

WARREN COUNTY COMMUNITY COLLEGE: FY19 PROPOSED BUDGET

	FY2017 Revised	FY2018 Revised	FY2019 Preliminary	FY2019 Proposed
County	1,991,148	2,070,971	2,192,390	2,192,390
State	2,220,000	2,279,000	2,222,000	2,250,000
Gov't Approp.	\$ 4,211,148	\$ 4,349,971	\$ 4,414,390	\$ 4,442,390
Tuition	\$ 3,551,500	\$ 3,370,000	\$ 3,370,000	\$ 3,350,000
General Service Fee	\$ 230,000	\$ 207,000	\$ 207,000	\$ 179,000
Technology Fee	\$ 183,000	\$ 165,000	\$ 165,000	\$ 134,000
Mandates Fee	\$ 53,000	\$ 48,000	\$ 48,000	\$ 44,000
Lab Fees	\$ 185,000	\$ 186,000	\$ 186,000	\$ 186,000
Application Fees	\$ 14,000	\$ 15,000	\$ 15,000	\$ 15,000
Tuition/ Fees	\$ 4,216,500	\$ 3,991,000	\$ 3,991,000	\$ 3,908,000
Misc. / Other Income	\$ 35,000	\$ 55,000	\$ 55,000	\$ 45,000
Deferred Revenue/Other	\$ 100,000	\$ 250,000	\$ 125,000	\$ 110,000
Bookstore	\$ 50,000	\$ 42,000	\$ 42,000	\$ 40,000
Rental Income	\$ 282,000	\$ 25,000	\$ 195,000	\$ 205,000
Other Income	\$ 467,000	\$ 372,000	\$ 417,000	\$ 400,000
Continuing Ed.	\$ 470,000	\$ 400,000	\$ 400,000	\$ 410,000
SPT Net Revenue	\$ 7,000	\$ 15,000	\$ 18,000	\$ 15,000
Net Customized Training	\$ 80,000	\$ 50,000	\$ 60,000	\$ 60,000
Total, Non-Credit	\$ 557,000	\$ 465,000	\$ 478,000	\$ 485,000
Total Revenue	\$ 9,451,648	\$ 9,177,971	\$ 9,300,390	\$ 9,235,390
Expenses	\$ 9,451,648	\$ 9,177,971	\$ 9,300,390	\$ 9,235,390

DISPLAY BY DEPARTMENT

#	DEPARTMENT	FY2017 Revised	FY2018 Revised	FY2019 Preliminary	FY2019 Proposed
<u>Academic-Related</u>					
127	Outcomes Research	57,647	67,513	57,513	56,613
128	Academic Office	215,017	181,500	237,500	237,500
141	Instruction	2,252,000	2,126,620	2,023,120	2,080,620
142	Nursing	313,379	311,211	295,211	295,211
144	Other Instruction	97,603	56,600	68,000	65,000
145	ISC	152,150	139,050	139,050	139,050
155	Continuing Education (CE)	353,548	368,168	343,127	369,668
156	CE Instruction	259,000	225,000	225,000	225,000
173	Library	127,397	98,663	98,663	98,663
Subtotal		3,827,741	3,574,325	3,487,184	3,567,325
<u>Student and Instructional Support</u>					
132	Information Technology	608,435	621,235	638,035	636,035
133	Recruit., Admin, Std Act.	287,181	298,172	301,035	297,566
134	Financial Aid	153,028	127,849	125,793	130,000
135	Scholarships and Waivers	75,000	75,000	75,000	75,000
137	Student Activities	18,000	10,000	10,000	10,000
138	Graduation and Events	82,000	74,000	74,000	74,000
Subtotal		1,223,644	1,206,256	1,223,863	1,222,601
<u>Administrative and Overhead</u>					
125	President's Office	247,898	239,688	239,688	252,188
126	Public Relations	123,274	124,088	124,088	123,988
129	Administration	150,257	151,963	151,963	151,963
130	Human Resources	176,265	181,333	180,333	180,333
131	Payroll and Benefits	1,754,650	1,792,416	1,932,108	1,813,429
139	Finance	437,823	416,086	394,922	358,922
Subtotal		2,890,167	2,905,574	3,023,102	2,880,823
<u>Physical Plant/General</u>					
184	Insurance/Security	281,996	279,000	284,000	286,000
185	General Expenses	196,000	196,000	261,000	267,000
186	Physical Plant	578,000	562,716	565,141	567,141
187	Utilities	427,000	427,000	429,000	417,000
188	Debt Service	27,100	27,100	27,100	27,500
Subtotal		1,510,096	1,491,816	1,566,241	1,564,641
TOTAL		9,451,648	9,177,971	9,300,390	9,235,390

DEPARTMENT DETAIL

125-President's Office				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-125-30-7101	Administrator	179,048	180,838	180,838
0-125-30-7109	Support Staff	48,000	51,000	51,000
0-125-30-8030	Office Supplies	350	350	350
0-125-30-8140	Books and Publications	0	0	0
0-125-30-8200	Travel/Staff Development	18,000	5,000	5,000
0-125-20-8310	Strategic Planning/Market.	<u>2,500</u>	<u>2,500</u>	<u>15,000</u>
	Total	247,898	239,688	252,188

126-Advancement				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-126-30-7102	Administrator	81,424	82,238	82,238
0-126-30-8030	Office Supplies	250	250	250
0-126-30-8200	Travel/Staff Development	1,000	1,000	1,000
0-126-30-8215	Public Relations	17,100	17,100	17,100
0-126-30-8250	Institutional Promotion	6,000	6,000	6,000
0-126-60-8265	Radio	<u>17,500</u>	<u>17,500</u>	<u>17,400</u>
	Total	123,274	124,088	123,988

127-Outcomes Research				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-127-20-7105	Professional	43,297	44,163	44,163
0-127-20-8010	Surveys	6,000	6,000	6,000
0-127-20-8030	Office Supplies	50	50	50
0-127-20-8200	Travel/Conf./Staff Dev.	2,200	2,200	2,200
0-127-20-8230	Institutional Dues	100	100	0
0-127-20-8285	Accreditation Expenses	<u>6,000</u>	<u>15,000</u>	<u>4,200</u>
	Total	57,647	67,513	56,613

DEPARTMENT DETAIL

128-Academic Admin.				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-128-50-7101	Administrator	174,060	145,000	201,000
0-128-50-7109	Clerical/Staff FT	40,457	36,000	36,000
0-128-50-8200	Travel/Conf./Staff Dev.	<u>500</u>	<u>500</u>	<u>500</u>
	Total	215,017	181,500	237,500

129-Administration				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-129-30-7101	Administrator	97,072	98,043	98,043
0-129-30-7109	Clerical/Staff FT	37,135	37,870	37,870
0-129-30-7111	Clerical/Staff PT	15,000	15,000	15,000
0-129-30-8030	Office Supplies	300	300	300
0-129-30-8200	Travel/Conf./Staff Dev.	<u>750</u>	<u>750</u>	<u>750</u>
	Total	150,257	151,963	151,963

130-Human Resources				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-130-30-7102	Director	71,265	72,333	72,333
0-130-30-7220	Dental Insurance	34,000	34,000	34,000
0-130-30-7250	Disability	4,000	4,000	4,000
0-130-20-7260	Staff Tuition Reimbursement	40,000	50,000	45,000
0-130-30-8210	Staff Development	9,000	5,000	9,000
0-130-30-8270	Classified Ads/Background	9,000	7,000	7,000
0-130-30-8665	Unemployment Ins.	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
	Total	176,265	181,333	180,333

DEPARTMENT DETAIL

131-Payroll and Benefits				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-131-30-7102	Director	73,853	74,960	74,960
0-131-30-7200	Social Security	390,000	345,000	340,000
0-131-30-7210	Health/Allowances	1,038,797	1,103,456	1,079,469
0-131-30-7230	Retirement-Net Expense	228,000	245,000	300,000
0-131-30-8350	Payroll Service	24,000	24,000	19,000
	Total	1,754,650	1,792,416	1,813,429

132-Instructional Technology				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-132-50-7105	Professional	52,035	52,035	52,035
0-132-50-8400	Computer Software	130,000	132,000	142,000
0-132-50-8410	Computer Hardware	15,000	15,000	10,000
0-132-50-8420	Computer Supplies	20,000	20,000	15,000
0-132-50-8430	Internet Services	62,000	59,000	60,000
0-132-50-8490	IT Contracted Services	329,400	343,200	357,000
	Total	608,435	621,235	636,035

DEPARTMENT DETAIL

133-Student Services				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-133-60-7101	Administrator	76,500	106,110	106,110
0-133-60-7105	Professionals	79,054	80,636	80,636
0-133-60-7109	Clerical/Staff FT	72,838	53,337	40,000
0-133-60-7111	Clerical/Staff PT	15,000	15,500	16,000
0-133-60-8030	Office Supplies	2,200	1,000	2,200
0-133-60-8045	Placement Services	914	914	120
0-133-60-8060	Recruiting-Print	15,000	15,000	17,500
0-133-60-8150	Printing (Handbook)	6,675	6,675	6,000
0-133-60-8200	Travel/Conf./Staff Dev.	1,500	1,500	1,500
0-133-60-8260	Media Advertising	7,500	7,500	17,500
0-133-60-8320	ADA Services	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	Total	287,181	298,172	297,566

134-Financial Aid				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-134-60-7102	Director	87,435	76,500	76,500
0-134-60-7109	Clerical/Staff FT	33,793	33,793	38,000
0-134-60-7110	Part-time Professional	15,000	3,056	0
0-134-60-7119	Contracted Coord.	1,800	0	0
0-134-60-8400	Powerfaids Software	13,500	13,000	14,000
0-134-60-8200	Travel/Conf./Staff Dev.	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total	153,028	127,849	130,000

137-Student Activities				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-137-60-9600	Student Life	18,000	10,000	10,000

138-Graduation and Events				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-138-60-8050	Graduation & Events	55,000	47,000	47,000
0-138-60-8060	Recruiting-Events	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
	Total	82,000	74,000	74,000

DEPARTMENT DETAIL

135-Scholarships				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-135-60-7108	College Work-Study	12,000	10,000	10,000
0-135-65-8710	SEOG-College Match	12,000	10,000	10,000
0-135-65-8700	Trustee Scholarships	21,000	20,000	20,000
0-135-65-8720	Tuition Waivers	<u>30,000</u>	<u>35,000</u>	<u>35,000</u>
	Total	75,000	75,000	75,000

139-Business Operations				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-139-30-7101	Administrator	128,809	130,097	130,097
0-139-30-7102	Director	90,830	72,664	0
0-139-30-7105	Professional	50,000	50,000	60,000
0-139-30-7109	Support Staff FT	86,759	82,500	87,000
0-139-30-8030	Office Supplies	550	550	550
0-139-30-8140	Books and Publications	350	350	350
0-139-30-8200	Travel/Conf./Staff Dev.	1,500	900	900
0-139-30-8230	Institutional Dues	225	225	225
0-139-30-8330	1098t/Collections	3,300	3,300	3,300
0-139-30-8340	Accounting/Auditing	40,500	40,500	41,500
0-139-30-8360	Banking/Credit Card Fees	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
	Total	437,823	416,086	358,922

DEPARTMENT DETAIL

141-Instruction				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-141-20-7103	Faculty	1,417,000	1,255,000	1,100,000
0-141-20-7104	Adjuncts	490,000	455,000	494,000
0-141-20-7105	Teaching Administrators	105,000	135,620	200,620
0-141-20-7106	Overload	160,000	201,000	210,000
0-141-20-7111	Auto aides			6,000
0-141-20-7119	Contracted Coordinators	30,000	30,000	20,000
0-141-20-8000	Instructional Supplies	19,000	19,000	19,000
0-141-20-8015	Instructional Student Life	4,000	4,000	4,000
0-141-20-8200	Travel	13,500	13,500	13,500
0-141-20-8201	In-State Travel	1,500	1,500	1,500
0-141-20-8820	External Education Sites	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
	Total	2,252,000	2,126,620	2,080,620

142-Nursing				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-142-20-7102	Manager	88,434	89,318	89,318
0-142-20-7105	Professional	144,000	134,708	77,648
0-142-20-7107	Nursing Adjuncts	46,000	51,940	91,000
0-142-20-8000	Instructional Supplies	10,700	8,000	8,000
0-142-20-8200	Travel	2,000	2,000	2,000
0-142-20-8280	Program Certification Fees	4,245	4,245	4,245
0-142-20-8760	Student Books	<u>18,000</u>	<u>21,000</u>	<u>23,000</u>
	Total	313,379	311,211	295,211

144-All Other Instruction				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-144-20-7105	Professional	59,603	0	0
0-144-20-7110	PT Professional	0	12,000	27,000
0-141-20-7111	Clerical/Staff PT	18,000	18,000	18,000
0-141-20-7118	Contracted Professional		6,600	0
0-144-20-8030	Office Supplies	4,000	4,000	4,000
0-144-20-8150	Printing	7,000	7,000	7,000
0-144-20-8205	Meeting Expenses	7,000	7,000	7,000
0-144-20-8230	Dues and Memberships	1,000	1,000	1,000
0-144-20-8280	Program Certification Fees	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	Total	97,603	56,600	65,000

DEPARTMENT DETAIL

145-Instructional Support Center				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-145-50-7109	Clerical/Staff FT	60,000	60,900	60,900
0-145-50-7111	PT Non-Exempt	85,000	75,000	75,000
0-145-50-8006	Supplies-Testing	6,000	2,000	2,000
0-145-50-8030	Office Supplies	650	650	650
0-145-50-8200	Travel	<u>500</u>	<u>500</u>	<u>500</u>
	Total	152,150	139,050	139,050

155-Continuing Education				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-155-40-7101	Administrator	122,039	123,259	123,259
0-155-40-7105	Professional	105,966	110,246	110,246
0-155-40-7109	Clerical/Staff FT	80,843	82,463	82,463
0-155-40-7110	PT Professionals	-	7,500	9,000
0-155-40-8030	Office Supplies	3,500	3,500	3,500
0-155-40-8050	Special Events	1,100	1,100	1,100
0-155-40-8150	Printing	600	600	600
0-155-60-8155	Course Schedules	31,000	31,000	31,000
0-155-40-8200	Travel/Conf./Staff Dev.	3,000	3,000	3,000
0-155-40-8230	Institutional Dues	5,000	5,000	5,000
0-155-40-8270	Classified Ads	<u>500</u>	<u>500</u>	<u>500</u>
	Total	353,548	368,168	369,668

156-Continuing Education Instruction				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Prelim
0-156-20-7104	Instructors	90,000	70,000	70,000
0-156-20-7118	Contracted Instructors	150,000	135,000	135,000
0-156-20-8000	Instructional Supplies	<u>19,000</u>	<u>20,000</u>	<u>20,000</u>
	Total	259,000	225,000	225,000

DEPARTMENT DETAIL

173-Library				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-173-50-7105	Professional	43,297	44,163	44,163
0-173-50-7111	Library Aides	18,000	-	-
0-173-50-8030	Office Supplies	3,400	3,400	3,400
0-173-50-8090	Photo Identification System	1,200	1,200	1,200
0-173-50-8100	Library Books	5,000	5,000	5,000
0-173-50-8110	Periodicals	3,500	2,600	2,600
0-173-50-8120	CD/DVDs	3,000	1,000	1,000
0-173-50-8200	Travel	-	300	300
0-173-50-8440	Electronic Resources	50,000	41,000	41,000
	Total	127,397	98,663	98,663

184-Insurance and Security				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-184-70-8570	Security Contract	116,000	120,000	122,000
0-184-70-8660	Worker's Compensation	45,996	42,000	44,000
0-184-70-8665	Property/Liability Insurance	120,000	117,000	120,000
	Total	281,996	279,000	286,000

185-Miscellaneous Expenses				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-185-30-8170	Miscellaneous	2,000	4,000	4,000
0-185-30-8220	Board Expenses	18,000	18,000	18,000
0-185-30-8230	Institutional Dues	36,000	39,000	41,000
0-185-30-8370	Legal Services	50,000	60,000	54,000
0-185-30-8800	Contingency/Bad Debt	90,000	75,000	150,000
	Total	196,000	196,000	267,000

DEPARTMENT DETAIL

186-Campus Operations				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-186-70-7105	Professional	45,000	45,900	45,900
0-186-70-7109	Custodian FT	76,000	65,716	65,716
0-186-70-7111	Custodian PT	0	0	0
0-186-30-7115	Overtime	1,500	2,200	2,200
0-186-30-8030	Office Supplies	13,000	13,000	13,000
0-186-30-8070	Postage	44,000	39,000	39,000
0-186-70-8200	Travel	500	500	500
0-186-30-8240	Archive Services	6,000	6,000	6,000
0-186-70-8480	Furniture/Fixtures	9,000	5,000	5,000
0-186-70-8560	Custodial Services	95,000	85,000	85,000
0-186-70-8500	General Maintenance	140,000	153,000	153,000
0-186-70-8545	Copiers	39,000	41,000	41,000
0-186-70-8650	Vehicles	12,000	12,000	12,000
0-186-70-8565	Custodial Supplies	20,000	20,000	20,000
0-186-70-8580	Landscaping	32,000	30,000	32,000
0-186-70-8585	OSHA Compliance	6,000	3,000	3,000
0-186-70-8590	Snow Removal	39,000	41,400	43,825
	Total	578,000	562,716	567,141

187-Utilities				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-187-70-8600	Electric	280,000	290,000	290,000
0-187-70-8610	Gas	57,000	60,000	60,000
0-187-70-8620	Telephone	46,000	40,000	30,000
0-187-70-8630	Water	15,000	15,000	15,000
0-187-70-8640	Disposal Services	<u>29,000</u>	<u>22,000</u>	<u>22,000</u>
	Total	427,000	427,000	417,000

188-Debt Service				
Account	Description	FY2017 Revised	FY2018 Revised	FY2019 Proposed
0-188-80-8900	ELF Debt Service	27,100	27,100	27,500