



**BOARD OF TRUSTEES MEETING**  
**September 13, 2023**  
**6:30pm**  
**Room 201**

1. **Call to Order - This meeting has been advertised as required by the Open Public Meeting Law P.L. 1975, Chapter 231.**
2. **Flag Salute**
3. **Roll Call**
4. **Communications**
5. **Presentations**
  - Students Who Rendered Aid
  - Harry E. Brown Proclamation

<b>ACTION</b>	<b>Motion to approve the Resolution Naming the Harry E. Brown Community Board Room</b>	Exhibit P-1
<b>ACTION</b>	<b>Motion to approve the minutes of the June 21, 2023 Meeting</b>	Exhibit M-1
<b>ACTION</b>	<b>Motion to approve the minutes of the June 21, 2023 Executive Session #1</b>	Exhibit M-2
<b>ACTION</b>	<b>Motion to approve the minutes of the June 21, 2023 Executive Session #2</b>	Exhibit M-3
	<b>6. Finance Committee</b>	
<b>ACTION</b>	<b>Motion to accept FY 2023 Enrollment Audit</b>	Exhibit CFA-2
	<b>7. Policy and Planning Committee (first reading policies)</b>	
	<b><u>Reaffirm</u></b>	
	• 202.2 Employment Search	Exhibit CP-1
	• 501.4 Tuition Refund or Credit for Call to Active Military Service	Exhibit CP-2
	• 505.1 Outstanding College Checks	Exhibit CP-3
	<b><u>Revision</u></b>	
	• 501.7 Emergency Student Loans	Exhibit CP-4
	• 505.2 Student Accounts	Exhibit CP-5
	<b>8. President's Sabbatical Report - Dr. Will Austin</b>	
	<b>9. Consent Agenda</b>	
<b>ACTION</b>	<b>Motion to approve Board items A - K as presented.</b>	
	A. July 2023 Financial Statement	Exhibit CFA-1
	B. President's Personnel Recommendations (Revised)	Exhibit CO-1
	C. Resolution Authorizing the Award of a Non-Fair and Open Contract to Downs Government Affairs, LLC (FY23)	Exhibit CO-2

D.	Resolution Authorizing the Award of a Fair and Open Contract for Snow Removal Services to Trevor's Landscaping, LLC (FY 24)	Exhibit CO-3
E.	Resolution Authorizing the Award of a Fair and Open Contract for All Departmental Monochrome Copies to Frasier Advanced Information Systems (FY24)	Exhibit CO-4
F.	Resolution Authorizing the Award of a Fair and Open Contract for Professional Food Services to Cozy Corner Café and Catering (FY24)	Exhibit CO-5
G.	Resolution Authorizing the Warren County Community College to Enter Into a Cooperative Pricing System Agreement (FY24)	Exhibit CO-6
H.	Resolution Authorizing the Award of a Fair and Open Contract for Professional Vending Services to Universal Vending Services (FY24)	Exhibit CO-7
I.	SBGC Lease Renewals for T&K Baffour Psychiatric Recovery Center and Dudley-Smith Law Firm, LLC	Exhibit CO-8
J.	201.11 Code of Ethics for College Employees	Exhibit CP-6
K.	501.1 Tuition and Fees	Exhibit CP-7

**10. Acting President's Report – Dr. Marianne Van Deursen**

- September 23-24<sup>th</sup> Balloon Festival Update
- 2023 Warren County Hall of Fame

**11. College Report – Dr. Marianne Van Deursen**

- Enrollment Update- *Dr. Anthony Perone*
- Articulation Meetings
- Trustee Training – *Marybeth Maciag*
- Foundation Director Reappointments- *Samir Elbassiouny*

Exhibit CR-1

**12. Internal Auditors Report- Barbara Pratt**

**ACTION Motion to Enter Executive Session (if needed)**

**ACTION Motion to exit Executive Session**

**13. Other Business and Announcements**

**14. Comments from the Public (*Must allow five minutes of silence for any member of the public to comment online, phone, etc.*).**

**ACTION Motion to adjourn**