

## WARREN COUNTY COMMUNITY COLLEGE: FY 18 PROPOSED BUDGET

	FY2015 Revised	FY2016 Revised	FY2017 Revised	FY2018 Proposed
County	1,877,106	1,952,106	1,991,148	2,070,971
State	2,113,561	2,185,000	2,220,000	2,220,000
<b>Gov't Approp.</b>	<b>\$ 3,990,667</b>	<b>\$ 4,137,106</b>	<b>\$ 4,211,148</b>	<b>\$ 4,290,971</b>
Tuition	\$ 3,895,000	\$ 3,540,000	\$ 3,551,500	\$ 3,551,500
General Service Fee	\$ 410,000	\$ 362,000	\$ 230,000	\$ 228,000
Technology Fee	\$ 220,000	\$ 195,000	\$ 183,000	\$ 177,000
Mandates Fee	\$ -	\$ -	\$ 53,000	\$ 51,000
Lab Fees	\$ 207,000	\$ 198,000	\$ 185,000	\$ 174,000
Application Fees	\$ 18,000	\$ 15,000	\$ 14,000	\$ 15,000
<b>Tuition/ Fees</b>	<b>\$ 4,750,000</b>	<b>\$ 4,310,000</b>	<b>\$ 4,216,500</b>	<b>\$ 4,196,500</b>
Misc. / Other Income	\$ 24,000	\$ 30,000	\$ 35,000	\$ 35,000
Deferred Revenue	\$ -	\$ -	\$ 100,000	\$ 250,000
Bookstore	\$ 72,000	\$ 60,000	\$ 50,000	\$ 48,000
Rental Income	\$ 455,000	\$ 455,000	\$ 282,000	\$ 120,000
<b>Other Income</b>	<b>\$ 551,000</b>	<b>\$ 545,000</b>	<b>\$ 467,000</b>	<b>\$ 453,000</b>
Continuing Ed.	\$ 610,000	\$ 636,000	\$ 470,000	\$ 430,000
SPT Net Revenue	\$ -	\$ -	\$ 7,000	\$ 25,000
Net Customized Training	\$ 134,000	\$ 65,000	\$ 80,000	\$ 50,000
<b>Total, Non-Credit</b>	<b>\$ 744,000</b>	<b>\$ 701,000</b>	<b>\$ 557,000</b>	<b>\$ 505,000</b>
<b>Total Revenue</b>	<b>\$ 10,035,667</b>	<b>\$ 9,693,106</b>	<b>\$ 9,451,648</b>	<b>\$ 9,445,471</b>
<b>Expenses</b>	<b>\$ 10,035,668</b>	<b>\$ 9,693,106</b>	<b>\$ 9,451,648</b>	<b>\$ 9,445,471</b>

## DISPLAY BY DEPARTMENT

#	DEPARTMENT	FY2015 Revised	FY2016 Revised	FY2017 Revised	FY2018 Proposed
<b><u>Academic-Related</u></b>					
127	Outcomes Research	72,273	57,798	57,647	66,647
128	Academic Office	140,366	143,164	215,017	130,957
141	Instruction	2,469,600	2,314,000	2,252,000	2,249,000
142	Nursing	326,750	328,793	313,379	313,379
144	Other Instruction	157,605	154,142	97,603	85,000
145	ISC	126,136	133,456	152,150	144,150
155	Continuing Education (CE)	420,563	438,796	353,548	361,048
156	CE Instruction	284,000	272,600	259,000	240,000
173	Library	134,021	127,848	127,397	102,497
<b>Subtotal</b>		<b>4,131,314</b>	<b>3,970,597</b>	<b>3,827,741</b>	<b>3,692,678</b>
<b><u>Student and Instructional Support</u></b>					
132	Information Technology	638,073	655,249	608,435	631,235
133	Recruit., Admin, Std Act.	420,453	356,242	287,181	324,240
134	Financial Aid	155,611	154,313	153,028	144,293
135	Scholarships and Waivers	127,000	82,000	75,000	70,000
137	Student Activities	23,000	19,000	18,000	17,500
138	Graduation and Events	78,000	74,000	82,000	74,000
<b>Subtotal</b>		<b>1,442,137</b>	<b>1,340,804</b>	<b>1,223,644</b>	<b>1,261,268</b>
<b><u>Administrative and Overhead</u></b>					
125	President's Office	190,460	223,958	247,898	236,898
126	Public Relations	151,948	135,071	123,274	123,274
129	Administration	145,040	147,626	150,257	150,257
130	Human Resources	208,497	197,247	176,265	176,265
131	Payroll and Benefits	1,672,394	1,683,880	1,754,650	1,832,667
139	Finance	394,836	425,445	437,823	432,064
<b>Subtotal</b>		<b>2,763,175</b>	<b>2,813,227</b>	<b>2,890,167</b>	<b>2,951,425</b>
<b><u>Physical Plant/General</u></b>					
184	Insurance/Security	281,000	277,000	281,996	286,500
185	General Expenses	273,000	213,000	196,000	224,000
186	Physical Plant	584,842	557,478	578,000	562,500
187	Utilities	520,200	492,000	427,000	440,000
188	Debt Service	40,000	29,000	27,100	27,100
<b>Subtotal</b>		<b>1,699,042</b>	<b>1,568,478</b>	<b>1,510,096</b>	<b>1,540,100</b>
<b>TOTAL</b>		<b>10,035,668</b>	<b>9,693,106</b>	<b>9,451,648</b>	<b>9,445,471</b>

Note: Fringe benefits centralized under Payroll

DEPARTMENT DETAIL

125-President's Office				
Account	Description	FY2016 Revised	FY2017 Revised	FY2018 Proposed
0-125-30-7101	Administrator	177,275	179,048	179,048
0-125-30-7109	Support Staff	29,333	48,000	50,000
0-125-30-8030	Office Supplies	350	350	350
0-125-30-8140	Books and Publications	0	0	0
0-125-30-8200	Travel/Staff Development	12,000	18,000	5,000
0-125-20-8310	Strategic Planning/Consult	<u>5,000</u>	<u>2,500</u>	<u>2,500</u>
	<b>Total</b>	223,958	247,898	236,898

126-Advancement				
Account	Description	FY2016 Revised	FY2017 Revised	FY2018 Proposed
0-126-30-7102	Administrator	79,827	81,424	81,424
0-126-30-7109	Support Staff	10,144	0	0
0-126-30-8030	Office Supplies	250	250	250
0-126-30-8200	Travel/Staff Development	2,250	1,000	1,000
0-126-30-8215	Public Relations	17,100	17,100	17,100
0-126-30-8250	Institutional Promotion	8,000	6,000	6,000
0-126-60-8265	Radio	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>
	<b>Total</b>	135,071	123,274	123,274

127-Outcomes Research				
Account	Description	FY2016 Revised	FY2017 Revised	FY2018 Preliminary
0-127-20-7105	Professional	42,448	43,297	43,297
0-127-20-8010	Surveys	7,000	6,000	6,000
0-127-20-8030	Office Supplies	50	50	50
0-127-20-8200	Travel/Conf./Staff Dev.	2,200	2,200	2,200
0-127-20-8230	Institutional Dues	100	100	100
0-127-20-8285	Accreditation Expenses	<u>6,000</u>	<u>6,000</u>	<u>15,000</u>
	<b>Total</b>	57,798	57,647	66,647

DEPARTMENT DETAIL

128-Academic Admin.				
Account	Description	FY2016 Revised	FY2017 Revised	FY2018 Proposed
0-128-50-7101	Administrator	103,000	174,060	90,000
0-128-50-7109	Clerical/Staff FT	39,664	40,457	40,457
0-128-50-8200	Travel/Conf./Staff Dev.	<u>500</u>	<u>500</u>	<u>500</u>
	<b>Total</b>	143,164	215,017	130,957

129-Administration				
Account	Description	FY2016 Revised	FY2017 Revised	FY2018 Proposed
0-129-30-7101	Administrator	95,169	97,072	97,072
0-129-30-7109	Clerical/Staff FT	36,407	37,135	37,135
0-129-30-7111	Clerical/Staff PT	15,000	15,000	15,000
0-129-30-8030	Office Supplies	300	300	300
0-129-30-8200	Travel/Conf./Staff Dev.	<u>750</u>	<u>750</u>	<u>750</u>
	<b>Total</b>	147,626	150,257	150,257

130-Human Resources				
Account	Description	FY2016 Revised	FY2017 Revised	FY2018 Proposed
0-130-30-7102	Director	69,847	71,265	71,265
0-130-30-7220	Dental Insurance	34,000	34,000	34,000
0-130-30-7250	Disability	4,000	4,000	4,000
0-130-20-7260	Staff Tuition Reimbursement	62,400	40,000	40,000
0-130-30-8210	Staff Development	9,000	9,000	9,000
0-130-30-8270	Classified Ads/Background	9,000	9,000	9,000
0-130-30-8665	Unemployment Ins.	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
	<b>Total</b>	197,247	176,265	176,265

DEPARTMENT DETAIL

<b>131-Payroll and Benefits</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-131-30-7102	Director	69,563	73,853	73,853
0-131-30-7200	Social Security	410,000	390,000	390,000
0-131-30-7210	Health/Allowances	952,317	1,038,797	1,116,814
0-131-30-7230	Retirement-Net Expense	228,000	228,000	228,000
0-131-30-8350	Payroll Service	24,000	24,000	24,000
	<b>Total</b>	<b>1,683,880</b>	<b>1,754,650</b>	<b>1,832,667</b>

<b>132-Instructional Technology</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-132-50-7105	Professional	51,013	52,035	52,035
0-132-50-8400	Computer Software	133,000	130,000	132,000
0-132-50-8410	Computer Hardware	5,000	15,000	25,000
0-132-50-8420	Computer Supplies	46,000	20,000	20,000
0-132-50-8430	Internet Services	65,000	62,000	59,000
0-132-50-8490	IT Contracted Services	355,236	329,400	343,200
	<b>Total</b>	<b>655,249</b>	<b>608,435</b>	<b>631,235</b>

DEPARTMENT DETAIL

<b>133-Student Services</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-133-60-7101	Administrator	75,000	76,500	105,060
0-133-60-7105	Professionals	155,176	79,054	97,054
0-133-60-7109	Clerical/Staff FT	62,291	72,838	53,337
0-133-60-7111	Clerical/Staff PT	15,000	15,000	15,000
0-133-60-8030	Office Supplies	2,200	2,200	2,200
0-133-60-8045	Placement Services	900	914	914
0-133-60-8060	Recruiting-Print	15,000	15,000	15,000
0-133-60-8150	Printing (Handbook)	6,675	6,675	6,675
0-133-60-8200	Travel/Conf./Staff Dev.	1,500	1,500	1,500
0-133-60-8260	Media Advertising	17,500	7,500	17,500
0-133-60-8320	ADA Services	<u>5,000</u>	<u>10,000</u>	<u>10,000</u>
	<b>Total</b>	356,242	287,181	324,240

<b>134-Financial Aid</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-134-60-7102	Director	85,313	87,435	80,000
0-134-60-7109	Clerical/Staff FT	27,000	33,793	33,793
0-134-60-7110	Part-time Professional	28,000	15,000	15,000
0-134-60-7119	Contracted Coord.	0	1,800	0
0-134-60-8400	Powerfaids Software	12,500	13,500	14,000
0-134-60-8200	Travel/Conf./Staff Dev.	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	<b>Total</b>	154,313	153,028	144,293

<b>137-Student Activities</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-137-60-9600	Student Life	19,000	18,000	17,500

<b>138-Graduation and Events</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-138-60-8050	Graduation & Events	47,000	55,000	47,000
0-138-60-8060	Recruiting-Events	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
	<b>Total</b>	74,000	82,000	74,000

DEPARTMENT DETAIL

<b>135-Scholarships</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-135-60-7108	College Work-Study	20,000	12,000	10,000
0-135-65-8710	SEOG-College Match	12,000	12,000	10,000
0-135-65-8700	Trustee Scholarships	20,000	21,000	20,000
0-135-65-8720	Tuition Waivers	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	<b>Total</b>	82,000	75,000	70,000

<b>139-Business Operations</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-139-30-7101	Administrator	126,284	128,809	128,809
0-139-30-7102	Director	89,049	90,830	90,830
0-139-30-7105	Professional	36,667	50,000	50,000
0-139-30-7109	Support Staff FT	86,020	86,759	81,000
0-139-30-8030	Office Supplies	550	550	550
0-139-30-8140	Books and Publications	350	350	350
0-139-30-8200	Travel/Conf./Staff Dev.	1,500	1,500	1,500
0-139-30-8230	Institutional Dues	225	225	225
0-139-30-8330	1098t/Collections	3,300	3,300	3,300
0-139-30-8340	Accounting/Auditing	40,500	40,500	40,500
0-139-30-8360	Banking/Credit Card Fees	<u>41,000</u>	<u>35,000</u>	<u>35,000</u>
	<b>Total</b>	425,445	437,823	432,064

DEPARTMENT DETAIL

<b>141-Instruction</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-141-20-7103	Faculty	1,400,000	1,417,000	1,359,000
0-141-20-7104	Adjuncts	485,000	490,000	540,000
0-141-20-7105	Lecturers	180,000	105,000	105,000
0-141-20-7106	Overload	170,000	160,000	165,000
0-141-20-7111	Part-Time Tutors	0	0	0
0-141-20-7119	Contracted Coordinators	30,000	30,000	30,000
0-141-20-8000	Instructional Supplies	18,000	19,000	19,000
0-141-20-8015	Instructional Student Life	4,000	4,000	4,000
0-141-20-8200	Travel	13,500	13,500	13,500
0-141-20-8201	In-State Travel	1,500	1,500	1,500
0-141-20-8820	External Education Sites	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
	<b>Total</b>	2,314,000	2,252,000	2,249,000

<b>142-Nursing</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-142-20-7102	Manager	85,000	88,434	88,434
0-142-20-7105	Professional	145,000	144,000	144,000
0-142-20-7107	Nursing Adjuncts	50,000	46,000	46,000
0-142-20-8000	Instructional Supplies	10,700	10,700	10,700
0-142-20-8200	Travel	2,000	2,000	2,000
0-142-20-8280	Program Certification Fees	4,245	4,245	4,245
0-142-20-8760	Student Books	<u>31,848</u>	<u>18,000</u>	<u>18,000</u>
	<b>Total</b>	328,793	313,379	313,379

<b>144-All Other Instruction</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-144-20-7105	Professional	58,434	59,603	45,000
0-144-20-7109	Clerical/Staff FT	75,708	0	0
0-141-20-7111	Clerical/Staff PT	0	18,000	18,000
0-141-20-7118	Contracted Professional			2,000
0-144-20-8030	Office Supplies	4,000	4,000	4,000
0-144-20-8150	Printing	7,000	7,000	7,000
0-144-20-8205	Meeting Expenses	7,000	7,000	7,000
0-144-20-8230	Dues and Memberships	1,000	1,000	1,000
0-144-20-8280	Program Certification Fees	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<b>Total</b>	154,142	97,603	85,000



DEPARTMENT DETAIL

<b>145-Instructional Support Center</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-145-50-7109	Clerical/Staff FT	40,306	60,000	60,000
0-145-50-7111	PT Non-Exempt	80,000	85,000	80,000
0-145-50-8006	Supplies-Testing	12,000	6,000	3,000
0-145-50-8030	Office Supplies	650	650	650
0-145-50-8200	Travel	<u>500</u>	<u>500</u>	<u>500</u>
	<b>Total</b>	<b>133,456</b>	<b>152,150</b>	<b>144,150</b>

<b>155-Continuing Education</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-155-40-7101	Administrator	119,646	122,039	122,039
0-155-40-7105	Professional	172,266	105,966	105,966
0-155-40-7109	Clerical/Staff FT	85,184	80,843	80,843
0-155-40-7110	PT Professionals	11,000	-	7,500
0-155-40-7111	PT Exempt			
0-155-40-8030	Office Supplies	3,500	3,500	3,500
0-155-40-8050	Special Events	1,100	1,100	1,100
0-155-40-8150	Printing	600	600	600
0-155-60-8155	Course Schedules	37,000	31,000	31,000
0-155-40-8200	Travel/Conf./Staff Dev.	3,000	3,000	3,000
0-155-40-8230	Institutional Dues	5,000	5,000	5,000
0-155-40-8270	Classified Ads	<u>500</u>	<u>500</u>	<u>500</u>
	<b>Total</b>	<b>438,796</b>	<b>353,548</b>	<b>361,048</b>

<b>156-Continuing Education Instruction</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-156-20-7104	Instructors	103,600	90,000	85,000
0-156-20-7118	Contracted Instructors	150,000	150,000	135,000
0-156-20-8000	Instructional Supplies	<u>19,000</u>	<u>19,000</u>	<u>20,000</u>
	<b>Total</b>	<b>272,600</b>	<b>259,000</b>	<b>240,000</b>

DEPARTMENT DETAIL

<b>173-Library</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-173-50-7105	Professional	42,448	43,297	43,297
0-173-50-7111	Library Aides	18,000	18,000	5,000
0-173-50-8030	Office Supplies	3,400	3,400	3,400
0-173-50-8090	Photo Identification System	1,200	1,200	1,200
0-173-50-8100	Library Books	5,000	5,000	5,000
0-173-50-8110	Periodicals	3,500	3,500	2,600
0-173-50-8120	CD/DVDs	3,000	3,000	1,000
0-173-50-8230	Institutional Dues	300	-	-
0-173-50-8440	Electronic Resources	51,000	50,000	41,000
	<b>Total</b>	<b>127,848</b>	<b>127,397</b>	<b>102,497</b>

<b>184-Insurance and Security</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-184-70-8570	Security Contract	116,000	116,000	120,000
0-184-70-8660	Worker's Compensation	39,000	45,996	44,000
0-184-70-8665	Property/Liability Insurance	122,000	120,000	122,500
	<b>Total</b>	<b>277,000</b>	<b>281,996</b>	<b>286,500</b>

<b>185-Miscellaneous Expenses</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-185-30-8170	Miscellaneous	2,000	2,000	4,000
0-185-30-8220	Board Expenses	18,000	18,000	18,000
0-185-30-8230	Institutional Dues	38,000	36,000	27,000
0-185-30-8370	Legal Services	80,000	50,000	50,000
0-185-30-8800	Contingency/Bad Debt	75,000	90,000	125,000
	<b>Total</b>	<b>213,000</b>	<b>196,000</b>	<b>224,000</b>

DEPARTMENT DETAIL

<b>186-Campus Operations</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-186-70-7105	Professional	-	45,000	45,000
0-186-70-7109	Custodian FT	88,978	76,000	62,000
0-186-70-7111	Custodian PT	0	0	13,000
0-186-30-7115	Overtime	1,500	1,500	2,000
0-186-30-8030	Office Supplies	18,000	13,000	13,000
0-186-30-8070	Postage	44,000	44,000	39,000
0-186-70-8200	Travel	500	500	500
0-186-30-8240	Archive Services	5,500	6,000	6,000
0-186-70-8480	Furniture/Fixtures	5,000	9,000	5,000
0-186-70-8560	Custodial Services	95,000	95,000	85,000
0-186-70-8500	General Maintenance	155,000	140,000	145,000
0-186-70-8545	Copiers	41,000	39,000	41,000
0-186-70-8650	Vehicles	16,000	12,000	12,000
0-186-70-8565	Custodial Supplies	20,000	20,000	20,000
0-186-70-8580	Landscaping	32,000	32,000	30,000
0-186-70-8585	OSHA Compliance	-	6,000	3,000
0-186-70-8590	Snow Removal	35,000	39,000	41,000
	<b>Total</b>	<b>557,478</b>	<b>578,000</b>	<b>562,500</b>

<b>187-Utilities</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-187-70-8600	Electric	305,000	280,000	290,000
0-187-70-8610	Gas	78,000	57,000	60,000
0-187-70-8620	Telephone	57,000	46,000	46,000
0-187-70-8630	Water	16,000	15,000	15,000
0-187-70-8640	Disposal Services	<u>36,000</u>	<u>29,000</u>	<u>29,000</u>
	<b>Total</b>	<b>492,000</b>	<b>427,000</b>	<b>440,000</b>

<b>188-Debt Service</b>				
<b>Account</b>	<b>Description</b>	<b>FY2016 Revised</b>	<b>FY2017 Revised</b>	<b>FY2018 Proposed</b>
0-188-80-8900	ELF Debt Service	29,000	27,100	27,100