certificate of Completion" used to gain admissions to the State exam. **Requirements: computer and internet access, high school diploma/GED, and clear criminal background check.**

RET600A2

Feb 3 - April 23, 2025

Mon & Weds

6:30 pm-10:00 pm

No Class March 17, 2025

RET600B2

April 7 - June 18, 2025

Mon & Wed

6:30 pm-10:00 pm

No Class May 26, 2025

Cost: \$495 + \$12 textbook shipping fee

NEW REAL ESTATE TOPICS

Coming this Summer

Sign up for Email Alerts

<https://bit.ly/rei2025>

LOOKING FOR A WELL-PAYING CAREER?

FREE TRAINING IS AVAILABLE FOR ELIGIBLE CANDIDATES.

CERTIFIED PRODUCTION TECHNICIAN (CPT)

CTP641A2

The Certified Production Technician program will give individuals the skills needed to begin a career in manufacturing. It will also raise the level of performance of production workers both to assist in finding higher-wage jobs and helping employers to ensure their workforce increases the company's productivity and competitiveness. The (CPT)-certificate program is an industry-recognized, 160-hour credential provided by the Manufacturing Skills Standards Council (MSSC). This certification is based on industry-defined and federally endorsed national standards. The exams cover the following four production modules: 1) Safety, 2) Maintenance Awareness, 3) Manufacturing Processes and Production, and 4) Quality Practices and Measurement.

Prerequisites: Must be 18 years of age, a resident of New Jersey, and have a valid drivers license.

Funding: The New Jersey Manufacturing Skills Initiative is funded by the NJ Department of Labor and Workforce Development. Job placement support is available throughout the program. The program is also supported by three employer partners.



Information Session - Must Attend One Informational Session for Eligibility to Enroll*

- | | | | |
|-------|----------------|---------------------|----------|
| • Mon | March 10, 2025 | Phillipsburg Campus | 11:30 am |
| • Fri | March 14, 2025 | Washington Campus | 2:00 pm |
| • Fri | March 21, 2025 | Phillipsburg Campus | 11:30 am |



*Informational Session Registration: <https://bit.ly/CPT2025>

For registration or additional information, contact dsmith@warren.edu or 908-689-7613.

Starts March 31st, 2025

Mon - Thurs 11:30 am - 4:30 pm

REGISTRATION REQUIREMENT: Attendance at one information session and submission of a resume.

SIMPLE SIGNING FOR BEGINNERS LAL658A2

Have you always wanted to learn to sign or are you inspired by the recent increase in ASL in TV shows and movies? Learn the essentials of American Sign Language through engaging lessons, memory building techniques, drills, music, games, and more. Skills include: hand formations, basic vocabulary, conversational signs, grammar, fingerspelling, and Deaf culture. Sign vocabulary will cover everyday topics such as the manual alphabet, numbers, calendar, weather, family, food, colors, home, school, and hobbies. Anyone who has ever wanted to learn ASL should begin here.

Feb 25-April 29, 2025

Tues 6:00 pm-7:30 pm
Phillipsburg Ed Center Room P117
Cost: \$135

SIMPLE SIGNING APPLICATIONS AND FUN WITH ASL LAL659A2

Do you have a vocabulary of signs and are looking to develop your conversational skills or improve your receptive skills? Join us to develop grammatical skills, ranking and listing, and using sign space to share stories and information. Creative use of signs to play games, tell stories, sign songs, and tell jokes will be the focus of this class. Knowledge of the manual alphabet and basic signs is required.

Feb 25-April 29, 2025

Tues 7:30 pm-9:00 pm
Phillipsburg Ed Center Room P117
Cost: \$135

PAINTING IN ACRYLIC SPI868A2

Join us and learn the versatility of painting with acrylics, a durable and flexible medium. Learn painting techniques using acrylic paint...from washing to dabbling and even flicking. Come and have some fun! This class is perfect for the beginner as well as the more advanced. **\$25 material fee for supplies payable to instructor on first day of class.**

March 13-April 24, 2025

Thurs 9:30 am-11:30 am
Phillipsburg Ed Center Room P107
Registration Deadline: March 6, 2025
Cost: \$139

**SEE PAGE 2
FOR DRONE PILOT CLASSES.**

NEW! CREATING COLORED PENCIL DRAWING SPI821A2

Learn to shade and blend in colored pencil by creating creamy textures and fine details in beautiful colors! **\$25 material fee due 1st day of class**

March 13 -April 24, 2025

Thurs 2:00 pm-4:00 pm
Phillipsburg Ed Center Room P107
Cost: \$139

DRAWING IN PENCIL SPI866A2

Explore your creative side as you learn how to draw in pencil. This class is for ALL skill levels...those that have pondered their artistic side and those with advanced skills looking to have their work more polished. Join this local artist/author and unleash the artist within. **A \$20 material fee for supplies payable to instructor on first day of class.**

March 13 -April 24, 2025

Thurs 7:00 pm-9:00 pm
Phillipsburg Ed Center Room P107
Registration Deadline: March 6, 2025
Cost: \$139

BASICS OF PHOTOGRAPHY LIVE ONLINE CLASS PHO615A2

Here is your chance to learn the basic principles of photography. In this class you will learn about composition or arrangement, color and tonal contrasts, use of natural lighting and shadows, focal depth of field, focal lines and framing. Class will consist of viewing and discussion of photographs, as well as students work taken from outside of the class. Students will need internet access and also need to know how to use their photography equipment, either digital camera or smart phone camera, as well as how to download photos to email for online classroom viewing.

Feb 18 -March 11, 2025

Tues 7:00 pm-9:00 pm
Live Online
Cost: \$79

**SEE PAGE 3
FOR
BASIC BEEKEEPING.**

BEGINNING GOLF - THE LONG AND SHORT OF IT

This course is geared towards the beginner to high handicap golfer. You will learn drills to practice at home or at the golf range. Lessons will include the short and mid-irons as well as the Woods and Pitching, Chipping, Full Swing, Putting and Sand/Bunker shots. One of the 6 lessons will be at a driving range where students are responsible for the cost of a bucket of balls. All other lessons, the balls will be provided. **Material fee of \$5 is payable to instructor on the first day of class. Please bring a water bottle and 9-iron with you to the first class. Open to anyone 18-yrs of age or older. Remember to wear sneakers.**

SEN633A2

April 23-May 28, 2025

Wed 10:00 am-11:30 am
WCCC Main Campus Meet at security desk
Cost \$124

SEN633B2

April 23-May 28, 2025

Wed 5:00 pm-6:30 pm
WCCC Main Campus Meet at security desk
Cost \$124

INTRODUCTION TO PICKLEBALL: REC673A2

A SWEET GAME WITH A SOUR NAME!

Pickleball is a fun combination of badminton, ping pong, paddle tennis, and tennis." It is a social sport that develops reflex, coordination, quickness, and agility skills. Pickleball is particularly popular among seniors. This introductory class will teach you the basics of the sport. Paddles and pickleballs will be provided. Please wear sneakers and bring a bottle of water.

April 24-May 29, 2025

Thurs 1:00 pm-2:30 pm
Franklin Township Municipal Building
Cost: \$139

**SEE
REFUND POLICY
ON PAGE 10**



View our online catalog with our education partner for personal and career programs.

Ed2Go FUNDAMENTALS

www.ed2go.com/wccc

PROFESSIONAL DEVELOPMENT

- Arts and Design
- Business
- Computer Science and Applications
- Construction and Trades
- Health and Fitness
- Information Technology
- Nursing - Continuing Education & Accreditation
- Math and Science
- Teaching- Professional Development Hours
- Test Prep - Comp TIA, GMAT, GRE, PRAXIS, TEAS

PERSONAL ENRICHMENT**INVESTING AND FINANCE**

- Analysis and Valuation of Stocks
- Personal Finance
- Probate Law and Estate Planning
- Real Estate Investing
- Stocks, Bonds and Investing
- Where Does All My Money Go?

HEALTH AND FOOD

- Food and Mood: What's the Connection?
- Lose Weight and Keep It Off
- Secrets of a Caterer
- Start Your Edible Garden
- Luscious, Low-Fat, Lighting-Quick Meals
- Natural Health and Healing
- Wire Your Brain for Happiness

MUCH MORE - COME AND EXPLORE

- Growing Plants for Fun and Profit
- Languages
- Music Made Easy
- Scrapbooking (print and digital)
- Speed Reading
- Writing - Fiction and Non-Fiction Styles

Continuing Education is located at the
Phillipsburg Education Center (PEC)
445 Marshall St., Phillipsburg, NJ 08865
Phone: (908) 689-7613
Fax: (908) 878-0170

REGISTER TODAY!

1. For payment information or registration by phone, please call 908-689-7613
2. If you would like to pay in person, please visit the Continuing Education office (P129) at our Phillipsburg Education Center (PEC).

Please assume that your registration is confirmed and your class is running, unless you hear from us.

PEC OFFICE HOURS:

Mon-Fri 9am-5pm

EMPLOYER SPONSORED

Purchase orders, vouchers, and letters of intent to pay (on company letterhead) are accepted by mail or fax with your completed registration form.

REFUNDS AND FEES

Refund Policy: You may withdraw three business days prior to the first day of class in order to receive a refund minus a \$15.00 processing fee. **No refunds will be issued thereafter. Students are responsible for the balance of tuition and fees in the event they terminate payment plans or private loans.**

Checks unable to be processed will incur a \$25 fee.

TRAINING GRANTS/FINANCIAL ASSISTANCE

You may be eligible to receive job skills training grants if you are unemployed, underemployed, working part-time, or receiving public assistance. To determine eligibility, please call 908-835-2432.

REPLACEMENT CERTIFICATES

There is a \$15 charge for a certificate replacement.

REFUND SCHEDULE

For class start day on	You should call on or before the previous
Monday	Wednesday
Tuesday	Thursday
Wednesday	Thursday
Thursday	Monday
Friday	Tuesday
Saturday	Wednesday

DISCOUNT POLICY

Students eligible to attend classes on a tuition-free basis are permitted to register for Continuing Education courses one day prior to the start date, on a space-available basis, and with tuition-paying students constituting the minimum number to run the course. Senior citizens (60 & older) may be eligible for this discount. All course fees must be paid at the time of registration. Students are responsible to purchase required textbooks. Active Adult 55+ courses and third party vendor programs do not qualify for discounts.

Continuing Education reserves the right to cancel classes due to inclement weather, when enrollment requirements are not achieved or when other college functions take priority. Students will be notified by phone or by email. Tuition and fees are refunded in full when the course is canceled by Warren, and no fees are incurred by the student.

DIRECTIONS

For directions visit www.warren.edu or call (908) 689-7613.

LOCATIONS

Warren Main Campus

475 Route 57 West • Washington, NJ 07882
Phone: (908) 835-9222

Phillipsburg Education Center (PEC)

445 Marshall Street • Phillipsburg, NJ 08865
Phone: (908) 689-7613

OFF-SITE LOCATIONS

Franklin Township Municipal Building

2093 Rt. 57 • Broadway, NJ

Northwest New Jersey Beekeepers Association

70 Valley Crest Road, Lebanon, NJ

**REGISTER 3 BUSINESS DAYS
BEFORE CLASS
TO AVOID CANCELLATION**

