Warren County Community College

September 16, 2019

New Jersey Commission on Higher Education

20 W. State St.

Trenton, NJ 08608-1206

We are pleased to present the Warren County Community College 2019 Institutional Profile Report, which should serve as a showcase of the work put forth by our faculty, staff and administration throughout the last year. This document is designed to provide the state with descriptive data and information about our college.

We are hopeful that this report will be useful to students, parents, community college personnel, policymakers and the general public.

I would like to thank the staff of Warren County Community College for their work in updating our Institutional Profile for 2019.

Sincerely,

Dr. William J. Austin
President

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A. <u>Accreditation Status</u>

1. Institutional Accreditations

Warren County Community College is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, 267-284-5000. Founded in 1981, the College was awarded its original accreditation from the Commission in 1992 and its accreditation was most recently reaffirmed in June, 2018.

2. Professional Accreditations

WCCC holds the following program-specific professional accreditations:

- Accreditation Commission for Education in Nursing, Inc. (ACEN)
- Commission on Accreditation of Allied Health Programs (CAAHEP)
- National Automotive Technicians Education Foundation (NATEF)

B. Number of Students Served

1. Number of Undergraduates by Attendance Status, Fall 2018*:

Full Time		Part Time		Total
N	*%*	*N*	*%*	**3496***
586	*16.8*	2910	*83.2*	

*Includes dual enrollment registered as of October, 2018.
WCCC Department of Institutional Research reported October, 2018 for the SURE report.

Fall 2018 Enrollment by Attendance Status*
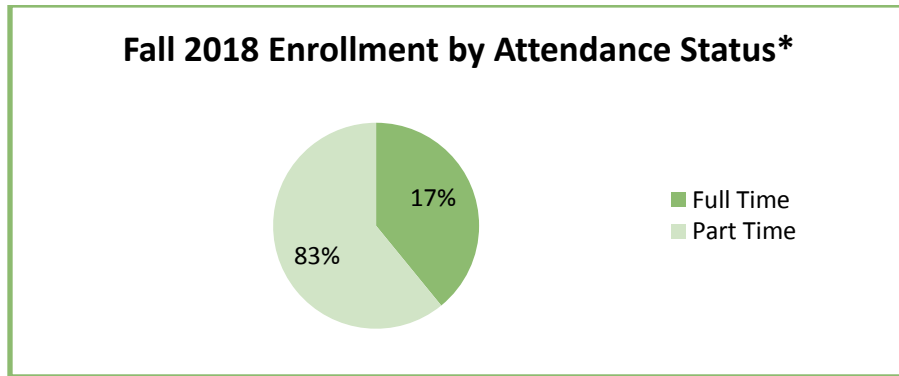
2. Number of Graduates by Attendance Status:

Not Applicable

3. Number of Non-Credit Students Served:

	Total Number of Registrants[1]	Unduplicated Headcount	Total Clock Hours (1 Clock Hr = 60 Mins)	Total FTEs[2]
Open Enrollment	2,118	1,353	59,839	133
Customized Training	468	-	8115	18

Source: SURE Non-Credit Open Enrollment File; NJ IPEDS Form #31: Customized Training 2018
[1]Includes all registrations in any course that started on July 1, 2017 through June 30, 2018.
[2]FTEs were calculated by converting clock hours to credit hours (dividing by 15), then converting credit hours to FTEs (dividing by 30).

4. Unduplicated Number of Students for FY2018

	Headcount Enrollment	Credit Hours	FTEs[1]
Undergraduates	3569	34,644	1,555

Source: IPEDS 12 Month Enrollment Survey, 2018
[1]FY2017 Audit- FTEs are calculated by dividing audited credit hours by 30.

C. **Characteristics of Undergraduate Students**

1. Mean Math, Reading and Writing SAT Scores: Not applicable.

2. Enrollment in Remediation Courses by Subject Area:

Total Fall 2018 Undergraduate Enrollment	Students Enrolled in One or More Remedial Courses	% of Total Enrollment
1161*	13	.01%

*Does not include dual enrollment.
  Source: WCCC Department of Institutional Research, 2019 (Enrollment Report, Fall 2018)

Total Fall 2018 FT, FT Students	FT, FTs Enrolled in One or More Remedial Courses	% of Total FT, FT Students
210	5	2.4%

Source: WCCC Department of Institutional Research, 2019

Remedial Course Subject Area	Number* of FT,FTs Enrolled in Fall 2018 (n=213)	% of FT,FTs Enrolled in Fall '18
Computation	0	0.0%
Algebra	4	1.9%
Reading	2	1.0%
Writing	0	0.0%
English	0	0.0%

Source: SURE Fall Enrollment File 2018
*Duplicated head count. Students are/could be enrolled in both English and Math Remediation.
WCCC Department of Institutional Research, 2019

3. Enrollment by Race/Ethnicity, Sex, and Age, Fall 2018*:

	Warren														
	Table II.C.3.a:														
	Undergraduate Enrollment by Race/Ethnicity, Fall 2018														
	White		Black		Hispanic		Asian*		American Ind		Alien		Race Unknown		Total	
	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct
Full-time	394	67.20%	37	6.30%	83	14.20%	20	3.40%	0	0.00%	3	0.50%	49	8.40%	586	100.00%
Part-time	1,132	38.90%	71	2.40%	302	10.40%	42	1.40%	0	0.00%	7	0.20%	1,356	46.60%	2,910	100.00%
Total	1,526	43.60%	108	3.10%	385	11.00%	62	1.80%	0	0.00%	10	0.30%	1,405	40.20%	3,496	100.00%

*Includes dual enrollment registered as of October 2018. -
WCCC Department of Institutional Research, 2019

Enrollment by Race/Ethnicity:
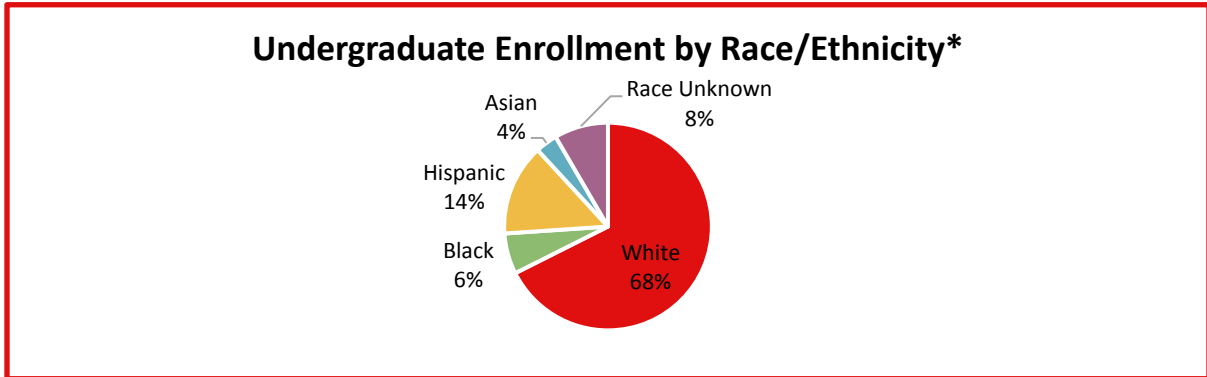
Undergraduate Enrollment by Race/Ethnicity*

Race Unknown
8%

Asian
4%

Hispanic
14%

Black
6%

White
68%

*Does **not** include dual enrolled students
Source: WCCC Department of Institutional Research, 2019

b. Enrollment by Age:
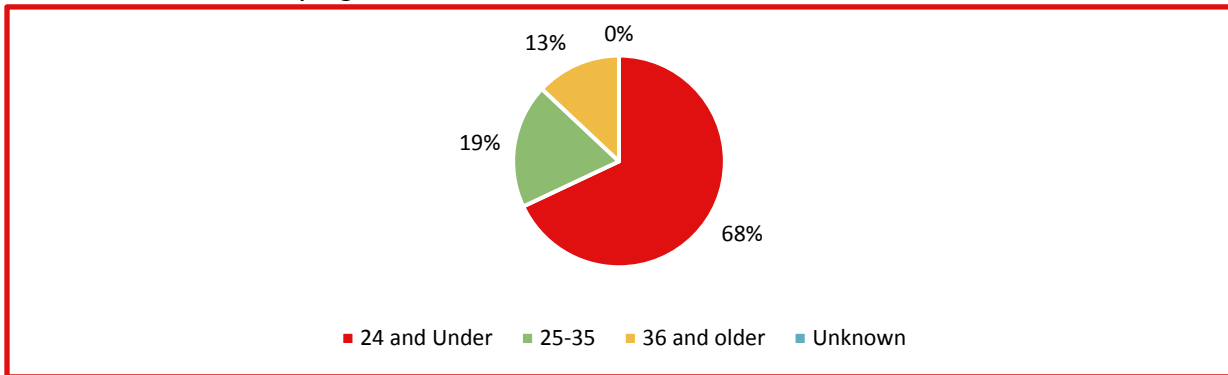
0%

13%

19%

68%

■ 24 and Under   ■ 25-35   ■ 36 and older   ■ Unknown

*Does not include dual enrolled students.
Source: WCCC Department of Institutional Research, 2019

c. Enrollment by Sex and Attendance Status*
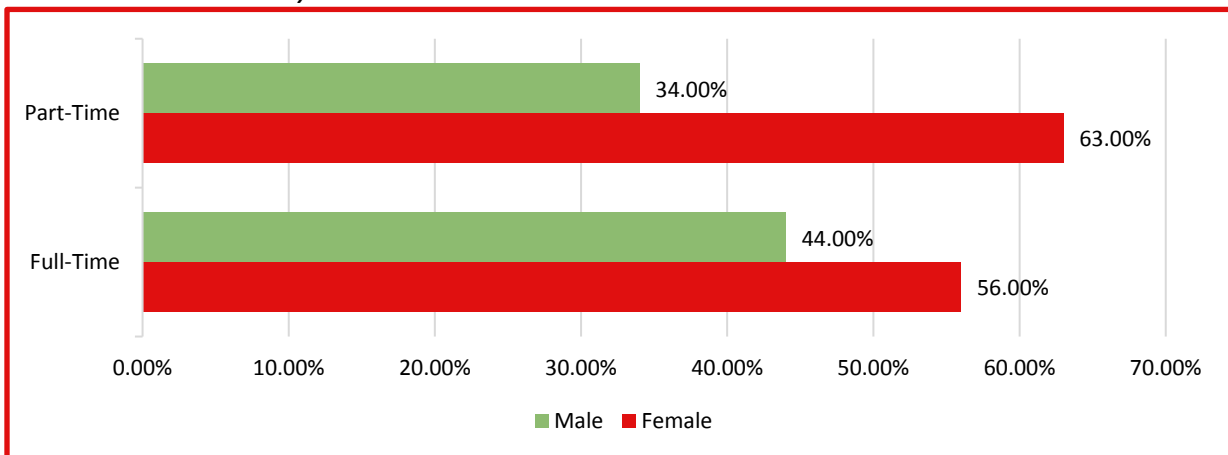
Part-Time	34.00% / 63.00%
Full-Time	44.00% / 56.00%

Part-Time: 34.00% (Male), 63.00% (Female)
Full-Time: 44.00% (Male), 56.00% (Female)

0.00% 10.00% 20.00% 30.00% 40.00% 50.00% 60.00% 70.00%

■ Male   ■ Female

*Does not include dual enrolled students.
Source: WCCC Department of Institutional Research, 2019

4. Financial Aid from Federal, State & Institutionally-Funded Programs, AY 2017-2018:

FEDERAL PROGRAMS	Recipients	Dollars ($)	Dollars ($)/ Recipient
Pell Grants	489	$1,649,000	$3,372
College Work Study	19	$36,000	$1,895
Perkins Loans	0	0	-
SEOG	54	$39,000	$722
PLUS Loans	0	0	-
Stafford Loans (Subsidized)	73	$195,000	$2,671
Stafford Loans (Unsubsidized)	106	$340,000	$3208
SMART, ACG, & Other	0	0	-
STATE PROGRAMS			
Tuition Aid Grants (TAG)	212	$333,000	$1571
Educational Opportunity Fund (EOF)	44	$39,000	$886
Outstanding Scholars (OSRP)	0	0	-
Distinguished Scholars	0	0	-
Urban Scholars	0	0	-
NJ STARS	19	$65,000	$3421
NJCLASS Loans	0	0	-
INSTITUTIONAL PROGRAMS			
Grants/Scholarships	29	$33,000	$1,138
Loans	0	0	-

Source: NJ IPEDS Form #41 Student Financial Aid Report 2018

5. Percentage of Fall First Time 2018 Students who are New Jersey Residents:

	NJ Residents	Out-of-State Residents	Total	% State Residents
First Time Students	301	5	306	*98%*

Source: WCCC Department of Institutional Research 2019

D. Student Outcomes

1. Graduation Rates:

a. Four, Five, and Six-year Graduation Rate by Race/Ethnicity:
Not applicable.

b. Two-year Graduation Rate:

	Number	Percent
Fall 2015 Cohort	217	
Graduated within 2 Years	48	**22%**

Source: Office of Institutional Research 2019

c. Three-year Graduation & Transfer Rate by Race/Ethnicity-(Fall 2015 FTFT Cohort):

	White		Black		Hispanic		Asian		Alien		Other*		TOTAL	
	N	%	N	%	N	%	N	%	N	%	N	%	N	%
Fall 2015 Cohort	160		14		16		13		0		14		**217**	
Graduated w/in 3 yrs.	73	*45.6*	7	*50.0*	9	*75*	0	*0*	0	*0.0*	3	*21.4*	**92**	*42%*
Transfer Out	34	*21.2*	3	*21.4*	3	*18.8*	2	*15.4*	0	*0.0*	3	*21.4*	**45**	*21%*

Source: IPEDS 2018 Graduation Rate Survey

* Other includes American Indians, Native Hawaiian & Pacific Islanders, 2 or More Races and Unknown.

2. Third-Semester Retention Rates of First-Time Undergraduates. Fall 2017 to Fall 2018:

FIRST TIME, FULL TIME STUDENTS, FALL 2017 COHORT		
Cohort	Retained in Fall 2018	Retention Rate
211	146	**70%**

Source: IPEDS Fall Enrollment Survey, Part E

FIRST TIME, PART TIME STUDENTS, FALL 2017 COHORT		
Cohort	Retained in Fall 2018	Retention Rate
126	78	**62%**

Source: IPEDS Fall Enrollment Survey, Part E

E. Faculty Characteristics

1. Full Time Faculty by Race/Ethnicity, Sex, and Tenure Status:
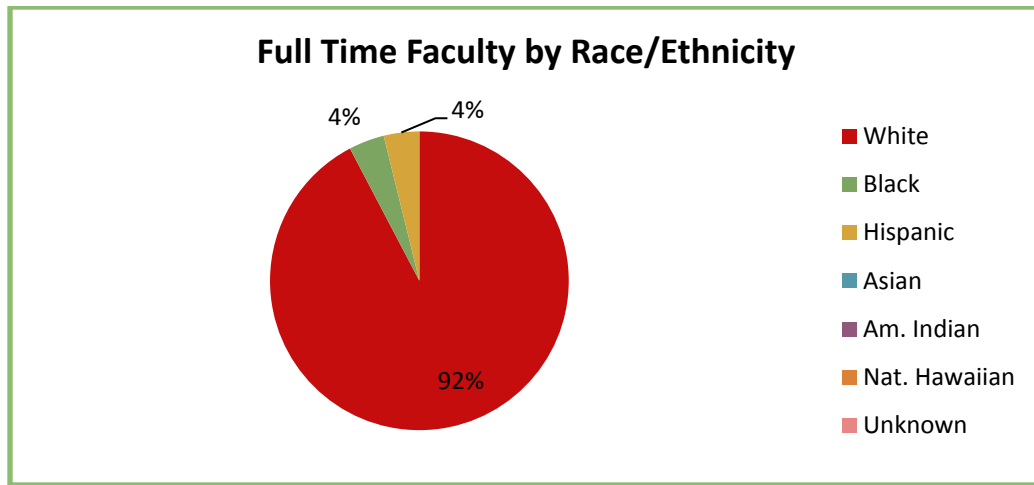## FULL TIME FACULTY, FALL 2018

	White		Black		Hispanic		Asian*		American Ind.		Alien		Race Unknown*		Total	
	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom
Tenured																
Professors	3	3	0	0	0	0	0	0	0	0	0	0	0	0	3	3
Associate Prof.	3	2	0	0	0	0	0	0	0	0	0	0	0	0	3	2
Assistant Prof.	0	3	0	1	0	1	0	0	0	0	0	0	0	0	0	5
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	6	8	0	1	0	1	0	0	0	0	0	0	0	0	6	10
Without Tenure																
Professors	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Associate Prof.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Assistant Prof.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Others	2	5	0	0	0	0	0	0	0	0	0	0	0	0	2	5
TOTAL	2	5	0	0	0	0	0	0	0	0	0	0	0	0	2	5
Total																
Professors	3	3	0	0	0	0	0	0	0	0	0	0	0	0	3	3
Associate Prof.	3	2	0	0	0	0	0	0	0	0	0	0	0	0	3	2
Assistant Prof.	0	3	0	1	0	1	0	0	0	0	0	0	0	0	0	5
All Others	2	5	0	0	0	0	0	0	0	0	0	0	0	0	2	5
TOTAL	8	13	0	1	0	1	0	0	0	0	0	0	0	0	8	15

Warren
Table II.E.1:
Full-Time Faculty by Race/Ethnicity, Sex, Tenure Status and Academic Rank, Fall 2018

Source: IPEDS Human Resources Survey

Note: 100% of Warren County Community College faculty are tenured

Tenured Faculty by Sex

Source: IPEDS Human Resources Survey 2018

## Full Time Faculty by Race/Ethnicity
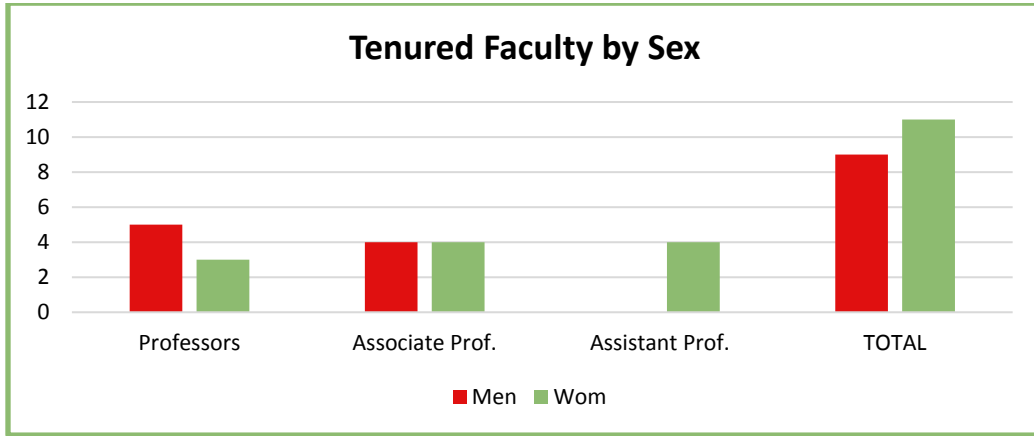
Source: IPEDS Human Resources Survey 2018

2. Percentage of Course Sections Taught by Full Time Faculty[1] Fall 2018

Total Number of Course Sections	Taught By Full Time Faculty		Taught By Part Time Faculty	
	N	%	N	%
171	99	**58%**	72	**42%**

[1] Includes Full-Time Administrators. Excludes clinical programs (MEDAS, NURS) and Independent studies.

Percent of Sections Taught by Full Time Faculty[1] N= 171

All others
42%

Full Time Faculty[1]
58%
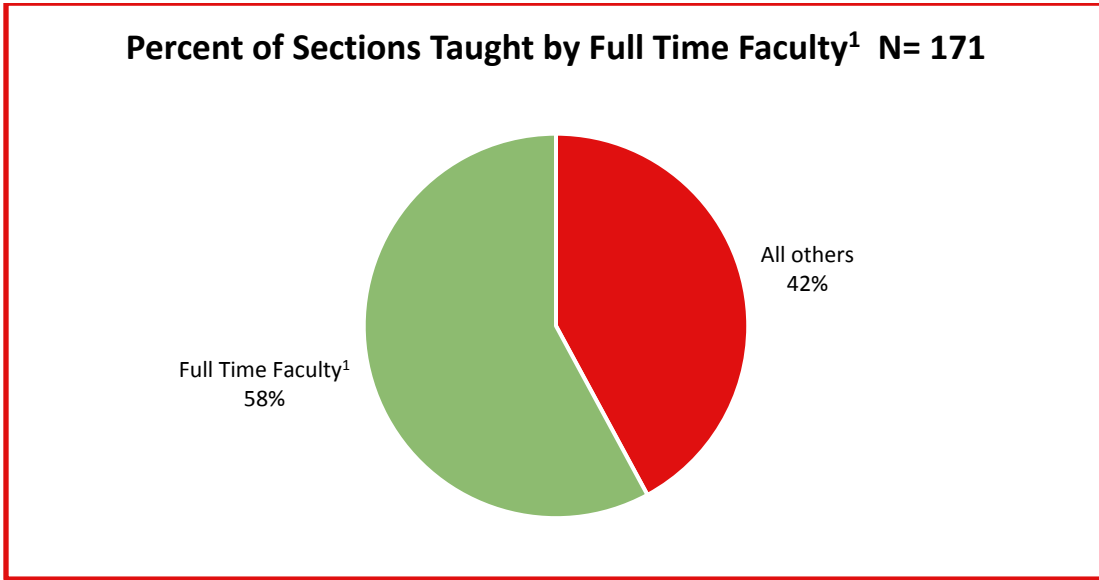
Source: IPEDS Human Resources Survey, Fall 2018

3. Ratio of Full Time to Part Time Faculty Fall 2018 (headcount):

Full Time Faculty/Lecturers		Part Time Faculty		Total	
N	%	N	%		
23	*28%*	59	*72%*	82	100%

F. Characteristics of the Board of Trustees

1. Warren County Community College Board of Trustees by Race/Ethnicity & Sex:

	White	Black	Hispanic	Asian	American Indian	Alien	Unknown	Total
Male	5	-	-	-	-	-	-	**5**
Female	7	-	-	-	-	-	-	**7**
Total	12	0	0	0	0	0	0	**12**

*Includes County Superintendent (ex-officio) and non-voting Alumni Trustee

2. Trustees' Titles and Affiliations:

Name	Title	Company/Organization Affiliation
Dr. Phil Linfante	Professor	Essex County College
Frank Gilly, M.D.	Family Practitioner, Geriatrician	Retired
Betty Singh	Retired	Social Services Administrator
Peter Schmidt	Retired Educator	Gill St. Bernard School
Craig Dana, Esq.	Private Attorney/Judge	Retired
Nancy Brown	Business	Retired
Hon. Garabed Haytaian	Speaker NJ State Assembly	Retired
Maria Maier	Business Owner	Land of Make Believe
Yvonne Reitemeyer	Financial Planner	Frailey Insurance
Elizabeth Gittins	Researcher	Colgate-Palmolive
Dr. Rosalie Lamonte Ex-officio	Executive County Superintendent	Warren County
Ms. Paisley Hunt Alumni Trustee	Centenary University Student	Elected Student Alumni Trustee

*Ms. Hunt was elected in May, 2019 as a non-voting Alumni Trustee and serves a one-year term that begins in September 2019.
Does not include the President, who serves as an ex-officio non-voting member.

3. Webpage with Information on the Board of Trustees:

http://www.warren.edu/board-of-trustees/

G. Profile of the Institution

1. Degree and Certificate Programs Offered:

Associate of Arts (A.A.)	Associate in Applied Science (A.A.S.)
Business Administration	Accounting Management
Communications	Addictions Counseling
Computer and Information Sciences	Automotive Technology
Elementary and Secondary Education	Business Management
English	Computer Information Services
Fine Arts	Emergency Services - Fire Services
History	Medical Assisting
Liberal Arts	Physical Therapy Assistant (Union County College)
Pre-Law	Small Business Management
Pre-Professional	Technical Studies
Social Science	Unmanned Aerial Systems (Drone Technology)
	Web Development*

Associate in Fine Arts (A.F.A)	
Creative Writing	

Associate in Science (A.S.)	
Communications	Graphic Design
Biology	Nurse Education
Business Administration	Occupational Therapy Assistant -Rutgers' Associate of Science -OTA
Chemistry	
Criminal Justice	Psychosocial Rehabilitation and Treatment
General Science	
Environmental Studies	

Certificate Programs
Addictions Counseling
Business Management
Communications
Computer Information Systems
Criminal Justice – Corrections
Criminal Justice –Law Enforcement
Drone Pilot
Drone Repair and Maintenance
Early Childhood Education*
Graphic and Web Design
Small Business Management
Webmaster

Other Information:

In Spring 2019, WCCC opened the Building Annex, which houses a lecture hall, a large computer learning lab, offices and an open lounge atrium area. The final phase of this project will be completed shortly with upgraded walkways and upgraded walkways to parking and the College's drone port. The project expanded handicapped accessible restrooms on the campus, and included a special prep area for those needing a Hoyer lift and a separate room for breastfeeding mothers.

During 2018-19, WCCC became the first public college east of the Mississippi to convert all of its student learning materials to an on-line subscription through Cengage Unlimited. Students pay just $135 to obtain a one-year digital subscription to all of their textbooks. This program became operational in Spring 2019 and thus far has saved full-time students approximately $800-1,000 a semester. The College was able to pair this new initiative with the Governor's CCOG pilot program and provide students with Cengage subscriptions, e-Readers and even meal vouchers and gift cards for food insecure students. WCCC had a strong success rate with the CCOG program as measured in student academic progress. CCOG even provided the financial assistance to help several students graduate last spring.

 The UAS (Drone) program also had a drone port constructed for the Fall 2018 semester that provided an outside learning laboratory for this new program. Students from this program have already participated in real life experiences by providing technical mapping services for commercial and agricultural businesses in the county and participating in a county-wide active shooter drill at the largest regional high school.

H. Major Research and Public Service Activities

WCCC's mission does not include research activities, however, the College does engage in a number of public service initiatives. Its employees serve on a number of non-profit organizations and WCCC has strong partnerships with a number of regional non-profit agencies. For example, it offers free tenancy to the American Red Cross in its Small Business Incubator.

I. Major Capital Projects Underway in FY 2019

The GO Bond Project begun last year is finally in the closing stage, with new facilities available for students starting Summer 2019. The College's next phase of capital activities will focus on the renewal of infrastructure.

During 2018-19, the College undertook a major boiler project on the Phillipsburg site. During FY20, the College will undertake a roof replacement project for one wing of that facility.

With the initial campus complex in Washington nearing 20 years old, there is a need to focus on renewing the HVAC infrastructure and replacing the roof in the original segment of the main building. The HVAC replacement is scheduled to occur over spring, 2020. That summer, the College plans to upgrade its initial bathrooms in the central portion of the facility.