



Warren
Community College

**UNLOCK
YOUR
POTENTIAL**

LEARN



CONTINUING EDUCATION SCHEDULE FALL 2023

Career Training and Professional/Personal Enrichment Programs
445 Marshall Street | Phillipsburg, NJ 08865 | 908-689-7613 | www.warren.edu

For complete program schedule and updates visit

WWW.WARREN.EDU "CAREER/CONTINUING EDUCATION"

FINANCIAL ASSISTANCE RESOURCES TRAINING GRANTS

You may be eligible to receive funding for job skills training if you are unemployed, under-employed, working part-time or receive public assistance.

Please call **908-835-2432** for more information.

Morris/Sussex/Warren Employment & Training Services
973-285-6880 | msw-ets@co.morris.nj.us | www.msw-jobtraining.org

NJ Division of Vocational Rehabilitation
908-329-9190

Hunterdon/Somerset Employment & Training
908-541-5780 or 908-788-1328

SCHOLARSHIPS

Continuing Education Career Training Scholarships are available to those who qualify. Call **908-689-7613** for a scholarship application.

CAREER PROGRAMS ELIGIBLE FOR ONE-STOP CAREER CENTER GRANTS

- Medical Assistant
- Medical Office Front Desk Coordinator
- Medical Biller/Coder
- Pharmacy Technician
- Sterile Processing Technician
- Veterinary Assistant

The Department of Continuing Education specializes in short-term career training programs designed for students who are eager to enter the world of work for the first time or the experienced worker wishing to upgrade their skills. Programs include job search assistance through one-on-one resume preparation, job search planning, and group workshops. Please see above for financial resources.

ESL and GED/HSE Classes available evenings via ZOOM this Fall

FREE! ENGLISH AS A SECOND LANGUAGE (ESL) CLASSES

Warren County Community College offers FREE CLASSES designed to improve English proficiency for beginner to intermediate level students. Attain the basic skills necessary to function successfully in the workforce, as parents, and members of the community.

ENG618A1

Day Program (Phillipsburg campus):
September and December Sessions
Tues, Wed, Thurs 9:00 am-1:00 pm

ENG625B1

Evening Live Online Class via Zoom:
September Session
Tues, Thurs 6:00 pm-9:00 pm

FREE! HIGH SCHOOL EQUIVALENCY EXAM (HSE/GED) PREP CLASSES

Warren County Community College offers FREE CLASSES designed to improve basic reading, writing and math skills to prepare for the high school equivalency exam leading to a New Jersey State issued diploma.

GED616A1

Day Program (Phillipsburg campus):
September Session
Mon-Fri 8:00 am-10:30 am

GED616B1

Evening Live Online Class via Zoom:
September Session
Mon, Wed 6:00 pm-9:00 pm

PLEASE CALL FOR DATES AND INFORMATION

908-835-2432

These programs are funded by the Workforce Innovation & Opportunity Act of 2014 Title II, Adult Education & Family Literacy via the NJ Department of Labor & Workforce Development. Must provide a current photo ID (driver's license, passport, county or MVC ID).

NO COST TRAINING

Full schedule, descriptions & registration links at www.warren.edu/workforce-training/

DIGITAL MARKETING FOR SMALL BUSINESS REMOTE LEARNING

CANVA FOR THE BEGINNER

Fri, Sept 22, 2023 9:30 am - 12:30 pm

CREATE YOUR WEBSITE WITH WIX

Fri, Oct 6, 2023 9:30 am - 12:30 pm

SELL ONLINE WITH SHOPIFY

Fri, Nov 3, 2023 9:30 am - 12:30 pm

BE FOUND ONLINE WITH SEO/SEM

Fri, December 1, 2023 9:30 am - 12:30 pm

IN-PERSON LEARNING

EXCEL ESSENTIALS FOR BEGINNERS

October 3 - 24, 2023

Tues 3:00 pm - 5:00 pm
Phillipsburg Ed Center Room P103

EXCEL INTERMEDIATE

November 7 - 28, 2023

Tues 3:00 pm - 5:00 pm
Phillipsburg Ed Center Room P103

SPANISH IN THE WORKPLACE

September 20 - October 25, 2023

Wed 6:30 pm - 8:00 pm
Trinity House, Hackettstown, NJ

PROFESSIONAL DEVELOPMENT

"QUICKBOOKS ONLINE" VERSION BASICS

Learn the most commonly used tasks for operating a small business. Topics covered include working with customers, working with vendors banking tasks, inventory, Payroll, and setting up a new company.

ACC613A0

August 1-15, 2023

Tues 9:00 am - 2:30 pm
Phillipsburg Ed Center

Cost: \$175

ACC613A1

September 19-October 24, 2023

Tues 6:00 pm - 8:30 pm
Phillipsburg Ed Center

Cost: \$175

LEADERSHIP EXCELLENCE

BIZ608A1

Our dynamic Leadership Development Program will focus on the skills needed to become a more effective leader! You will learn skills through a practical skills-based, interactive learning environment.

- Develop leadership skills and create vision
- Have crucial conversations eliminate lag-time, and working through Conflict
- Ethics and overcoming obstacles
- Introduction to leading with diversity, equity, and Inclusion

October 3 - November 28

Tues 6:00 pm - 9:00 pm

In person and live-remote

Phillipsburg Ed Center

Room P155

Cost: \$320 + textbooks

UNDERSTANDING YOURSELF AND OTHERS

This class is truly an exercise in valuing diversity! You will complete a MBTI self-scoring instrument and leave with a deeper understanding of yourself and how to better interact with others.

Oct 4, 2023

Wed 6:00 pm - 9:00 pm

Phillipsburg Ed Center

Cost: \$60 (includes MBTI test)

MANAGING THE PERFORMANCE OF OTHERS

Plan to manage employee performance over the course of one calendar year. Topics include SMART goals, interim performance discussions, end of year performance evaluations, and having the end of year performance discussion.

Oct 11, 2023

Wed 6:00 pm - 9:00 pm

Phillipsburg Ed Center

Cost: \$33

PROVIDING CONSTRUCTIVE FEEDBACK

Providing constructive feedback to employees whose performance needs to improve, this is oftentimes one of the most challenging parts of being a supervisor. Various scenarios will be explored including how to provide feedback in a non-confrontational manner that builds employee commitment, and not resentment.

Oct 18, 2023

Wed 6:00 pm - 9:00 pm

Phillipsburg Ed Center

Cost: \$33



MEDICAL ASSISTING PROGRAM (DAYTIME)

MED640A1

One of the most highly recognized, nationally accredited programs, with graduates eligible to become Certified Medical Assistants through the AAMA. This 760-hour full-time program includes: Anatomy/Physiology/Pathology, Medical Terminology, Pharmacology, Medical Laboratory, Clinical Assisting, Insurance/Coding/Managed Care, Computerized Office Procedures, Healthcare Law & Ethics, Psychology/Therapeutic Communications, Medical Office Procedures, 160-hour Externship (without remuneration), CPR/First Aid, and job search preparation. **Prerequisites: 18 years of age, clear criminal history, HS diploma or equivalent, or current graduating H.S. senior, with knowledge of Windows and Microsoft Word. All applicants must be interviewed.**

To schedule an interview, call Marianne Van Deursen at (908) 835-2430.

Mandatory Orientation: September 1, 2023

Sept 6, 2023 - March 8, 2024

Mon-Fri 8:30 am-4:30 pm
Phillipsburg Ed Center Room P102/P110/P111

Cost: \$5,949 + \$140 annual digital textbook subscription

**MEDICAL ASSISTANTS
ARE IN HIGH DEMAND!**

Our program is fully approved by the American Association of Medical Assistants (AAMA) and is prepared to meet the demands of the healthcare system. The Medical Assisting career-track certificate program at Warren County Community College is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education review Board (MAERB). Commission on Accreditation of Allied Health Education Programs: 1361 Park Street, Clearwater, FL 33756 ph: (727) 210-2350.

• A.A.S. Degree Option available to students who complete the entire Medical Assisting program and wish to matriculate into the degree major. Please see program director for more information.

MEDICAL BILLER / CODER

Take five (5) courses from within the Medical Assisting Program.

- **MED676C1** – Anatomy/Physiology/Pathology
- **MED685C1** – Insurance/Coding/Managed Care
- **MED677C1** – Medical Terminology
- **MED687C1** – Computerized Office Procedures
- **MED862C1** – Medical Law & Ethics

Call for schedule

Phillipsburg Ed Center

Cost: \$2,475 (\$495 per course) + \$140 annual digital textbook subscription

MEDICAL OFFICE FRONT DESK COORDINATOR

Take seven (7) courses from within the Medical Assisting Program.

- **MED676C1** – Anatomy/Physiology/Pathology
- **MED685C1** – Insurance/Coding/Managed Care
- **MED677C1** – Medical Terminology
- **MED686C1** – Medical Office Procedures
- **MED679C1** – Psychology & Therapeutic Communications
- **MED687C1** – Computerized Office Management
- **MED682C1** – Medical Law & Ethics

Call for schedule

Phillipsburg Ed Center

Cost: \$3,465 (\$495 per course) + \$140 annual digital textbook subscription

**Office Space
Available for
New and Emerging
Small Business**

Small Business Growth Center

Phillipsburg Education Center
445 Marshall St, Phillipsburg NJ

- Below market rental rates
- Utilities included
- Shared conference rooms
- 24/7 access

Contact us for a site visit or for more information.

908-689-7613
azar@warren.edu

Steps from
the PA Border



**CERTIFIED PHLEBOTOMY
TECHNICIAN**

ALH625A1

This 90-hour comprehensive, instructor-led program consists of 90 classroom hours which includes a blended, simulated lab to achieve 30 venipunctures and 10 capillary sticks. Students must bring volunteers. Course includes: medical terminology, anatomy and physiology, blood collection, specimen transport and processing, infection control and safety, quality control, confidentiality, and communication skills. Upon successful completion of this program, the student is eligible for national certification by NHA (certification fee \$117). **Prerequisites: 18 years of age, HS diploma or GED, statement of health from physician due the first day of class, proof of health insurance, fluid resistant lab coat, and clear criminal background.**

Sept 18 - Jan 11, 2024

Mon & Thurs 6:00 pm-9:00 pm

No class 11/23, 12/25, 12/29, 1/1/24

Phillipsburg Ed Center Room P107

Cost: \$1,799 includes textbook & materials

**PHARMACY TECHNICIAN
LIVE REMOTE WITH EXAM VOUCHER**

64 Hours Synchronous Learning/ 64 Hours Online Learning/ 120 Hour Internship. This 248-hour program prepares students to be professional Pharmacy Technicians dedicated to assisting Registered Pharmacists in quality pharmacy operational procedures. Graduates are equipped to assist the Pharmacist filling prescriptions according to doctors' orders in hospitals, retail, and mail order pharmacies. Pharmacy Technicians also participate in ordering products and inventory control, as well as billing and receiving payments. Trained graduates that pass this course, are eligible to sit for a national certification exam through PTCB. **Prerequisites: 18 years of age, HS diploma or GED, statement of health from physician due the first day of class, proof of health insurance, fluid resistant lab coat, and clear criminal background.**

PR0600A1

Oct 3 -Dec 14, 2023

Tues & Thurs 7:00 pm-10:00 pm

Cost: \$1,835 includes texts, exam voucher

PR0600A1

Nov 27 -Feb 18, 2024

Mon & Wed 7:00 pm-10:00 pm

Cost: \$1,835 includes texts, exam voucher

Registration Deadline: Sept 8, 2023

**PHARMACY TECHNICIAN
(ON CAMPUS)**

ALH623A1

This comprehensive 50-hour program will prepare students to work as a pharmacy technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certification Board's PTCB exam. This course will include an optional 80-hour externship at a retail pharmacy. Any additional fees for a background check, drug test, TB test, and NJ registration fees to partake in the externship are the students' responsibility. **Prerequisites: Strong basic math skills. 18 years of age, HS diploma or GED, and clear criminal background.**

Sept 25-Nov 20, 2023

Mon & Thurs 6:00 pm-9:00 pm

Phillipsburg Ed Center Room P107

Cost: \$1,299 includes texts & materials with exam voucher

Registration Deadline: Sept 15, 2023

**PHYSICAL THERAPY/REHABILITATION
AIDE PROGRAM**

HCT608A1

This comprehensive 70-hour program prepares students for the growing field of Physical Therapy. The Physical Therapy Aide is generally responsible for carrying out the non-technical duties of physical therapy, such as preparing treatment areas, ordering devices and supplies, and transporting patients working under the direction of the physical therapist. These workers assist physical therapists in providing services that help improve mobility, relieve pain, and prevent or limit permanent physical disabilities of patients suffering from injuries or disease. Physical Therapy Aides may be employed in nursing homes, hospitals, sports rehabilitation centers and some orthopedic clinics. Entry requirements: HS diploma or GED and 18 years of age. Note: This program does not include a national or state certification as part of its overall objectives.

Oct 2 -Dec 20, 2023

Mon & Wed 1:00 pm-4:00 pm

Phillipsburg Ed Center Room P107

Cost: \$1,299 includes text and materials

Registration Deadline: Sept 25, 2023



HISTOLOGY ASSISTANT PROGRAM

ALH899A1

This 96-hr program will introduce students to the professional requirements of a Histology Assistant. Histology Assistants typically work in hospitals, clinics and laboratories assisting histologists and pathologists to prepare and analyze tissue specimens from patients in order to diagnose and treat diseases. This program will review human anatomy emphasizing the recognition, composition and function of organ systems including skeletal, nervous, circulatory, endocrine and reproductive system tissues. Students will also review histotechniques such as tissue processing and an introduction to basic theories and practices of histotechnology including laboratory safety, fixation, routine staining and operation, and maintenance of lab equipment. Note: Due to the complex nature of Histology, classroom labs consist of microscope and slide reviews of generic samples only. Additionally, there is no outside externship rotation or national or state certification objective as part of this program. Most Histology professional certifications require one to two years of practical work experience. **Registration Deadline 9/26 2023**
Oct 3 -Jan 19, 2024

Tues & Fri 9:30 am-1:00 pm
No Class 11/24, 12/22, 12/25
Phillipsburg Ed Center Room P107
Cost: \$1,999.00

STERILE PROCESSING TECHNICIAN HCT615A1

Sterile Processing Technicians perform and participate in decontamination, cleaning, assembling, packaging, scanning, sterilization, storage, and distribution of reusable surgical instrumentation and equipment. The central service department of a health care facility is the hub of all activity surrounding supplies and equipment needed for surgery and patient care. The Bureau of Labor Statistics predicts that by 2029, there will be 70,152 sterile processing techs. There will be a 13,252 increase! Employment can be found in hospitals, doctors' offices, outpatient care centers, and dental offices. Estimated wage for NJ is \$40,460/yr.

Sept 19 -Dec 21, 2023
Mon & Thurs 6:00 pm-9:00 pm
No Class 11/23
Phillipsburg Ed Center Room P110/111
Cost: \$1,995 includes text and materials
Registration Deadline: Sept 11, 2023

AHA BLS CPR/AED

EST624A1

The Basic Life Support (BLS) for Healthcare Providers Course is designed to provide a wide variety of healthcare professionals (Nurses, CNAs, EMTs, DT etc.) the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely and effective manner, in a wide variety of in-hospital and out-of-hospital settings. **\$25 cash payable to instructor first day of class for textbook.**

Oct 5, 2023
Thurs 11:00 am-3:00 pm
Phillipsburg Ed Center Room P105
Cost: \$99
Registration Deadline Sept 28, 2023

AHA CPR/AED ADULT/CHILD OPTION

EST643A1

\$25 cash payable to instructor first day of class for textbook and certificate card.

Oct 18, 2023
Wed 9:30 am-12:30 pm
Phillipsburg Ed Center Room P107
Cost: \$69

AHA HEARTSAVER CPR AND FIRST AID

EST667A1

Heartsaver® First Aid, CPR, AED, is a classroom video based, instructor-led course. Students learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. This course also teaches adult CPR and AED use. Tuition includes textbook and certification cards. **\$25 cash payable to instructor first day of class.**

Oct 18, 2023
Wed 9:30 am-3:30 pm
Phillipsburg Ed Center Room P105
Cost: \$99

OCCUPATIONAL AND TRADES

SERVSAFE® MANAGER CERTIFICATION

FNM615A1

This course will satisfy the Chapter 24 Food Code requirements for personnel working in food service. Essentials is recommended for those re-certifying and or those having one year food industry service. Certification test given on last day of class. Textbook with exam answer sheet must be obtained and read prior to class.

Mon Nov 6 -13, 2023 8:00 am-12:00 pm
Phillipsburg Ed Center Room P105
Cost: \$99 + textbook
Registration Deadline: Oct 23, 2023

**UNIFORM CONSTRUCTION CODE
LIVE, ONLINE TRAINING!**

Students should direct licensing questions and request a licensing application packet by contacting the Licensing Unit at (609) 984-7834. Please review the licensing application packet prior to taking the course. Tuition reimbursement may be available. The UCC blue book & updates are on the DCA website <https://www.nj.gov/dca/divisions/codes/codreg/ucc.html>. Courses are live remote format and students must have a computer with camera and microphone, and a valid email address. **Please note: after successfully completing the required courses, contractors also need to pass national exams.**

ELECTRICAL INSPECTOR HHS CTC607A1

This 45-hour course prepares the student to serve as Electrical Protection Inspector for Class 1 and all other structures as established in N.J.A.C.5:23-3

Sept 11 - Nov 1, 2023

Mon & Wed 6:00 pm-9:00 pm

Cost: \$495

**FIRE PROTECTION INSPECTOR
ICS PART I CTC602A1**

This course is designed to satisfy the educational requirements for mastery of the Fire Protection Sub-code for residential and small commercial structures and includes techniques for plan review, materials testing, field inspection, and report writing. It is Part I of a two-part 120-hour course required for licensure as Fire Protection Inspector ICS.

Sept 11, 2023 - Feb 12, 2024

Mon 6:00 pm-9:00 pm

No Class 12/25/23, 1/1/24, and 1/15/24

Cost: \$650

CONSTRUCTION OFFICIAL CTC611A1

Building code officials or inspectors visit and confirm that existing or new structures are safe, and that they are in compliance with federal and local codes, contractual specifications and zoning laws. This course provides a comprehensive review of the regulations that comprise the Uniform Construction Code. **Prerequisites: Possession of the Sub Code Official license.**

Sept 12 - Dec 19, 2023

Tues 6:00 pm-9:00 pm

Cost: \$495

NATIONAL CERTIFICATION!!!

**FOR FULL DESCRIPTIONS VISIT
WWW.WARREN.EDU/FIBER-OPTICS/**

CERTIFIED FIBER OPTICS TECHNICIAN (CFOT)

FOT600A0

Aug 28-30, 2023

Mon, Tues, Wed 8:00 am-5:00pm
Phillipsburg Ed Center Room P117

Cost: \$995

FOT600A1

Oct 9-10, 2023

Mon, Tues, Wed 8:00 am-5:00pm
Phillipsburg Ed Center Room P117

Cost: \$995

**CERTIFIED FIBER OPTICS SPECIALIST OUTSIDE
PLANT (CFOS/O) FOT603A1**

Sept 1 & Sept 2, 2023

Thurs & Fri 8:00 am-5:00pm
Phillipsburg Ed Center Room P117

Cost: \$1025

**CERTIFIED FIBER OPTICS SPECIALIST
IN TESTING AND MAINTENANCE
(CFOS/T) FOT601A1**

Oct 12 & Oct 13, 2023

Thurs, Fri 8:00 am-5:00pm
Phillipsburg Ed Center Room P117

Cost: \$895

* Hours may vary depending on enrollment.

Certification: All exams given and graded on the last class day; all courses recognized by the US DoL and are sanctioned by the Fiber Optic Association (FOA).

**ABCS OF BECOMING A
SUBSTITUTE TEACHER EDU820A0**

Potential substitute teachers will learn the benefits & challenges of substitute teaching, the steps involved in completing the state-required application, what to expect in a day of substituting, techniques for managing student behavior, and more. Go home with strategies & a "make-n-take" you can use on your very first day on the job. To be eligible to substitute teach, applicants must have a min. of 30 college credits from an accredited college or university & a criminal history background clearance.

Aug 15 - Aug 24, 2023

Tues, Wed, Thur 6:00 pm-8:00 pm

Cost: \$119



VETERINARY ASSISTANT PROGRAM **JOB618A1**

This 100-hour comprehensive Veterinary Assistant program provides students an opportunity to obtain the necessary knowledge and skills to succeed in an entry-level position as a veterinary assistant: obtaining and recording patient information; the review of preparing patients, instruments and equipment for surgery; how to collect samples and perform certain lab procedures; dressing wounds; assisting in diagnostic and medical procedures; communicating with animal owners; feeding and caring for animals. Certification available through NWCA Veterinary Assistant Certification (VET).

Prerequisites: 18 years of age, HS diploma/GED, clear understanding of written and spoken English, internet, and valid email address.

Sept 12-Dec 7, 2023

Tues & Thurs 1:00 pm-5:00 pm
Phillipsburg Ed Center Room P107

Cost: \$1,899 includes texts & materials

Registration Deadline: Sept 5, 2023

PET CPR AND FIRST AID LIVE REMOTE **SPI840A1**

Topics include: general pet care, preparing for pet emergencies, animal behavior, hands on practicals, and preparing for disasters. You must be 16 years of age or older to register. **Requirements: computer with webcam, microphone, internet, and valid email address.**

Oct 11, 2023

Wed 6:00 pm-10:00 pm

Cost: \$79

Registration Deadline: Oct 4, 2023



DRONE TECHNOLOGY CREDENTIALS

Nationwide Training is now available to businesses and public safety organizations and K-12 teachers through the AUVSI Trusted Operator Program™.

Contact Dawn Smith at 908-835-4029

- **Part 107 Test Prep** - In-person or online
- **TOP Level 1** - In-person or online
- **TOP Level 2** - In-person
- **TOP Level 3** - In-person

REAL ESTATE SALESPERSON PROGRAM LIVE ONLINE

Partnership with the American School of Business, Fairfield, NJ those who wish to engage in the real estate business in New Jersey are required to attend and complete this 75-hour Salespersons course and pass a state licensing exam. The purpose of the salespersons' course is to prepare you for the state examination. Upon completion of this course, you will receive a "Certificate of Completion" used to gain admissions to the State exam. **Requirements: computer and internet access, high school diploma/GED, and clear criminal background check.**

RET600A1

Sept 9-Nov 11 2023

Mon & Wed 6:30 pm-10:00 pm
Phillipsburg Ed Center Room P107

Cost: \$445 + \$12 textbook shipping fee

RET600B1

Oct 2-Dec 13, 2023

Sat 9:00 am-4:30 pm
Phillipsburg Ed Center Room P107

Cost: \$445 + \$12 textbook shipping fee

CERTIFIED ANIMAL CONTROL OFFICER (ACO) LIVE ONLINE

Successful completion of this course meets the requirements of the N.J.A.C. 8:23A-2.2 statute for appointment as an ACO by a New Jersey Municipality. Additionally, this is the only Certified ACO Course whose graduates receive certification for Pet First Aid as well as Incident Command Systems 100 and National Incident Management 700 by the National Wildlife Fire Coordinating Group. In addition to the classroom component participants must arrange for and complete a 23-hour field training component to receive certification. Completion of the course requires attendance at all classes. Enrollment is open to any person 18 years of age or older; and there is no requirement for prior experience or training.

LAW848A1

Oct 16-24, 2023

Mon - Fri 9:00 am-5:00 pm
Cost: \$929

LAW848B1

Oct 28-Dec 6, 2023

Sat 9:00 am-5:00 pm
Cost: \$929

SIMPLE SIGNING FOR BEGINNERS LAL658A1

Have you always wanted to learn to sign or are you inspired by the recent Oscar winning movie CODA? Learn the essentials of American Sign Language through engaging lessons, memory building techniques, drills, music, games, and more. Skills include: hand formations, basic vocabulary, conversational signs, grammar, fingerspelling, and Deaf culture. Sign vocabulary will cover everyday topics such as the manual alphabet, numbers, calendar, weather, family, food, colors, home, school, and hobbies. Anyone who has ever wanted to learn ASL should begin here.

Sept 5-Nov 14, 2023

Tues 6:00 pm-7:30 pm
Phillipsburg Ed Center Room P117

Cost: \$135

SIMPLE SIGNING CONVERSATIONS AND CLASSIFIERS LAL659A1

Do you already know the manual alphabet and some basic ASL signs but are struggling with grammar or conversations? This class will help you to advance your sign skills and confidence. Knowledge of the manual alphabet and hand shapes is required for this level. Students will learn grammar structures for questions, sentences, storytelling, and listing. The focus of this course will be using classifiers and developing conversational skills.

Sept 5-Nov 14, 2023

Tues 7:30 pm-9:00 pm
Phillipsburg Ed Center Room P117

Cost: \$135

GENTLE YOGA

End your evening with this slow-paced beginner friendly class. This slow flow will help you let go of your day and prepare for rest. Class moves through a series of gentle poses connecting breath to movement, improving relaxation and flexibility. This class is suitable for beginner to experienced. Students must be able to get up from the floor. Please bring a yoga mat, strap and yoga blocks.

REC663A1

Sept 11-Oct 30, 2023

Mon 7:15 pm-8:15 pm
Phillipsburg Ed Center Room P112

Cost: \$89

REC675A1

Nov 13-Dec 18, 2023

Mon 7:15 pm-8:15 pm
Phillipsburg Ed Center Room P112

Cost: \$69

BEGINNING GOLF - THE LONG AND SHORT OF IT

This course is geared towards the beginner to high handicap golfer. You will learn drills to practice at home or at the golf range. Lessons will include the short and mid-irons as well as the Woods and Pitching, Chipping, Full Swing, Putting and Sand/Bunker shots. One of the 6 lessons will be at a driving range where students are responsible for the cost of a bucket of balls. All other lessons, the balls will be provided. **Material fee of \$5 is payable to instructor on the first day of class. Please bring a water bottle and 9-iron with you to the first class. Open to anyone 18-yr's of age or older. Remember to wear sneakers.**

SEN633A1

Sept 20-Oct 18, 2023

Wed 10:00 am-11:30 am
WCCC Main Campus Meet at security desk

Cost \$105

SEN633B1

Sept 20-Oct 18, 2023

Wed 5:00 pm-6:30 pm
WCCC Main Campus Meet at security desk

Cost \$105

INTRODUCTION TO PICKLEBALL: A SWEET GAME WITH A SOUR NAME! REC673A1

Pickleball is a fun combination of badminton, ping pong, paddle tennis, and tennis." It is a social sport that develops reflex, coordination, quickness, and agility skills. Pickleball is particularly popular among seniors. This introductory class will teach you the basics of the sport. Paddles and pickleballs will be provided. **Please wear sneakers and bring a bottle of water.**

Sept 21-Oct 19, 2023

Thurs 12:00 pm-1:30 pm
Franklin Township Municipal Building

Cost: \$119

PAINTING IN ACRYLIC SPI868A1

Join us and learn the versatility of painting with acrylics, a durable and flexible medium. Learn painting techniques using acrylic paint...from washing to dabbling and even flicking. Come and have some fun! This class is perfect for the beginner as well as the more advanced. **\$20 material fee for supplies payable to instructor on first day of class.**

Sept 28-Nov 9, 2023

Thurs 2:00 pm-4:00 pm
Phillipsburg Ed Center Room P105

Registration Deadline: Sept 22, 2023

Cost: \$139



DRAWING IN PENCIL SPI866A1

Explore your creative side as you learn how to draw in pencil. This class is for ALL skill levels...those that have pondered their artistic side and those with advanced skills looking to have their work more polished. Join this local artist/author and unleash the artist within. **A \$20 material fee for supplies payable to instructor on first day of class.**

Sept 28 -Nov 9, 2023

Thurs 7:00 pm 9:00 pm

Phillipsburg Ed Center

Room P105

Cost: \$139

Registration Deadline Sept 22, 2023

NEW! PAINTING IN WATERCOLOR II PRS830A1

In this class, you will learn advanced techniques to create beautiful in-depth watercolor paintings. Adding texture to watercolor is a great way to add depth and interest in your painting. This course is ideal for anyone who has watercolored before.

Please bring your own watercolor supplies (no materials fee).

Sept 28 -Nov 9, 2023

Thurs

9:00 am 11:30 am

Phillipsburg Ed Center Room P1057

Cost: \$139

Registration Deadline Sept 22, 2023

NEW! DETOXING THE PAST - LETTING GO, ACCEPTANCE & MOVING FORWARD PSY604A1

Do you feel like you can't move forward no matter how much you try? Do you feel like you're carrying all your old past baggage with you into the present? Many of us get stuck in the past because of our need for certainty. Letting go of the past also means stepping into the unknown future. It's normal to fear the unknown but we don't want to get stuck in the past and lose our potential for a bright future. **Computer, internet, valid e-mail address, webcam and microphone required.**

Sept 28, 2023

Thurs 6:30 pm-8:30 pm

Cost: \$35



View our online catalogs with our education partners for personal and career programs.

Ed2Go FUNDAMENTALS

www.ed2go.com/wccc

100s to choose from

- A to Z Grant Writing Series
- Intro to Non-Profit Management IT Skills
- Intro to Programming
- Intor to SQL
- Java Developer Suite Software Skills
- Into to Photoshop
- Into to Visual Basic
- Microsoft Excel

ED2GO CAREER PROGRAMS

<https://careertraining.ed2go.com/wccc/>

Sample of Career Programs offering hands-on activities and tools - English and Spanish.

- Electrical Technician (tools included)
- HVAC/R Certified Technician (voucher & tools)
- Programa de Certificado de Conocimiento Basico de HVACR nate core (vale y herramientas incluidas)



PROTRAIN SKILL BUILDERS AND CAREER PROGRAMS

warren.theknowledgebase.org

Online, Live-Online and Live Mentored certifications, certificates, and courses to fit our schedule!

- 14 topics - Spanish in the Workplace
- Accounting & Finance
- Business & Leadership
- Industrial and Skilled Trades
- Green and Renewable Energy
- View catalog for more ideas

Continuing Education is located at the
 Phillipsburg Education Center (PEC)
 445 Marshall St., Phillipsburg, NJ 08865
 Phone: (908) 689-7613
 Fax: (908) 878-0170

REGISTER TODAY!

1. Complete the registration form and mail with your check made payable to WCCC. There will be a \$25 fee for returned checks.
2. If you would like to pay in person visit Room P129 at our Phillipsburg Education Center (PEC).
3. If you would like to pay by phone using MasterCard, Visa, Discover or American Express please call 908-689-7613 to request a "credit card authorization form" which must be filled out and faxed directly back to our finance department for security purposes.

Please assume that your registration is confirmed and your class is running, unless you hear from us.

PEC OFFICE HOURS:

Through August 11: Mon-Thurs 9am-5pm
 Closed Fri-Sun
 Starting August 14: Mon-Fri 9am-5pm

EMPLOYER SPONSORED

Purchase orders, vouchers, and letters of intent to pay (on company letterhead) are accepted by mail or fax with your completed registration form.

REFUNDS AND FEES

Refund Policy: You may withdraw three business days prior to the first day of class in order to receive a refund minus a \$15.00 processing fee. **No refunds will be issued thereafter. Students are responsible for the balance of tuition and fees in the event they terminate payment plans or private loans.**

Checks unable to be processed will incur a \$25 fee.

REFUND SCHEDULE

For class start day on	You should call on or before the previous
Monday	Wednesday
Tuesday	Thursday
Wednesday	Thursday
Thursday	Monday
Friday	Tuesday
Saturday	Wednesday

REPLACEMENT CERTIFICATES

There is a \$15 charge for a certificate replacement.

TRAINING GRANTS/FINANCIAL ASSISTANCE

You may be eligible to receive job skills training grants if you are unemployed, underemployed, working part-time, or receiving public assistance. To determine eligibility, please call 908-835-2432.

DISCOUNT POLICY

Students eligible to attend classes on a tuition-free basis are permitted to register for Continuing Education courses one day prior to the start date, on a space-available basis, and with tuition-paying students constituting the minimum number to run the course. Senior citizens (60 & older) may be eligible for this discount. All course fees must be paid at the time of registration. Students are responsible to purchase required textbooks. Active Adult 55+ courses and third party vendor programs do not qualify for discounts.

Continuing Education reserves the right to cancel classes due to inclement weather, when enrollment requirements are not achieved or when other college functions take priority. Students will be notified by phone or by email. Tuition and fees are refunded in full when the course is cancelled by Warren, and no fees are incurred by the student.

DIRECTIONS

For directions visit www.warren.edu or call (908) 689-7613.

LOCATIONS

Warren Main Campus
 475 Route 57 West • Washington, NJ 07882
 Phone: (908) 835-9222
Phillipsburg Education Center (PEC)
 445 Marshall Street • Phillipsburg, NJ 08865
 Phone: (908) 689-7613

OFF-SITE LOCATION

Franklin Township Municipal Building
 2093 Rt. 57 • Broadway, NJ

REGISTER 3 BUSINESS DAYS BEFORE CLASS TO AVOID CANCELLATION

