

MEDICAL ASSISTING

Associate in Applied Science

Academic Courses Credits: 22

- | | |
|---|---|
| <input type="checkbox"/> ENG 140 English Composition I | 3 |
| <input type="checkbox"/> ENG 141 English Composition II <i>or</i>
COM 105 Interpersonal Communications | 3 |
| <input type="checkbox"/> PSY 101 Introduction to Psychology | 3 |
| <input type="checkbox"/> PSY 175 Human Growth and Dev. | 3 |
| <input type="checkbox"/> _____ GE Humanities Elective (3B) | 3 |
| <input type="checkbox"/> MAT 111 Math Analysis for Bus. &
Economics <i>or</i>
MAT 151 Statistics | 3 |
| <input type="checkbox"/> CHE 110 Introductory Chemistry | 4 |

Career Courses* Credits: 38

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|--|---|
| <input type="checkbox"/> BIO 264 Microbiology | 4 |
| <input type="checkbox"/> MED 176 Intro to A&P and Pathology | 3 |
| <input type="checkbox"/> MED 177 Medical Terminology | 3 |
| <input type="checkbox"/> MED 178 Pharmacology & Medication
Administration | 3 |
| <input type="checkbox"/> MED 179 Therapeutic Communications | 3 |
| <input type="checkbox"/> MED 180 Medical Office Lab | 3 |
| <input type="checkbox"/> MED 181 Clinical Assisting | 3 |
| <input type="checkbox"/> MED 182 Healthcare Law & Ethics | 3 |
| <input type="checkbox"/> MED 185 Insur./Coding/Managed Care | 3 |
| <input type="checkbox"/> MED 186 Medical Office Procedures | 3 |
| <input type="checkbox"/> MED 187 Computerized Office
Procedures | 3 |
| <input type="checkbox"/> MED 224 Clinical Externship Practicum | 3 |
| <input type="checkbox"/> MED 289 Capstone CMA Prep | 1 |

38

Total Credits 60

* Most career courses meet at the Phillipsburg Campus,
445 Marshall Street, Phillipsburg, NJ 08865

General Education Requirements for A.A.S.

1. COMMUNICATION

Must complete 6 credits from the following:

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|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> ENG-140 | <input type="checkbox"/> ENG-141 | <input type="checkbox"/> COM-143 or COM-105 |
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2. MATHEMATICS – SCIENCE – TECHNOLOGY

Must complete 3 credits:

A. Mathematics (0-3 credits)

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|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> MAT-104 | <input type="checkbox"/> MAT-110 | <input type="checkbox"/> MAT-111 | <input type="checkbox"/> MAT-131 |
| <input type="checkbox"/> MAT-141 | <input type="checkbox"/> MAT-150 | <input type="checkbox"/> MAT-151 | |

B. Science (0-4 credits)

- | | | |
|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> BIO-145 | <input type="checkbox"/> BIO-150 | <input type="checkbox"/> BIO-162 |
| <input type="checkbox"/> BIO-163 | <input type="checkbox"/> BIO-165 | <input type="checkbox"/> BIO-170 |
| <input type="checkbox"/> BIO-176 | <input type="checkbox"/> BIO-262 | <input type="checkbox"/> CHE-110 |
| <input type="checkbox"/> CHE-164 | | |

C. Technology (0-4 credits)

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|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> CSC-102 | <input type="checkbox"/> CSC-103 | <input type="checkbox"/> CSC-112 |
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3. SOCIAL SCIENCE – HUMANITIES

Must complete a total of 3 credits in either A or B:

A. Social Science (0-3 credits)

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|-----------------------------------|-----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> ANT 289 | <input type="checkbox"/> ECO-188 | <input type="checkbox"/> ECO-189 | <input type="checkbox"/> GEO-105 |
| <input type="checkbox"/> POL -101 | <input type="checkbox"/> POL -115 | <input type="checkbox"/> POL-201 | <input type="checkbox"/> PSY-101 |
| <input type="checkbox"/> PSY-175 | <input type="checkbox"/> SOC-103 | <input type="checkbox"/> SOC-202 | |

B. Humanities (0-3 credits)

- | | | | |
|-----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> ART-101 | <input type="checkbox"/> ART-105 | <input type="checkbox"/> ART-106 | <input type="checkbox"/> ART-107 |
| <input type="checkbox"/> ENG-199 | <input type="checkbox"/> ENG-201 | <input type="checkbox"/> ENG-202 | <input type="checkbox"/> ENG-240 |
| <input type="checkbox"/> ENG-241 | <input type="checkbox"/> ENG-242 | <input type="checkbox"/> FOR-101 | <input type="checkbox"/> FOR-103 |
| <input type="checkbox"/> FOR-133 | <input type="checkbox"/> FOR-151 | <input type="checkbox"/> FOR-201 | <input type="checkbox"/> FOR-251 |
| <input type="checkbox"/> HIS-101 | <input type="checkbox"/> HIS-102 | <input type="checkbox"/> HIS-113 | <input type="checkbox"/> HIS-114 |
| <input type="checkbox"/> HIS-220 | <input type="checkbox"/> HIS-225 | <input type="checkbox"/> HIS-250 | <input type="checkbox"/> HIS-260 |
| <input type="checkbox"/> MUS-191 | <input type="checkbox"/> MUS-211 | <input type="checkbox"/> PHI-101 | <input type="checkbox"/> PHI-102 |
| <input type="checkbox"/> PHI -103 | <input type="checkbox"/> PHI-204 | <input type="checkbox"/> PHI-261 | <input type="checkbox"/> THE-193 |

GENERAL EDUCATION ELECTIVES

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|----------------------------------|--|----------------------------------|
| <input type="checkbox"/> COM-205 | <input type="checkbox"/> PHI-251/PSY-251 | <input type="checkbox"/> SOC-120 |
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MEDICAL ASSISTING

Associate in Applied Science

The Associates in Applied Science, Medical Assisting Option is designed to provide college level education and preparation to students who wish to enter the field of Medical Assisting. This degree program is an extension of the career track certificate offered through the continuing education department. Graduates of the A.A.S. degree program are also issued a certificate in Medical Assisting. Upon completion of the program, students are eligible to sit for the CMA examination, offered through the American Association of Medical Assistants.

This medical assisting degree program prepares students for positions as medical assistants in physician's offices and other outpatient, ambulatory care facilities. The A.A.S. in Medical Assisting is a terminal degree; however, general education courses may be transferred to a 4-year institution. Students may choose to continue in the field of Nursing, Health and Hospital Care Administration, or a variety of other allied health care programs.

Elective Categories:

Students may select courses from any of the disciplines listed below each category to full-fill any remaining degree requirements above and beyond their General Education Requirements.

SOCIAL SCIENCE:

ANT CRJ ECO POL PSY SOC

HUMANITIES:

ART COM FOR ENG* HIS MUS PHI THE

* Literature Elective must be ENG-199, 201, 202, 205, 240, 241, 242, 244, 245

BUSINESS:

ACC BUS COM121 CSC ECO GRD LST

LIBERAL ARTS:

ANT ART BIO COM CHE CRJ ECO
ENG* FOR HIS MAT MUS PHI PHY
POL PSY SOC THE

* Literature Elective must be ENG-199, 201, 202, 205, 240, 241, 242, 244, 245

FREE:

Any college-level (100+) course that is not required as part of the degree program