

## FALL 2020 MODIFIED COURSE WITHDRAWAL FORM

Directions: Students must complete form and obtain instructor signature(s) prior to submission to Student Services. Please be guided by the directions at the bottom of the page regarding financial aid office notification.

\* = Required field

### Section 1: Student information - Complete highlighted fields

STUDENT ID #: \*

Last Name \*

First Name: \*

MI:

Address: \*

City \*

State \*

Zip \*

Email: \*

Cell Phone: \*

Home Phone:

SEMESTER and YEAR: FALL 2020

### Section 2: Class Details - Complete highlighted fields

\* I am withdrawing from all classes:  YES  NO \*\*\*\* \*I am an NJ STARS student  YES  NO

A grade of "W" will be assigned for students who attended classes through November 2<sup>nd</sup>, 2020 and carries no academic penalty. Student who stopped attending prior to November 2<sup>nd</sup>, 2020 are not eligible for withdrawal. Forms must be submitted no later than December 22, 2020.

Example: Student completes course details as in this example:

Course Dept. Code	Section	Credits	Course Title	Grade	Instructor Signature
ACC 101	W1	3	Principles of Accounting I	W	Completed by instructor

Please complete one row for each course from which you are withdrawing:

Course Dept. Code	Section	Credits	Course Title	College Use Only	
				Grade	Instructor Signature
*	*	*	*	W	*
				W	
				W	
				W	
				W	

Reason for withdrawal: (Check one) \*

Instructor  Scheduling  Academic  Financial  Family/Personal  Other. Please specify reason:

### Section 3: Financial Aid Information - Check and complete highlighted fields

Financial Aid: Students MUST meet with the Financial Aid Office prior to processing a withdrawal form if they are receiving any grants, loans, work-study, or Veterans Affairs benefits.

**Required: Check one and enter the date. \***

I am NOT receiving financial aid

I am receiving financial aid and I consulted with Financial Aid representative (Name):

Date: \*

Student Signature \_\_\_\_\_ Date: \*

Processed By:

Date: