



September 15, 2014

New Jersey Commission on Higher Education

20 W. State St.

Trenton, NJ 08608-1206

We are pleased to present the Warren County Community College 2014 Institutional Profile Report, which should serve as a showcase of the work put forth by our faculty, staff and administration throughout the last year. This document is designed to provide the state with descriptive data and information about our college.

We are hopeful that this report will be useful to students, parents, community college personnel, policymakers and the general public.

I would like to thank the staff of Warren County Community College for their work in updating our Institutional Profile for 2014.

Sincerely,



Dr. William J. Austin  
President

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**A. Accreditation Status**

**1. Institutional Accreditations**

Warren County Community College is accredited by the Middle States Commission on Higher Education. Founded in 1981, the College was awarded its original accreditation from the Commission in 1992 and was most recently re-accredited in 2013.

**2. Professional Accreditations**

WCCC holds the following program-specific professional accreditations:

* Accreditation Commission for Education in Nursing, Inc. (ACEN)
* Commission on Accreditation of Allied Health Programs (CAAHEP)
* National Automotive Technicians Education Foundation (NATEF)

**B. Number of Students Served**

**1. Number of Undergraduates by Attendance Status, Fall 2013:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Full Time** | | **Part Time** | | **Total** |
| ***N*** | ***%*** | ***N*** | ***%*** | **2,224** |
| 771 | *34.6* | 1453 | *65.3* |

**2. Number of Graduates by Attendance Status:**

Not Applicable

**3. Number of Non-Credit Students Served:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Total Number   of Registrants1** | | **Unduplicated Headcount** | **Total Clock Hours  (1 Clock Hr = 60 Mins)** | **Total FTEs2** |
| **Open Enrollment** | 3,426 | 2,292 | 83,561 | 186 |
| **Customized Training** | 79 | - | 800 | 2 |

Source: SURE Non-Credit Open Enrollment File; NJ IPEDS Form #31: Customized Training

1Includes all registrations in any course that started on July 1, 2012 through June 30, 2013.  
2FTEs were calculated by converting clock hours to credit hours (dividing by 15), then converting credit hours to FTEs (dividing by 30).

**4. Unduplicated Number of Students for FY2013**

|  |  |  |  |
| --- | --- | --- | --- |
| **Headcount   Enrollment** | | **Credit Hours** | **FTEs1** |
| **Undergraduates** | 2,897 | 41,029 | 1,368 |
|  |  |  |  |

Source: IPEDS 12 Month Enrollment Survey

**1**FTEs were calculated by converting credit hours to FTEs (dividing by 30).

**C. Characteristics of Undergraduate Students**

**1. Mean Math, Reading and Writing SAT Scores:** Not applicable.

**2. Enrollment in Remediation Courses by Subject Area:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Fall 2013 Undergraduate Enrollment** | **Students Enrolled in One or More Remedial Courses** | | **% of Total Enrollment** |
| 2224 | 509 | | 23% |
|  | |  |  |

|  |  |  |
| --- | --- | --- |
| **Total Fall 2013  FT, FT Students** | **FT, FTs Enrolled in One or More Remedial Courses** | **% of Total FT, FT Students** |
| 328 | 197 | 60.1% |

|  |  |  |
| --- | --- | --- |
| **Remedial Course Subject Area** | **Number of FT,FTs Enrolled in Fall ‘13** | **% of FT,FTs Enrolled in Fall ‘13** |
| **Computation** | 95 | 29% |
| **Algebra** | 77 | 23.5% |
| **Reading** | 87 | 26.5% |
| **Writing** | 121 | 36.9% |
| **English** | 0 | 0% |

Source: SURE Fall Enrollment File

**3. Enrollment by Race/Ethnicity, Sex, and Age, Fall 2013:**

1. *Enrollment by Race/Ethnicity:*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **White** | | **Black** | | **Hispanic/ Latino** | | **Asian** | | **American Indian /Alaskan** | | **Alien** | | **Other / Unknown** | | **Total** |
| *N* | *%* | *N* | *%* | *N* | *%* | *N* | *%* | *N* | *%* | *N* | *%* | *N* | *%* |  |
| **Full Time** | **584** | *75.7* | **61** | *7.9* | **72** | *9.3* | **28** | *3.6* | **3** | *.4* | **0** | *0.0* | **23** | *3.0* | **771** |
| **Part**  **Time** | **966** | *71.3* | **62** | *4.5* | **86** | *6.3* | **49** | *3.6* | **6** | *.4* | **0** | *0.0* | **189** | *13.9* | **1356** |
| **Total** | **1550** | *69.6* | **123** | *5.5* | **158** | *7.1* | **77** | *3.4* | **9** | *.4* | **0** | *0.0* | **212** | *9.5* | **2224** |

1. *Enrollment by Sex:*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Full Time** | | | | | | | | **Part Time** | | | | | | | **All Undergraduates** | | | | | | |
|  | **Male** | **Female** | | **N/A** | | | **Total** | **Male** | **Female** | | **N/A** | | | **Total** | **Male** | | **Female** | | **N/A** | **Total** | |
| **N** | 347 | | 424 | | | 0 | 771 | 503 | 854 | | 0 | | 1356 | | **850** | **1374** | | **0** | | | **2224** |
| **%** | *45.0* | *55.0* | | | *0* | | *100* | *37.1* | *62.9* | *0* | | *100* | | | ***38.2*** | ***61.8*** | | ***0*** | | | ***100*** |

1. *Enrollment by Age:*

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Full Time Students** | | | | | | | | | | | | |
|  | **< 18** | **18-19** | **20-21** | **22-24** | **25-29** | **30-34** | **35-39** | **40-49** | **50-64** | **65 +** | **N/A** | **Total** |
| **N** | 4 | 172 | 312 | 154 | 62 | 24 | 19 | 21 | 3 | 0 | 0 | 771 |
| **%** | *0.4* | *22.2* | *40.3* | *19.7* | *8.1* | *3.1* | *2.4* | *2.7* | *1.1* | *0.0* | *0.0* | *100%* |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Part Time Students** | | | | | | | | | | | | |
|  | **< 18** | **18-19** | **20-21** | **22-24** | **25-29** | **30-34** | **35-39** | **40-49** | **50-64** | **65 +** | **N/A** | **Total** |
| **N** | 142 | 328 | 123 | 180 | 107 | 54 | 39 | 64 | 54 | 10 | 255 | 1356 |
| **%** | *10.5* | *24.2* | *9.1* | *13.3* | *7.9* | *4.0* | *2.9* | *4.7* | *4.0* | *0.7* | *18.9* | *100%* |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Total Enrollment** | | | | | | | | | | | | |
|  | **< 18** | **18-19** | **20-21** | **22-24** | **25-29** | **30-34** | **35-39** | **40-49** | **50-64** | **65 +** | **N/A** | **Total** |
| **N** | 146 | 500 | 435 | 334 | 169 | 78 | 58 | 85 | 57 | 10 | 255 | 2224 |
| **%** | *6.6* | *22.4* | *19.5* | *15.0* | *7.5* | *3.6* | *2.6* | *3.9* | *3.8* | *0.4* | *11.5* | *100%* |

**4. Financial Aid from Federal, State & Institutionally-Funded Programs, AY 2012-2013:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | |  | |
| **FEDERAL PROGRAMS** | **Recipients** | **Dollars ($)** | | **Dollars ($)/ Recipient** | |
| Pell Grants | 755 | 2,394,000 | | 3,170.86 | |
| College Work Study | 27 | 42,000 | | 1,555.56 | |
| Perkins Loans | 0 | 0 | | - | |
| SEOG | 84 | 41,000 | | 488.10 | |
| PLUS Loans | 0 | 0 | | - | |
| Stafford Loans (Subsidized) | 248 | 577,000 | | 2,326.61 | |
| Stafford Loans (Unsubsidized) | 302 | 813,000 | | 2,692.05 | |
| SMART, ACG, & Other | 0 | 0 | | - | |
| **STATE PROGRAMS** |  |  | |  | |
| Tuition Aid Grants (TAG) | 231 | 347,000 | | 1,502.16 | |
| Educational Opportunity Fund (EOF) | 45 | 29,000 | | 644.44 | |
| Outstanding Scholars (OSRP) | 0 | 0 | | - | |
| Distinguished Scholars | 0 | 0 | | - | |
| Urban Scholars | 0 | 0 | | - | |
| NJ STARS | 39 | 101,000 | | 2,589.74 | |
| NJCLASS Loans | 0 | 0 | | - | |
| **INSTITUTIONAL PROGRAMS** |  | |  | |  |
| Grants/Scholarships | 62 | | 40,000 | | 645.16 |
| Loans | 0 | 0 | | - | |

Source: NJ IPEDS Form #41 Student Financial Aid Report

**5. Percentage of Students who are New Jersey Residents:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **NJ Residents** | **Out-of-State  Residents** | **Total** | **% State Residents** |
| FT, FT Students | 326 | 10 | 336 | *97%* |

Source: SURE Fall 2013 Enrollment File, IPEDS Fall 2013 Enrollment Survey

**D. Student Outcomes**

**1. Graduation Rates:**

*a. Four, Five, and Six-year Graduation Rate by Race/Ethnicity:*

Not applicable.

*b. Two-year Graduation Rate:*

|  |  |  |
| --- | --- | --- |
|  | **Number** | **Percent** |
| Fall 2010 Cohort | 357 | **17.9%** |
| Graduated within 2 Years | 64 |

Source: IPEDS Graduation Rate Survey

1. *Three-year Graduation & Transfer Rate by Race/Ethnicity:*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **White** | | **Black** | | **Hispanic** | | **Asian** | | **Alien** | | **Other** | | **TOTAL** | |
|  | **N** | **%** | **N** | **%** | **N** | **%** | **N** | **%** | **N** | **%** | **N** | **%** | **N** | **%** |
| **Fall 2010**  **Cohort** | **275** |  | **29** |  | **36** |  | **8** |  | **4** |  | **5** |  | **337** | |
| **Graduated w/in 3 yrs.** | **59** | *21.5* | **6** | *20.7* | **6** | *16.7* | **1** | *12.5* | **0** | *0.0* | **1** | *20.0* | **73 *20.4%*** | |
| **Transfer Out** | **53** | *19.3* | **6** | *20.7* | **8** | *22.2* | **0** | *0.0* | **0** | *0.0* | **0** | *0.0* | **67 *18.8%*** | |

Source: IPEDS 2014 Graduation Rate Survey

|  |  |  |
| --- | --- | --- |
| **FIRST TIME, FULL TIME STUDENTS, FALL 2012** | | |
| Cohort | Retained in Fall 2013 | Retention Rate |
| 314 | 190 | **60.5%** |

**2. Third-Semester Retention Rates:**

Source: IPEDS Fall Enrollment Survey, Part E

**E. Faculty Characteristics**

**1. Full Time Faculty by Race/Ethnicity, Sex, and Tenure Status:  
FULL TIME FACULTY, FALL 2013**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **White**  **M F** | | **Black**  **M F** | | **Hispanic**  **M F** | | **Asian**  **M F** | | **Am. Ind.**  **M F** | | **Alien**  **M F** | | **Unknown**  **M F** | | **Total**  **M F** | |
| **Tenured**  Professors | 5 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 3 |
| Associate Profs. | 4 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 3 |
| Assistant Profs. | 0 | 3 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| All Others | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total** | 9 | 9 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 10 |
| **Not Tenured**  Professors | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Associate Profs. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Assistant Profs. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| All Others | 0 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Lecturers | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| **Total** | 1 | 3 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |

Source: IPEDS Human Resources Survey

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Total Number of Course Sections** | **Taught By  Full Time Faculty** | | **Taught By  Part Time Faculty** | | **Taught By Others1** | |
| **423** | N | % | N | % | N | % |
| 151 | **35.7%** | 242 | **57.2%** | 30 | **7.1%** |

**2. Percentage of Course Sections Taught by Full Time Faculty1:  
1** Includes Full-Time Administrators

**3. Ratio of Full Time to Part Time Faculty:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Full Time Faculty** | | **Part Time Faculty** | | **Total** |
| **N** | **%** | **N** | **%** |
| 24**\*** | ***21%*** | 91 | ***79%*** | 115 100% |

**\* Number includes 19 tenured faculty/2 non-tenured faculty/1 non-tenure track/2 lecturers**

Source: IPEDS Human Resources Survey

**F.** **Characteristics of the Board of Trustees**

**1. Warren County Community College Board of Trustees by Race/Ethnicity & Sex:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **White** | **Black** | **Hispanic** | **Asian** | **American Indian** | **Alien** | **Unknown** | **Total** |
| **Male** | 7 | **-** | **-** | **-** | **-** | **-** | **-** | **7** |
| **Female** | 5 | **-** | **-** | **-** | **-** | **-** | **-** | **5** |
| **Total** | 12 | 0 | 0 | 0 | 0 | 0 | 0 | **12** |

**2. Trustees’ Titles and Affiliations:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Company/Organization Affiliation** |
| Craig Dana, Esq. | Private Attorney/Judge | Retired |
| Rita Foti | Educator | Retired |
| Dr. Frank Gilly | Family Practitioner, Geriatrician | St. Luke’s Warren Hospital |
| Elizabeth Gittins | Senior Research Scientist | Colgate Palmolive |
| Kieran Higgins | Manager of Manufacturing Technology | Thomas & Betts |
| Melinda Jones | Adjunct Instructor of Health Sciences | Northampton Community College |
| Alan Lowcher, Esq. | Private Attorney | Private Practice |
| James Mengucci | Director of Facilities | Phillipsburg School District |
| Peter Schmidt | Director of Studies | Gill St. Bernard’s School |
| Betti Singh | Employment Counselor | Department of Labor |
| Brian Moore\* | Student (Alumni Trustee) | Warren County Community College |

\*Mr. Moore served the Board through June 30, 2014

**3. Webpage with Information on the Board of Trustees:**

[**http://www.warren.edu/board-of-trustees/**](http://www.warren.edu/board-of-trustees/)

**G. Profile of the Institution**

**1. Degree and Certificate Programs Offered:**

|  |  |
| --- | --- |
| **Associate of Arts (A.A.)** | **Associate in Applied Science (A.A.S.)** |
| Liberal Arts  Business Administration  Communications  Computer and Information Science  Elementary and Secondary Education  English  Fine Arts  History  Pre-Law  Pre-Professional  Social Science | Accounting Management  Automotive Technology  Business Management  Computer Information Services  Early Childhood Education  Emergency Services - Fire Services  Food and Beverage Management  Graphic and Web Design  Legal Studies - Legal Assistant  Medical Assisting  Small Business Management  Technical Studies  Web Development |
| **Associate in Fine Arts (A.F.A)** |
| Creative Writing |
| **Associate in Science (A.S.)** | |
| Biology General Science  Chemistry Nursing  Criminal Justice Nursing Education  Environmental Studies Psychosocial Rehabilitation and Treatment  Ecotourism Respiratory Care | |

|  |  |  |
| --- | --- | --- |
| |  | | --- | | **Certificate Programs** | | Business Management  Communications  Computer Information Services  Criminal Justice – Corrections  Early Childhood Education  Graphic and Web Design  Legal Assistant  Security and Loss Prevention  Small Business Management  Webmaster |   **Other Information:**  This year New Jersey Secretary of Higher Education Rochelle Hendricks paid a visit to Warren County Community College to learn about the College's proposed Health Education Center and to attain a better understanding of why the center is important not just for the College's mission to serve the community, but as an enhancement to the entire region. The Secretary of Higher Education agreed with the College’s ambitions for what the new Health Education Center can accomplish.  This year also brought with it some changes to the appearance of the College. The parking lot, sidewalks and front entrance were all updated to make the College even more in keeping with the Americans with Disabilities Act and easily accessible to everyone.  Changes for the future were conceptualized around a new outdoor amphitheater at the College. This structure will hopefully become a community venue allowing the public to come to the College for outdoor cultural events.  While he continues to lead the College, President Will Austin will be in the national spotlight as he assumes his official role as Chair-Elect of the American Association of Community Colleges' Presidents’ Academy executive committee later this year. |

**H. Major Research and Public Service Activities**

None

**I. Major Capital Projects Underway in FY 2014**

Beginning in November 2013, WCCC began implementation of Jenzabar EX, a new data management software system. This project is made possible through funds from New Jersey Higher Education bonds. The implementation and use of this new system will allow us to better serve our student community and integrate across departments to assist us in advancing the goals of academic and administrative offices across the campus and throughout the student experience here at WCCC. This project continues to be underway and will be in full use by the beginning of the 2015-2016 Academic Year.

The College plans to publicly bid the construction of a new outdoor 250 seat amphitheater at the back of the school that will move the College toward being a community cultural venue.