

PROPOSED FY20 BUDGET

Exhibit CFA-3

	FY2018 Revised	FY2019 Revised	FY2020 Proposed
County	2,070,971	2,192,390	2,236,238
State	2,279,000	2,220,000	2,220,000
Gov't Approp.	\$ 4,349,971	\$ 4,412,390	\$ 4,456,238
Tuition	\$ 3,370,000	\$ 3,408,000	\$ 3,543,000
General Service Fee	\$ 207,000	\$ 179,000	\$ 131,000
Technology Fee	\$ 165,000	\$ 134,000	\$ 131,000
Mandates Fee	\$ 48,000	\$ 44,000	\$ 22,000
Lab Fees	\$ 186,000	\$ 215,000	\$ 210,000
Cengage Fee Revenue	\$ -	\$ 136,500	\$ 216,000
Application Fees	\$ 15,000	\$ 15,000	\$ 14,500
Tuition/ Fees	\$ 3,991,000	\$ 4,131,500	\$ 4,267,500
Misc. / Other Income	\$ 55,000	\$ 62,500	\$ 72,000
Deferred Revenue	\$ 250,000	\$ -	\$ -
Bookstore	\$ 42,000	\$ 25,000	\$ 10,000
Rental Income	\$ 25,000	\$ 205,000	\$ 200,000
Other Income	\$ 372,000	\$ 292,500	\$ 282,000
Continuing Ed.	\$ 400,000	\$ 400,000	\$ 385,000
SPT Net Revenue	\$ 15,000	\$ -	\$ -
Net Customized Training	\$ 50,000	\$ 60,000	\$ 75,000
Total, Non-Credit	\$ 465,000	\$ 460,000	\$ 460,000
Total Revenue	\$ 9,177,971	\$ 9,296,390	\$ 9,465,738
Expenses	\$ 9,174,915	\$ 9,291,410	\$ 9,465,738

DISPLAY BY DEPARTMENT

#	DEPARTMENT	FY2018 Revised	FY2019 Revised	FY2020 Proposed
<u>Academic-Related</u>				
127	Outcomes Research	67,513	57,717	57,717
128	Academic Office	181,500	242,545	242,545
141	Instruction	2,126,620	2,041,620	2,026,620
142	Nursing	311,211	298,103	307,603
144	Other Instruction	56,600	63,000	65,000
145	ISC	139,050	130,268	130,268
146	Textbooks/Recruiting	15,000	168,600	231,000
155	Continuing Education (CE)	368,168	355,738	371,238
156	CE Instruction	225,000	225,000	225,000
173	Library	98,663	100,767	100,767
Subtotal		3,589,325	3,683,358	3,757,758
<u>Student and Instructional Support</u>				
132	Information Technology	621,235	638,401	603,401
133	Recruit., Admin, Std Act.	283,172	280,551	280,551
134	Financial Aid	124,793	133,148	133,148
135	Scholarships and Waivers	75,000	75,000	75,000
137	Student Activities	10,000	10,000	10,000
138	Graduation and Events	74,000	82,000	82,000
Subtotal		1,188,200	1,219,100	1,184,100
<u>Administrative and Overhead</u>				
125	President's Office	239,688	303,563	303,563
126	Public Relations	124,088	125,222	125,222
129	Administration	151,963	148,074	148,054
130	Human Resources	181,333	183,780	186,780
131	Payroll and Benefits	1,792,416	1,702,662	1,704,935
139	Finance	416,086	382,825	382,825
Subtotal		2,905,574	2,846,126	2,851,379
<u>Physical Plant/General</u>				
184	Insurance/Security	279,000	281,000	281,000
185	General Expenses	196,000	223,000	324,000
186	Physical Plant	562,716	594,326	590,501
187	Utilities	427,000	417,000	449,500
188	Debt Service	27,100	27,500	27,500
Subtotal		1,491,816	1,542,826	1,672,501
TOTAL		9,174,915	9,291,410	9,465,738

Note: Fringe benefits centralized under Payroll

DEPARTMENT DETAIL

125-President's Office				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-125-30-7101	Administrator	180,838	208,888	208,888
0-125-30-7109	Support Staff	51,000	52,275	52,275
0-125-30-8030	Office Supplies	350	400	400
0-125-30-8140	Books and Publications	0	0	0
0-125-30-8200	Travel/Staff Development	5,000	6,000	6,000
0-125-20-8310	Strategic Planning/Market.	<u>2,500</u>	<u>36,000</u>	<u>36,000</u>
	Total	239,688	303,563	303,563

126-Advancement				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-126-30-7102	Administrator	82,238	83,472	83,472
0-126-30-8030	Office Supplies	250	250	250
0-126-30-8200	Travel/Staff Development	1,000	1,000	1,000
0-126-30-8215	Public Relations	17,100	17,100	17,100
0-126-30-8250	Institutional Promotion	6,000	6,000	6,000
0-126-60-8265	Radio	<u>17,500</u>	<u>17,400</u>	<u>17,400</u>
	Total	124,088	125,222	125,222

127-Outcomes Research				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-127-20-7105	Professional	44,163	45,267	45,267
0-127-20-8010	Surveys	6,000	6,000	6,000
0-127-20-8030	Office Supplies	50	50	50
0-127-20-8200	Travel/Conf./Staff Dev.	2,200	2,200	2,200
0-127-20-8230	Institutional Dues	100	0	0
0-127-20-8285	Accreditation Expenses	<u>15,000</u>	<u>4,200</u>	<u>4,200</u>
	Total	67,513	57,717	57,717

DEPARTMENT DETAIL

128-Academic Admin.				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-128-50-7101	Administrator	145,000	206,045	206,045
0-128-50-7109	Clerical/Staff FT	36,000	36,000	36,000
0-128-50-8200	Travel/Conf./Staff Dev.	<u>500</u>	<u>500</u>	<u>500</u>
	Total	181,500	242,545	242,545

129-Administration				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-129-30-7101	Administrator	98,043	93,043	93,043
0-129-30-7109	Clerical/Staff FT	37,870	38,981	38,961
0-129-30-7111	Clerical/Staff PT	15,000	15,000	15,000
0-129-30-8030	Office Supplies	300	300	300
0-129-30-8200	Travel/Conf./Staff Dev.	<u>750</u>	<u>750</u>	<u>750</u>
	Total	151,963	148,074	148,054

130-Human Resources				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-130-30-7102	Director	72,333	73,780	73,780
0-130-30-7220	Dental Insurance	34,000	36,000	36,000
0-130-30-7250	Disability	4,000	4,000	4,000
0-130-20-7260	Staff Tuition Reimbursement	50,000	45,000	45,000
0-130-30-8210	Staff Development	5,000	9,000	9,000
0-130-30-8270	Classified Ads/Background	7,000	7,000	10,000
0-130-30-8665	Unemployment Ins.	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
	Total	181,333	183,780	186,780

DEPARTMENT DETAIL

131-Payroll and Benefits				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-131-30-7102	Director	74,960	76,460	76,460
0-131-30-7200	Social Security	345,000	340,000	340,000
0-131-30-7210	Health/Allowances	1,103,456	967,202	1,044,475
0-131-30-7230	Retirement-Net Expense	245,000	300,000	225,000
0-131-30-8350	Payroll Service	24,000	19,000	19,000
	Total	1,792,416	1,702,662	1,704,935

132-Instructional Technology				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-132-50-7105	Professional	52,035	54,401	54,401
0-132-50-8400	Computer Software	132,000	142,000	144,000
0-132-50-8410	Computer Hardware	15,000	9,000	9,000
0-132-50-8420	Computer Supplies	20,000	15,000	12,000
0-132-50-8430	Internet Services	59,000	61,000	40,000
0-132-50-8490	IT Contracted Services	343,200	357,000	344,000
	Total	621,235	638,401	603,401

DEPARTMENT DETAIL

133-Student Services				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-133-60-7101	Administrator	106,110	107,702	107,702
0-133-60-7105	Professionals	80,636	83,529	83,529
0-133-60-7109	Clerical/Staff FT	53,337	36,000	36,000
0-133-60-7111	Clerical/Staff PT	15,500	16,000	16,000
0-133-60-8030	Office Supplies	1,000	2,200	2,200
0-133-60-8045	Placement Services	914	120	120
0-133-60-8150	Printing (Handbook)	6,675	6,000	6,000
0-133-60-8200	Travel/Conf./Staff Dev.	1,500	1,500	1,500
0-133-60-8260	Media Advertising	7,500	17,500	17,500
0-133-60-8320	ADA Services	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	Total	283,172	280,551	280,551

134-Financial Aid				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-134-60-7102	Director	76,500	77,648	77,648
0-134-60-7109	Clerical/Staff FT	33,793	40,000	40,000
0-134-60-8400	Powerfaids Software	13,000	14,000	14,000
0-134-60-8200	Travel/Conf./Staff Dev.	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total	124,793	133,148	133,148

137-Student Activities				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-137-60-9600	Student Life	10,000	10,000	10,000

138-Graduation and Events				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-138-60-8050	Graduation & Events	47,000	52,000	52,000
0-138-60-8060	Recruiting-Events	<u>27,000</u>	<u>30,000</u>	<u>30,000</u>
	Total	74,000	82,000	82,000

*This category was moved to Department 146 during FY19.

DEPARTMENT DETAIL

135-Scholarships				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-135-60-7108	College Work-Study	10,000	10,000	10,000
0-135-65-8710	SEOG-College Match	10,000	10,000	10,000
0-135-65-8700	Trustee Scholarships	20,000	20,000	20,000
0-135-65-8720	Tuition Waivers	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
	Total	75,000	75,000	75,000

139-Business Operations				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-139-30-7101	Administrator	130,097	152,000	152,000
0-139-30-7102	Director	72,664	0	0
0-139-30-7105	Professional	50,000	60,000	60,000
0-139-30-7109	Support Staff FT	82,500	89,000	89,000
0-139-30-8030	Office Supplies	550	550	550
0-139-30-8140	Books and Publications	350	350	350
0-139-30-8200	Travel/Conf./Staff Dev.	900	900	900
0-139-30-8230	Institutional Dues	225	225	225
0-139-30-8330	1098t/Collections	3,300	3,300	3,300
0-139-30-8340	Accounting/Auditing	40,500	41,500	41,500
0-139-30-8360	Banking/Credit Card Fees	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
	Total	416,086	382,825	382,825

146-Marketing and Cengage Subscriptions				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0 146 20 8130	Cengage Subscriptions	0	145,600	208,000
0 146 50 8400	IT Equipment	0	5,000	5,000
0-146-60-8060	Recruiting-Print*	<u>15,000</u>	<u>18,000</u>	<u>18,000</u>
	Total	15,000	168,600	231,000

*Moved from Department 133

DEPARTMENT DETAIL

141-Instruction				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-141-20-7103	Faculty	1,255,000	1,088,000	1,088,000
0-141-20-7104	Adjuncts	455,000	460,000	440,000
0-141-20-7105	Teaching Administrators	135,620	200,620	200,620
0-141-20-7106	Overload	201,000	210,000	220,000
0-141-20-7111	Auto aides		6,000	6,000
0-141-20-7119	Contracted Coordinators	30,000	20,000	10,000
0-141-20-8000	Instructional Supplies	19,000	25,000	30,000
0-141-20-8015	Instructional Student Life	4,000	4,000	4,000
0-141-20-8200	Travel	13,500	13,500	13,500
0-141-20-8201	In-State Travel	1,500	1,500	1,500
0-144-20-8300	Consultant Fees	0	1,000	1,000
0-141-20-8820	External Education Sites	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
	Total	2,126,620	2,041,620	2,026,620

142-Nursing				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-142-20-7102	Manager	89,318	90,658	90,658
0-142-20-7105	Professional	134,708	79,200	79,200
0-142-20-7107	Nursing Adjuncts	51,940	91,000	91,000
0-142-20-8000	Instructional Supplies	8,000	8,000	8,000
0-142-20-8200	Travel	2,000	2,000	2,000
0-142-20-8280	Program Certification Fees	4,245	4,245	13,745
0-142-20-8760	Student Books	<u>21,000</u>	<u>23,000</u>	<u>23,000</u>
	Total	311,211	298,103	307,603

144-All Other Instruction				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-144-20-7105	Professional	0	0	0
0-144-20-7110	PT Professional	12,000	27,000	27,000
0-144-20-7111	Clerical/Staff PT	18,000	16,000	18,000
0-144-20-7118	Contracted Professional	6,600	0	0
0-144-20-8030	Office Supplies	4,000	4,000	4,000
0-144-20-8150	Printing	7,000	7,000	7,000
0-144-20-8205	Meeting Expenses	7,000	7,000	7,000
0-144-20-8230	Dues and Memberships	1,000	1,000	1,000
0-144-20-8280	Program Certification Fees	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	Total	56,600	63,000	65,000

DEPARTMENT DETAIL

145-Instructional Support Center				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-145-50-7109	Clerical/Staff FT	60,900	62,118	62,118
0-145-50-7111	PT Non-Exempt	75,000	65,000	65,000
0-145-50-8006	Supplies-Testing	2,000	2,000	2,000
0-145-50-8030	Office Supplies	650	650	650
0-145-50-8200	Travel	<u>500</u>	<u>500</u>	<u>500</u>
	Total	139,050	130,268	130,268

155-Continuing Education				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-155-40-7101	Administrator	123,259	125,108	125,108
0-155-40-7105	Professional	110,246	56,417	109,417
0-155-40-7109	Clerical/Staff FT	82,463	84,513	84,513
0-155-40-7110	PT Professionals	7,500	45,000	7,500
0-155-40-8030	Office Supplies	3,500	3,500	3,500
0-155-40-8050	Special Events	1,100	1,100	1,100
0-155-40-8150	Printing	600	600	600
0-155-60-8155	Course Schedules	31,000	31,000	31,000
0-155-40-8200	Travel/Conf./Staff Dev.	3,000	3,000	3,000
0-155-40-8230	Institutional Dues	5,000	5,000	5,000
0-155-40-8270	Classified Ads	<u>500</u>	<u>500</u>	<u>500</u>
	Total	368,168	355,738	371,238

156-Continuing Education Instruction				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-156-20-7104	Instructors	70,000	70,000	70,000
0-156-20-7118	Contracted Instructors	135,000	135,000	135,000
0-156-20-8000	Instructional Supplies	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	Total	225,000	225,000	225,000

DEPARTMENT DETAIL

173-Library				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-173-50-7105	Professional	44,163	45,267	45,267
0-173-50-8030	Office Supplies	3,400	3,400	3,400
0-173-50-8090	Photo Identification System	1,200	1,200	1,200
0-173-50-8100	Library Books	5,000	5,000	5,000
0-173-50-8110	Periodicals	2,600	2,600	2,600
0-173-50-8120	CD/DVDs	1,000	1,000	1,000
0-173-50-8200	Travel	300	300	300
0-173-50-8440	Electronic Resources	41,000	42,000	42,000
	Total	98,663	100,767	100,767

184-Insurance and Security				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-184-70-8570	Security Contract	120,000	129,000	129,000
0-184-70-8660	Worker's Compensation	42,000	40,000	40,000
0-184-70-8665	Property/Liability Insurance	117,000	112,000	112,000
	Total	279,000	281,000	281,000

185-Miscellaneous Expenses				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-185-30-8170	Miscellaneous	4,000	4,000	4,000
0-185-30-8220	Board Expenses	18,000	18,000	18,000
0-185-30-8230	Institutional Dues	39,000	41,000	42,000
0-185-30-8370	Legal Services	60,000	60,000	60,000
0-185-30-8800	Contingency/Bad Debt	75,000	100,000	200,000
	Total	196,000	223,000	324,000

DEPARTMENT DETAIL

186-Physical Plant				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-186-70-7105	Professional	45,900	47,048	47,048
0-186-70-7109	Custodian FT	65,716	67,653	67,653
0-186-30-7115	Overtime	2,200	3,300	3,300
0-186-30-8030	Office Supplies	13,000	13,000	12,000
0-186-30-8070	Postage	39,000	39,000	39,000
0-186-70-8200	Travel	500	500	500
0-186-30-8240	Archive Services	6,000	6,000	6,000
0-186-70-8480	Furniture/Fixtures	5,000	5,000	5,000
0-186-70-8560	Custodial Services	85,000	88,000	96,000
0-186-70-8500	General Maintenance	153,000	153,000	155,000
0-186-70-8545	Copiers	41,000	41,000	41,000
0-186-70-8650	Vehicles	12,000	12,000	12,000
0-186-70-8565	Custodial Supplies	20,000	20,000	20,000
0-186-70-8580	Landscaping	30,000	32,000	38,000
0-186-70-8585	OSHA Compliance	3,000	3,000	3,000
0-186-70-8590	Snow Removal	41,400	43,825	45,000
0-186-70-8680	Start Up Annex	n/a	20,000	-
	Total	562,716	594,326	590,501

187-Utilities				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-187-70-8600	Electric	290,000	290,000	310,000
0-187-70-8610	Gas	60,000	60,000	65,000
0-187-70-8620	Telephone	40,000	30,000	34,000
0-187-70-8630	Water	15,000	15,000	17,000
0-187-70-8640	Disposal Services	<u>22,000</u>	<u>22,000</u>	<u>23,500</u>
	Total	427,000	417,000	449,500

188-Debt Service				
Account	Description	FY2018 Revised	FY2019 Revised	FY2020 Proposed
0-188-80-8900	ELF Debt Service	27,100	27,500	27,500