

My Responsibilities as an International Student with F-1 Visa

As an international student at Warren County Community College (WCCC), I understand and agree to adhere to the following United States Citizenship and Immigration Service (USCIS) rules regarding maintaining my student F-1 Visa status. Failure to comply with USCIS rules and regulations may result in my becoming “out of status” and result in possible USCIS action against me.

Additionally, WCCC has specific rules that help students comply with these guidelines. The International Academic Advisor/Primary Designated School Official (PDSO) is responsible for monitoring my compliance with USCIS rules and regulations. I further understand that I am responsible for knowing and adhering to these rules, and that there may be serious consequences to me should I fail to comply with these rules.

- ✓ I am responsible for successful completion of my program which includes taking no less than 12 credits in each of the fall and spring semesters (summer is optional). I must make normal academic progress (maintain no less than a 2.0 GPA) during my tenure at WCCC. I may seek academic advice from faculty; however, the PDSO or DSO is the only person who is able to sign my forms regarding registration issues.
- ✓ I understand that I may be tested for mathematics and English language proficiency and, if the test results indicate, I may have to take remedial classes prior to, or concurrent with, courses that are required for my major.
- ✓ It is my responsibility to monitor my own registration status and make sure that my courses have not been dropped for non-payment or, if a class has been canceled, it is my responsibility to make sure that I find another class to replace the canceled one to maintain my full-time status.
- ✓ It is also my responsibility to notify the PDSO/DSO if I have emergencies or medical conditions that happen unexpectedly and keep me from attending classes and be able to document these problems as soon as they occur. The PDSO cannot help any student who does not report medical conditions or other emergencies within two weeks of any given event.
- ✓ I will notify the PDSO of any change of address within 10 days of the event of moving.
- ✓ I am solely responsible for the timely submission of all my documents to Bureau of Citizenship and Immigration Services (BCIS). I am solely responsible for making sure that my visa documents are current and in order-including the expiration date on my I-20, and for providing this office with copies and changes, such as new I-94 card and updated visa.

- ✓ I must consult the PDSO at least two weeks prior to any travel outside the United States. It is my responsibility to have my I-20 signed prior to leaving the country. I will not take vacation time during any academic term without the approval of both my instructors and the PDSO.
- ✓ I understand that my reason for being in the United States is to be a student, and that I may have to attend school at times that I don't find convenient. I further understand that as an F-1 student, I am not permitted to work.
- ✓ The F-1 student Visa is not a work visa; WCCC is unable to offer on campus employment for International Students. I will notify the PDSO in a timely manner of any change, or intention to change, my visa status. I will request an appointment with the Designated School Official (DSO) if the PDSO is unavailable.
- ✓ I will not engage in any activity that might endanger my visa status. Examples of these activities include committing, or helping to commit, a crime or illegally working.

Please sign and return this form to Student Services.

Print Name

Signature

Date