

**Peer Mentor Contract**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(print name), accept a position as a Peer Mentor for the spring 2021 semester.

By signing this contract, you are agreeing to the following:

* To follow all WCCC and EOF policies and procedures while serving as an EOF Peer Mentor.
* To maintain a positive example including appropriate language and behavior for new students, their families, faculty, and staff, during EOF activities and events.
* To maintain communication with EOF professional staff and mentees.
* To check your email frequently and will respond to emails from the EOF staff and mentee(s) within 48 hours.
* To attend monthly EOF peer mentor meetings.
* To complete the EOF Peer Mentor Report form after each communication with your mentees.
* To lead at least one EOF workshop during the semester.
* To participate in EOF meetings.
* To refer mentees to professional staff if their needs go beyond the scope of your role as an EOF Peer Mentor.
* To be punctual to ALL trainings, meetings, and other EOF events.
* To report any serious issues to Tiffani Warren (twarren@warren.edu) and Lisa Stoll (lstoll@warren.edu).

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Signature Date