

PROPOSED FY21 BUDGET

Exhibit CFA-1

	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
County	2,236,238	2,280,963	2,280,963
State	2,220,000	2,220,000	1,569,000
COVID/Other Grant Support	-	-	320,000
Gov't Approp.	\$ 4,456,238	\$ 4,500,963	\$ 4,169,963
Tuition	\$ 3,520,000	\$ 3,520,000	\$ 2,900,638
General Service Fee	\$ 131,000	\$ 131,000	\$ 110,090
Technology Fee	\$ 131,000	\$ 131,000	\$ 106,813
Mandates Fee	\$ 21,000	\$ 21,000	\$ 18,080
Lab Fees	\$ 213,000	\$ 213,000	\$ 160,000
Cengage Fee Revenue	\$ 180,000	\$ 216,000	\$ 173,930
Application Fees	\$ 14,500	\$ 14,500	\$ 10,000
Tuition/ Fees	\$ 4,210,500	\$ 4,246,500	\$ 3,479,550
Misc. Income	\$ 72,000	\$ 72,000	\$ 65,000
Deferred Revenue/Other	\$ -	\$ 75,000	\$ 750,000
Bookstore	\$ 2,800	\$ -	\$ -
Rental Income	\$ 200,000	\$ 200,000	\$ 195,000
Other Income	\$ 274,800	\$ 347,000	\$ 1,010,000
Continuing Ed.	\$ 350,000	\$ 350,000	\$ 150,000
Net Customized Training	\$ 35,000	\$ 35,000	\$ 15,000
Total, Non-Credit	\$ 385,000	\$ 385,000	\$ 165,000
Total Revenue	\$ 9,326,538	\$ 9,479,463	\$ 8,824,513
Expenses	\$ 9,326,538	\$ 9,479,463	\$ 8,824,513

DISPLAY BY DEPARTMENT

#	DEPARTMENT	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
<u>Academic-Related</u>				
127	Outcomes Research	56,588	59,075	56,875
128	Academic Office	249,806	249,806	249,806
141	Instruction	1,999,000	2,074,000	1,915,821
142	Nursing	317,954	304,954	272,954
144	Other Instruction	67,000	67,000	98,700
145	ISC	97,132	132,132	132,132
146	Textbooks/Recruiting	227,600	226,000	226,000
155	Continuing Education (CE)	381,238	381,238	367,238
156	CE Instruction	225,000	225,000	135,000
173	Library	102,125	102,125	102,125
Subtotal		3,723,443	3,821,330	3,556,651
<u>Student and Instructional Support</u>				
132	Information Technology	616,033	649,033	648,033
133	Student Services	290,874	300,844	265,724
134	Financial Aid	136,677	136,677	135,919
135	Scholarships and Waivers	70,000	70,000	46,000
137	Student Activities	10,000	10,000	5,000
138	Graduation and Events	82,000	82,000	82,000
Subtotal		1,205,584	1,248,554	1,182,676
<u>Administrative and Overhead</u>				
125	President's Office	326,692	308,292	268,292
126	Public Relations	127,726	127,726	112,276
129	Administration	158,679	158,679	158,679
130	Human Resources	188,993	188,993	149,993
131	Payroll and Benefits	1,614,573	1,608,041	1,469,898
139	Finance	391,855	391,855	394,855
Subtotal		2,808,518	2,783,586	2,553,993
<u>Physical Plant/General</u>				
184	Insurance/Security	282,000	283,000	240,000
185	General Expenses	227,000	270,000	284,000
186	Campus Operations	602,993	595,993	555,693
187	Utilities	449,500	449,500	451,500
188	Debt Service	27,500	27,500	-
Subtotal		1,588,993	1,625,993	1,531,193
TOTAL		9,326,538	9,479,463	8,824,513

Note: Fringe benefits centralized under Payroll

DEPARTMENT DETAIL

125-President's Office				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-125-30-7101	Administrator	212,049	212,049	212,049
0-125-30-7109	Support Staff	53,843	53,843	53,843
0-125-30-8030	Office Supplies	800	400	400
0-125-30-8140	Books and Publications	0	0	0
0-125-30-8200	Travel/Staff Development	10,000	6,000	2,000
0-125-20-8310	Strategic Planning/Market.	<u>50,000</u>	<u>36,000</u>	<u>0</u>
	Total	326,692	308,292	268,292

126-Advancement				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-126-30-7102	Administrator	85,976	85,976	85,976
0-126-30-8030	Office Supplies	250	250	250
0-126-30-8200	Travel/Staff Development	1,000	1,000	1,000
0-126-30-8215	Public Relations	17,100	17,100	7,650
0-126-30-8250	Institutional Promotion	6,000	6,000	0
0-126-60-8265	Radio	<u>17,400</u>	<u>17,400</u>	<u>17,400</u>
	Total	127,726	127,726	112,276

127-Outcomes Research				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-127-20-7105	Professional	46,625	46,625	46,625
0-127-20-8010	Surveys	3,000	5,500	5,500
0-127-20-8030	Office Supplies	63	50	50
0-127-20-8200	Travel/Conf./Staff Dev.	2,200	2,200	0
0-127-20-8230	Institutional Dues	0	0	0
0-127-20-8285	Accreditation Expenses	<u>4,700</u>	<u>4,700</u>	<u>4,700</u>
	Total	56,588	59,075	56,875

DEPARTMENT DETAIL

128-Academic Admin.				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-128-50-7101	Administrator	212,226	212,226	212,226
0-128-50-7109	Clerical/Staff FT	37,080	37,080	37,080
0-128-50-8200	Travel/Conf./Staff Dev.	<u>500</u>	<u>500</u>	<u>500</u>
	Total	249,806	249,806	249,806

129-Administration				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-129-30-7101	Administrator	102,499	102,499	102,499
0-129-30-7109	Clerical/Staff FT	40,130	40,130	40,130
0-129-30-7111	Clerical/Staff PT	15,000	15,000	15,000
0-129-30-8030	Office Supplies	300	300	300
0-129-30-8200	Travel/Conf./Staff Dev.	<u>750</u>	<u>750</u>	<u>750</u>
	Total	158,679	158,679	158,679

130-Human Resources				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-130-30-7102	Director	75,993	75,993	75,993
0-130-30-7220	Dental Insurance	36,000	36,000	26,000
0-130-30-7250	Disability	4,000	4,000	4,000
0-130-20-7260	Staff Tuition Reimbursement	45,000	45,000	-
0-130-30-8210	Staff Development	9,000	9,000	9,000
0-130-30-8270	Classified Ads/Background	10,000	10,000	10,000
0-130-30-8665	Unemployment Ins.	<u>9,000</u>	<u>9,000</u>	<u>25,000</u>
	Total	188,993	188,993	149,993

DEPARTMENT DETAIL

131-Payroll and Benefits				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-131-30-7105	Professional	52,000	52,000	0
0-131-30-7200	Social Security	340,000	340,000	313,000
0-131-30-7210	Health/Allowances	978,573	972,041	939,398
0-131-30-7230	Retirement-Net Expense	225,000	225,000	200,000
0-131-30-8350	Payroll Service	19,000	19,000	17,500
	Total	1,614,573	1,608,041	1,469,898

132-Instructional Technology				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-132-50-7105	Professional	56,033	56,033	56,033
0-132-50-8400	Computer Software	155,000	175,000	175,000
0-132-50-8410	Computer Hardware	9,000	9,000	6,000
0-132-50-8420	Computer Supplies	12,000	12,000	7,000
0-132-50-8430	Internet Services	40,000	40,000	47,000
0-132-50-8490	IT Contracted Services	344,000	357,000	357,000
	Total	616,033	649,033	648,033

DEPARTMENT DETAIL

133-Student Services				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-133-60-7101	Administrator	110,033	110,033	110,033
0-133-60-7105	Professionals	47,441	47,411	47,411
0-133-60-7109	Clerical/Staff FT	37,080	37,080	37,080
0-133-60-7111	Clerical/Staff PT	17,000	17,000	15,000
0-133-60-8030	Office Supplies	2,200	2,200	2,200
0-133-60-8045	Placement Services	120	120	0
0-133-60-8150	Printing (Handbook)	6,000	6,000	0
0-133-60-8200	Travel/Conf./Staff Dev.	1,500	1,500	1,500
0-133-60-8260	Media Advertising	17,500	17,500	17,500
0-133-60-8320	ADA Services	<u>52,000</u>	<u>62,000</u>	<u>35,000</u>
	Total	290,874	300,844	265,724

134-Financial Aid				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-134-60-7102	Director	79,977	79,977	79,977
0-134-60-7109	Clerical/Staff FT	41,200	41,200	41,200
0-134-60-8400	Powerfaids Software	14,000	14,000	14,642
0-134-60-8200	Travel/Conf./Staff Dev.	<u>1,500</u>	<u>1,500</u>	<u>100</u>
	Total	136,677	136,677	135,919

137-Student Activities				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-137-60-9600	Student Life	10,000	10,000	5,000

138-Graduation and Events				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Preliminary
0-138-60-8050	Graduation & Events	52,000	52,000	52,000
0-138-60-8060	Recruiting-Events	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	Total	82,000	82,000	82,000

DEPARTMENT DETAIL

135-Scholarships				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-135-60-7108	College Work-Study	10,000	10,000	10,000
0-135-65-8710	SEOG-College Match	10,000	10,000	10,000
0-135-65-8700	Trustee Scholarships	20,000	20,000	8,000
0-135-65-8720	Tuition Waivers	<u>30,000</u>	<u>30,000</u>	<u>18,000</u>
	Total	70,000	70,000	46,000

139-Business Operations				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-139-30-7101	Administrator	156,560	156,560	156,560
0-139-30-7105	Professional	114,330	114,330	114,330
0-139-30-7109	Support Staff FT	39,140	39,140	39,140
0-139-30-8030	Office Supplies	550	550	550
0-139-30-8140	Books and Publications	350	350	350
0-139-30-8200	Travel/Conf./Staff Dev.	900	900	900
0-139-30-8230	Institutional Dues	225	225	225
0-139-30-8330	1098t/Collections	3,300	3,300	3,300
0-139-30-8340	Accounting/Auditing	41,500	41,500	44,500
0-139-30-8360	Banking/Credit Card Fees	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
	Total	391,855	391,855	394,855

146-Marketing and Cengage Subscriptions				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0 146 20 8130	Cengage Subscriptions	209,600	208,000	208,000
0 146 50 8400	IT Equipment	0	0	0
0-146-60-8060	Recruiting-Print	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
	Total	227,600	226,000	226,000

DEPARTMENT DETAIL

141-Instruction				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-141-20-7103	Faculty	1,120,000	1,120,000	1,089,321
0-141-20-7104	Adjuncts	440,000	440,000	400,000
0-141-20-7105	Teaching Administrators	158,000	233,000	233,000
0-141-20-7106	Overload	214,000	214,000	160,000
0-141-20-7119	Contracted Coordinators	10,000	10,000	0
0-141-20-8000	Instructional Supplies	37,000	37,000	25,000
0-141-20-8015	Instructional Student Life	4,000	4,000	1,000
0-141-20-8200	Travel	13,500	13,500	5,000
0-141-20-8201	In-State Travel	1,500	1,500	1,500
0-144-20-8300	Consultant Fees	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	Total	1,999,000	2,074,000	1,915,821

142-Nursing				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-142-20-7102	Manager	93,378	93,378	93,378
0-142-20-7105	Professional	81,576	81,576	81,576
0-142-20-7107	Nursing Adjuncts	92,000	92,000	60,000
0-142-20-8000	Instructional Supplies	8,000	8,000	8,000
0-142-20-8200	Travel	2,000	2,000	2,000
0-142-20-8280	Program Certification Fees	18,000	5,000	5,000
0-142-20-8760	Student Books	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>
	Total	317,954	304,954	272,954

144-All Other Instruction				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-144-20-7110	PT Professional	27,000	27,000	72,000
0-144-20-7111	Lab Asst	20,000	20,000	12,000
0-144-20-8030	Office Supplies	4,000	4,000	3,000
0-144-20-8150	Printing	7,000	7,000	2,200
0-144-20-8205	Meeting Expenses	7,000	7,000	7,000
0-144-20-8230	Dues and Memberships	1,000	1,000	1,000
0-144-20-8280	Program Certification Fees	<u>1,000</u>	<u>1,000</u>	<u>1,500</u>
	Total	67,000	67,000	98,700

DEPARTMENT DETAIL

145-Instructional Support Center				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-145-50-7109	Clerical/Staff FT	63,982	63,982	63,982
0-145-50-7111	PT Non-Exempt	30,000	65,000	65,000
0-145-50-8006	Supplies-Testing	2,000	2,000	2,000
0-145-50-8030	Office Supplies	650	650	650
0-145-50-8200	Travel	<u>500</u>	<u>500</u>	<u>500</u>
	Total	97,132	132,132	132,132

155-Continuing Education				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Preliminary
0-155-40-7101	Administrator	128,661	128,661	128,661
0-155-40-7105	Professional	156,110	156,110	156,110
0-155-40-7109	Clerical/Staff FT	44,267	44,267	44,267
0-155-40-7110	PT Professionals	7,500	7,500	-
0-155-40-8030	Office Supplies	3,500	3,500	3,500
0-155-40-8050	Special Events	1,100	1,100	1,100
0-155-40-8150	Printing	600	600	600
0-155-60-8155	Course Schedules	31,000	31,000	25,000
0-155-40-8200	Travel/Conf./Staff Dev.	3,000	3,000	3,000
0-155-40-8230	Institutional Dues	5,000	5,000	5,000
0-155-40-8270	Classified Ads	<u>500</u>	<u>500</u>	-
	Total	381,238	381,238	367,238

156-Continuing Education Instruction				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Preliminary
0-156-20-7104	Instructors	70,000	70,000	51,000
0-156-20-7118	Contracted Instructors	133,000	133,000	68,000
0-156-20-8000	Instructional Supplies	20,000	20,000	12,000
0-156-20-8760	Student Textbooks	<u>2,000</u>	<u>2,000</u>	<u>4,000</u>
	Total	225,000	225,000	135,000

DEPARTMENT DETAIL

173-Library				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-173-50-7105	Professional	46,625	46,625	46,625
0-173-50-8030	Office Supplies	3,400	3,400	3,400
0-173-50-8090	Photo Identification System	1,200	1,200	1,200
0-173-50-8100	Library Books	5,000	5,000	5,000
0-173-50-8110	Periodicals	2,600	2,600	2,600
0-173-50-8120	CD/DVDs	1,000	1,000	1,000
0-173-50-8200	Travel	300	300	300
0-173-50-8440	Electronic Resources	42,000	42,000	42,000
	Total	102,125	102,125	102,125

184-Insurance and Security				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-184-70-8570	Security Contract	129,000	129,000	90,000
0-184-70-8660	Worker's Compensation	34,000	34,000	30,000
0-184-70-8665	Property/Liability Insurance	119,000	120,000	120,000
	Total	282,000	283,000	240,000

185-Miscellaneous Expenses				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-185-30-8170	Miscellaneous	4,000	4,000	4,000
0-185-30-8220	Board Expenses	25,000	18,000	18,000
0-185-30-8230	Institutional Dues	43,000	43,000	32,000
0-185-30-8370	Legal Services	55,000	55,000	80,000
0-185-30-8800	Contin./Bad Debt	100,000	150,000	150,000
	Total	227,000	270,000	284,000

DEPARTMENT DETAIL

186-Physical Plant				
Account	Description	FY2020 Revised	FY2021 Preliminary	FY2021 Proposed
0-186-70-7105	Professional	48,459	48,459	48,459
0-186-70-7109	Custodian FT	69,734	69,734	69,734
0-186-30-7115	Overtime	3,300	3,300	2,000
0-186-30-8030	Office Supplies	12,000	12,000	12,000
0-186-30-8070	Postage	39,000	39,000	39,000
0-186-70-8200	Travel	500	500	500
0-186-30-8240	Archive Services	6,000	6,000	8,000
0-186-70-8480	Furniture/Fixtures	5,000	5,000	-
0-186-70-8560	Custodial Services	100,000	100,000	80,000
0-186-70-8500	General Maintenance	160,000	153,000	153,000
0-186-70-8545	Copiers	41,000	41,000	36,000
0-186-70-8650	Vehicles	12,000	12,000	12,000
0-186-70-8565	Custodial Supplies	20,000	20,000	20,000
0-186-70-8580	Landscaping	38,000	38,000	38,000
0-186-70-8585	OSHA Compliance	3,000	3,000	3,000
0-186-70-8590	Snow Removal	45,000	45,000	34,000
	Total	602,993	595,993	555,693